

04 June 2020

The meeting of IQAC was held in the Conference Hall on 04 June 2020 at 12:30 PM. The Principal, Dr. Ebey P. Koshy presided over the meeting. Dr. Joseph George, IQAC Co-ordinator welcomed the members present in the meeting. The meeting assured their support to the Principal in his new role as a motivator and role model to the entire team. The meeting discussed the prevailing situation in the College in connection with the Covid-19 pandemic situations. Even though the classes were shifted to online mode, the meeting felt that it will opened up new pathways to the students community to become more technological driven ~~culture~~.

The following decisions were made in the meeting:-

38/38

1. To replace the members of the IQAC who were retired from service and who completed her course in the College. The members of the restructured IQAC are:-

Dr. Ebey P. Koshy, Principal & Chairperson

Rev. Dr. Thomas George, Management Representative

Dr. Joseph George, IQAC Co-ordinator

Mr. Roby Mathew, Joint Co-ordinator

Dr. Justin Joseph

Dr. Sabukutty M.G.

Dr. Sr. Sijo Francis

Dr. Anju P. Mathew

Mr. Manu Kurian

Mr. Jimmy George

Mr. Thomas Sebastian, Office Superintendent

Mr. Jubey Isaac, Industry Expert

Mr. Tomy Valikulam, Local Body Representative

Mr. Roshan Paul, Alumni Representative

Ms. Anumel Sebastian, Student Representative

39/38

2. To require every Department to prepare annual academic calendar as early as possible

40/38

3. To associate Alumni, especially through online mode, in the programmes organised by the College and every Departments.

41/38

4. To impart soft skill training sessions to students as well counselling sessions

42/38

5. To arrange awareness sessions for final year UG students on various

entrance exams for PG programs conducted by institutes of repute.

The meeting concluded at 1:30 PM and the following members were present in the meeting.

Dr. Ebey P. Koshy, Principal *EBK*

Rev. Dr. Thomas George, Management Representative *TMG*

Dr. Joseph George ~~*JG*~~ ~~*JG*~~

Mr. Roby Mathew ~~*RM*~~

Dr. Justin Joseph ~~*JJ*~~

Dr. Sabukutty M.G. ~~*SMG*~~

Dr. Sr. Sijo Francis ~~*SF*~~

Dr. Anju P. Mathews ~~*AMP*~~

Mr. Jimmy George ~~*JG*~~

Mr. Thomas Sebastian ~~*TS*~~

Mr. Tomy Valikulam ~~*TV*~~

Mr. Roshen Paul ~~*RP*~~

Ms. Anamol Sebastian ~~*AS*~~

~~*JG*~~ ~~*JG*~~

Dr. Joseph George
Co-ordinator

EBK

Dr. Ebey P. Koshy
Principal

Action Taken:

2020
2019-20 (38)

15 July, 2020

The meeting of the IQAC was held in the Conference Hall on 15 July 2020 at 12:45 PM. The Principal Dr. Ebey P. Korby presided over the meeting. Dr. Joseph George, IQAC Co-ordinator welcomed the members present in the meeting. The following decisions were taken in the meeting.

43/39

1. To inform the teaching faculty to undertake online refresher, orientation and certification programs offered by various bodies during this Covid-19 pandemic situation. Also to require them to do courses offered under SWAYAM platform.

44/39

2. To direct every Department to observe days of National importance appropriately to suit the initiatives of the Department.

45/39

3. To arrange Seminars in collaboration with premier institutions.

After further discussions, the meeting concluded at 1:30 PM. The following members were present in the meeting.

Dr. Ebey P. Korby, Principal *E. P. Korby*Rev. Dr. Thomas George, Management Representative *T. George*Dr. Joseph George *J. George*Mr. Roby Mathew *R. Mathew*Dr. Justin Joseph *J. Justin*Dr. Sabukutty M.G. *S. M.G.*Dr. Sr. Sijo Francis *S. Francis*Dr. Anji P. Mathew *A. P. Mathew*Mr. Manu Kurian *M. Kurian*Mr. Thomas Sebastian *T. Sebastian*Mr. Tuby Isaac *T. Isaac*Mr. Anand Sebastian *A. Sebastian**J. George*Dr. Joseph George
Co-ordinator*E. P. Korby*
Dr. Ebey P. Korby
Principal

03 September, 2020

The meeting of the IQAC was held in the Seminar Hall on 03 September 2020 at 12:30 PM. The Principal, Dr. Ebey P. Korby presided over the meeting. Dr. Joseph George, IQAC Coordinator welcomed the members present in the meeting. The meeting took the following decisions:-

