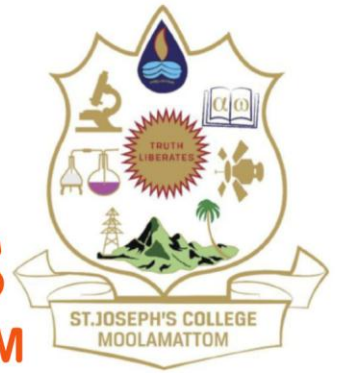


ST. JOSEPH'S
COLLEGE, MOOLAMATTOM
ARAKULAM P.O- 685591, IDUKKI, KERALA



6.2.2 INSTITUTION IMPLEMENTS E-GOVERNANCE IN ITS
OPERATIONS

ERP DOCUMENT





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ANNUAL MAINTENANCE CONTRACT



GJ INFOTECH (P) LTD.

Date: 03-03-2023

To,

The Principal
St Joseph College
Moolamattom.

Sub: Annual Maintenance Contract (AMC)

Respected Sir/Madam,

We thank you very much for using our Software (e-College Solution) in your esteemed institution and glad to know that it's functioning smoothly since installation. Through AMC a warm relationship between the service provider and client will be maintained. Therefore, we kindly request you to go for an Annual Maintenance Contract (AMC) for one year effective from 25/03/2023 for an amount.

Option.1: AMC for One Year	: Rs.13000.00
Option 2: AMC for Three Year Rs.13000.00*3	: Rs.39000.00

The Modules coming under the Annual Maintenance Contract (AMC) are:

1. Student, Staff,
2. Attendance
3. Fees
4. Library

As a part of our new strategy for providing the best timely services to our valid customers, the online Team Viewer services will be provided only for the organizations, having valid AMC with us. Also we will provide an Online Automatic Backup system for a better Data Security. Other services in the contract are listed below

1. We will provide Online, Onsite (Inside Kerala) and Telephonic services for one year as the requirement arise.
2. **If you select 3 year AMC Option all the services for the additional modules installed during this period will be provided as free of cost, which also will be coming under this AMC without any change in the AMC amount.**
3. Online & Telephonic support during all our working hours without any delay.
4. The Customers are eligible for quick service on AMC priority basis.
5. Software updates we made would be available only for AMC customers, which is free of cost.
6. AMC customers are getting on time Free Updates of new versions.
7. Regular satisfactory feedback calls (at least once in two months) from our dedicated Caretaker.
8. Any Complaints and issues reported at GJ Infotech (P) Ltd will be responded within 24 hours.
9. Our support engineers will visit at least twice in a year (if the organization is inside Kerala) for ensuring the software is working smoothly in the organization.

Page 1 of 2



AGREEMENT FOR ANNUAL SERVICE CONTRACT

This agreement is made and executed on this day of 25/03/2022 Moolamattom, between Geos, Thrissur Rd., Irinjalakuda represented by Mr. Jison P J, Managing Director here in after referred to as the party of the First part and

St Joseph College , Moolamattom represented by the Principal as party of the Second part.

Whereas the First party is engaged in the business of software development, consultation, software installation and maintenance. Second party is delivering education in school. Now that the party of the first part agrees to do the annual maintenance on the following modules of the software e-College Solutions, to the party of the second part.

I. List of modules of the software e-college Solutions coming under the agreement: -

- Staff
- Student
- Attendance
- Library
- Fees

II. The Second party has agrees to pay Rs.13000/- (Thirteen Thousand Only) and the payment is at the time of the agreement.

III. The First party agrees to provide consultancy, training and other issues arising from or incidental to the working of the software for 1 year with effect from 25/03/2022.

Terms and conditions:-

- I Any addition with the existing software is not coming under this agreement.
- II The first Party is not responsible for the security of the data

In witness where of the parties have put their respective hands on the day, date, month and year here in above mentioned.

1. Mr. Jison P J,
2. The Principal, St Joseph College , Moolamattom.

Witness: 1.



