



Policy Document for Remedial Coaching

• *Preamble*

St. Joseph's College, Moolamattom recognize that students have diverse learning needs and abilities, it is imperative to provide support systems that go beyond traditional teaching methods. Therefore, we reaffirm our commitment to nurturing not only the brightest minds but also those who may require additional support to thrive in the academic environment. This policy is a testament to our belief that every student has the capacity to excel with the right guidance and resources. Our commitment to equity, inclusivity, and personalized education is at the heart of this initiative.

• *Objectives*

- To identify struggling students early and provide intervention at the onset of academic challenges.
- To build students' confidence and self-esteem by helping them overcome academic hurdles
- To reduce achievement gaps among students by providing targeted support.
- To create an inclusive learning environment where all students can grow together.

• *Policy Statements*

- Each department is to identify the slow learners and fast learners through post admission tests, internal exams and personal mentoring.
- Time table for remedial classes should be announced within two weeks of the commencement of a semester.
- Remedial classes can be imparted to the slow learners in the courses concerned after the internal exams.
- As far as possible conduct remedial classes on Monday and Wednesday.
- Both remedial and enrichment classes should be conducted in the zero hour in the afternoon (outside the regular teaching hours).
- Attendance in the remedial classes should be documented in the prescribed format with signature of the students and teachers along with the date and time of the sessions.



- The document should contain the name of the course and the topic taken along with the signature of the teacher.
- After the completion of the remedial classes, the progress of the students should be checked through tests.
- The teacher has to encourage the concerned students to excel in both scholastic and non-scholastic domains.
- The details along with the progress after student mentoring shall be communicated to the parent personally during the PTA meeting.

- ***Review Mechanism***

This policy is reviewed and updated periodically to account for new challenges and viability.

Time of implantation of this policy is from 01 June, 2019

Authorized Signatory

[Handwritten Signature]

Principal

St. Joseph's College, Moolamattom