46/40

1. To require post graduate Departments to arrange training sessions for NET and CSIR examinations.

47/40

2. To arrange mentoring sessions to students to maintain healthy student relation even on online mode.

48/40

3. To analyse the effectiveness of online sessions by scrutinizing student attendance.

The meeting concluded at 1:15 PM after further discussions and clarifications. The following members were present in the meeting:-

1. Dr. Ebey P. Korby, Principal EC
2. Rev. Dr. Thomas George, Management Representative Inf
3. Dr. Joseph George JG
4. Mr. Roby Mathew RM
5. Dr. Justice Joseph JJ
6. Dr. Sabukutty M.G. MS
7. Dr. Sr. Sijo Francis SF
8. Mr. Jimmy George JG
9. Mr. Manu Kurian MK
10. Ms. Anusud Sebastian AS

JG
Dr. Joseph George
Coordinator

EC
Dr. Ebey P. Korby
Principal

2020-21 (41)

19 October, 2020

The Meeting of the IQAC was held on 19 October 2020 in the Conference Hall at 2:30 PM. Dr. Ebey P. Karby, Principal, presided over the meeting. Dr. Joseph George welcomed the members present in the meeting. The meeting elaborately discussed the various initiatives to be taken up in the Institution to overcome the adverse impact of Covid-19 pandemic. The meeting took the following decisions:-

- 49/41 1. The Concerned class tutors should take initiative to motivate and inspire both UG and PG students to do Certificate programmes on SWAYAM platform to facilitate self learning and empowerment.
- 50/41 2. To motivate faculty members to undertake research activities and publish articles in research journals, especially in the house journal.
- 51/41 3. To conduct Orientation programme for first year UG students
- 52/41 4. To provide bridge course to the first year UG & PG students

The meeting concluded at 3:45 PM. The following members

were present in the meeting-

1. Dr. Ebey P. Karby, Principal E.P.K.
2. Rev. Dr. Thomas George, Management Representative Dr. T.G.
3. Dr. Joseph George, IQAC Coordinator J.G.
4. Mr. Roby Mathew R.M.
5. Dr. Justin Joseph J.J.
6. Dr. Sabukutty M.G. S.M.G.
7. Dr. Sr. Lijo Francis L.F.
8. Mr. Manu Kuniar M.K.
9. Mr. Roshan Paul R.P.
10. Mr. Suby Isaac S.I.
11. Mr. Tomy Valikulam T.V.
12. Ms. Anusut Sebastian A.S.

Dr. Joseph George
IQAC Coordinator

E.P.K.
Dr. Ebey P. Karby
Principal

05 January, 2021

The meeting of the IQAC was held in the Conference Hall on 05 January 2021 at 12:30 PM. Dr. Ebey P. Koshy presided over the meeting. Dr. Joseph George welcomed the members present in the meeting. The meeting took following decisions:-

- 53/42 1. Each Department should arrange Career Counselling/guidance sessions, especially for final year UG students
- 54/42 2. The interdisciplinary research journal of the College, Josephine Researcher, should be released in this academic year itself.
- 55/42 3. More society oriented linkage programmes should be designed by NEC, NSS & SSPC (Student Initiative in Palliative Care)
- 56/42 4. Extension activities in the neighbourhood community of the College should be initiated by various Clubs & associations.

After further discussions the meeting concluded at 1:30 PM.

The following members were present in the meeting:-

1. Dr. Ebey P. Koshy, Principal Ec - P
2. Rev. Dr. Thomas George, Management Representative Inf
3. Dr. Joseph George gntm JG - GE
4. Dr. Justine Joseph Mudra
5. Dr. Sabukutty M.G. Sing
6. Dr. Sr. Sijo Francis dy
7. Mr. Roby Mathew Joy
8. Mr. Jimmy George Angus
9. Dr. Anzi P. Mathew Sebastian
10. Mr. Thomas Sebastian Sebastian
11. Mr. Reshan Paul Lucas
12. Ms. Anand Sebastian Ana

JG - GE

Dr. Joseph George
IQAC Coordinator

Ec - P
Dr. Ebey P. Koshy
Principal

17 February 2021

The meeting of the IQAC was held on 17 February 2021 in the Conference Hall at 3 PM. The meeting was presided over by Dr. Ebey P. Koshy, the Principal. The IQAC Coordinator Dr. Joseph George welcomed the members present in the meeting. The meeting expressed heartfelt gratitude to the retiring Principal, Dr. Ebey P. Koshy for his valuable contributions and support to IQAC by acting as the backbone of IQAC during the past few decades. The meeting also appreciated his sincere and priceless services, especially during the third cycle of NAAC by acting as the Criterion Head of Criterion III. The meeting took the following decisions:-

- 7/43
1. As discussed in the meeting of Heads of Departments, PG Students should be offered workshop on Research Methodology.

After further discussions meeting concluded at 4 PM.

The following members were present in the meeting:-

1. Dr. Ebey P. Koshy, Principal E.P.K
2. Rev. Dr. Thomas George, Management Representative Inf
3. Dr. Joseph George JG
4. Dr. Sabukutty M.G. MS
5. Dr. Justice Joseph JS
6. Dr. Dr. Sijo Francis SF
7. Mr. Roby Mathew RM
8. Dr. Anji P. Mathew AM
9. Mr. Manu Mathew MM
10. Mr. Jimmy George JG
11. Mr. Thomas Sebastian TS
12. Mr. Suby Isaac SI
13. Mr. Tomy Valikulam TV
14. Mr. Roshan Paul RP
15. Mr. Anand Sebastian AS

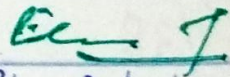
Dr. Joseph George, IQAC Coordinator JG Dr. Ebey P. Koshy, Principal E.P.K

Action Taken

Action Taken:-

2020
~~2019~~-20 (38)

1. The Principal directed every Department to prepare the Annual academic calendar and submit on or before June 12, 2020
2. The Principal informed the Head of Department to organise online motivational, Career related programs incorporating the alumni of the Department.
3. The Principal informed the Co-ordinators of various associations to invite alumni as invited guests for the programmes organised at College level.
4. Every Department is directed to arrange sessions on Soft Skill Management by using the expertise of faculty within the College itself
5. The Faculty of Social Works Department was directed to extend counselling sessions to needy students to cope with the stress created among students attending online classes.

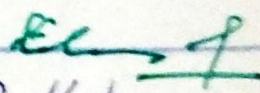

Dr. Eby P. Koshy
Principal

Action Taken:-

2020-21 (39)

1. Proper dissections should be given by the Principal to all the faculty members to pursue as much as courses through online mode to refresh their academic knowledge.

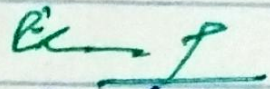
- 2. The SWAYAM Local Chapter Coordinator of the College is directed to inform the faculty members about the various courses offered under the platform and remind them regarding the date of applying for the course.
- 3. The Principal directed every Department to observe the days of National importance online mode.
- 4. Departments were directed to arrange collaborative sessions with reputed institutions and every PG Department should arrange awareness session on competitive examination, especially for admission to reputed institutions.


 Dr. Ebey P. Kosby
 Principal

Action Taken

2020-21 (40)

1. All PG Departments were directed to arrange training/coaching sessions for NET/CSIR examination.
2. Mentor teachers were directed to arrange mentoring sessions for their mentees and all Departments were directed to analyse through observations the effectiveness of online sessions.


Dr. Ebey P. Karby
Principal

Action Taken

2020-21 (41)


1. Every Department was directed to motivate students to do certificate course in SWAYAM platform. Heads of the Departments were required to give proper direction to the class tutors in this regard.
2. Faculty members were directed to ~~take~~ special interest to publish articles in research journals. Also, they were directed to contribute articles to Josephine Researcher when it is published.
3. Proper arrangements should be made to conduct Orientation Programme and Bridge Course for freshers, both UG & PG.

E. P. K.
Dr. Ebey P. Koshy
Principal

Action taken

2020-21 (42)

1. Proper directions were given by Principal to all Departments to arrange career oriented sessions to final year UG students.
2. Prepared an action plan to publish Josephine Researcher by March end.
3. The programme officers of NCC, NSS & SIPOC were directed to do the needful to chalk out more society linked programmes.
4. The Coordinators of Clubs & associations were directed to organise community focused programmes in this academic year itself.



Dr. Ebey P. Karthy
Principal

Dr. Joseph George, IQAC Coordinator ~~JK~~

Dr. Ebey P. Koshy, Principal

JK

Action Taken

2020-21 (43)

All the Heads of the Departments offering PG programmes were directed to take initiative to organise workshop on Research Methodology either individually or jointly

JK
Dr. Ebey P. Koshy
Principal