ST. JOSEPH'S COLLEGE

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E-LIBRARY SOLUTIONS





Introduction

e- Library solutions, a product of GJ Infotech Pvt.Ltd., are fully automated Library Management software. All books and Learning Resources are categorized under this software. It is very easy to handle by both Teachers & Students. Day to day activities of a Library ie. Acquisition, Cataloguing, Classification, Circulation etc are very easy to handle.

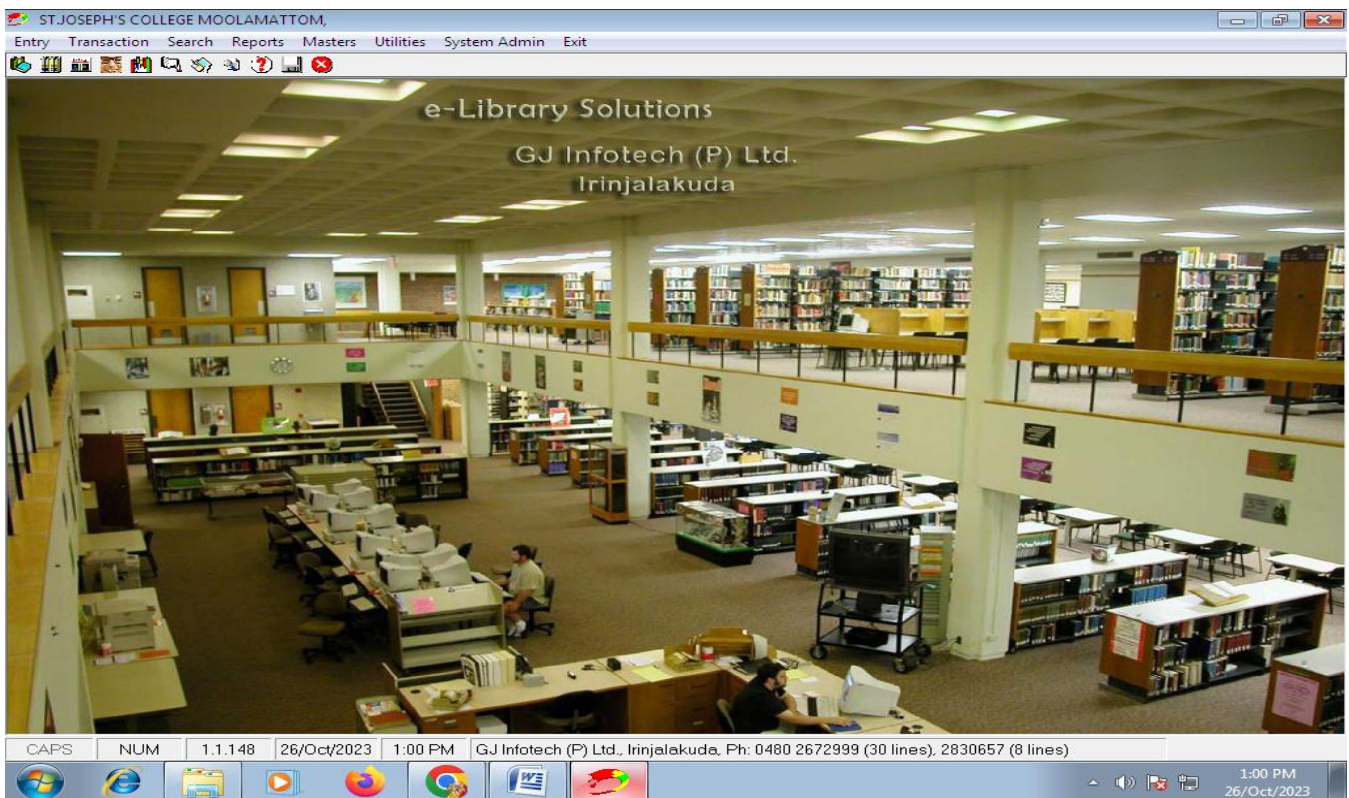


Photo: e- Library Solutions



1. Acquisition

Learning Resources to Library from various disciplines are identified by Teachers, Publishers and Students. Library Advisory Committee will take effective decisions in this regard. The acquisition module effectively done in the software.

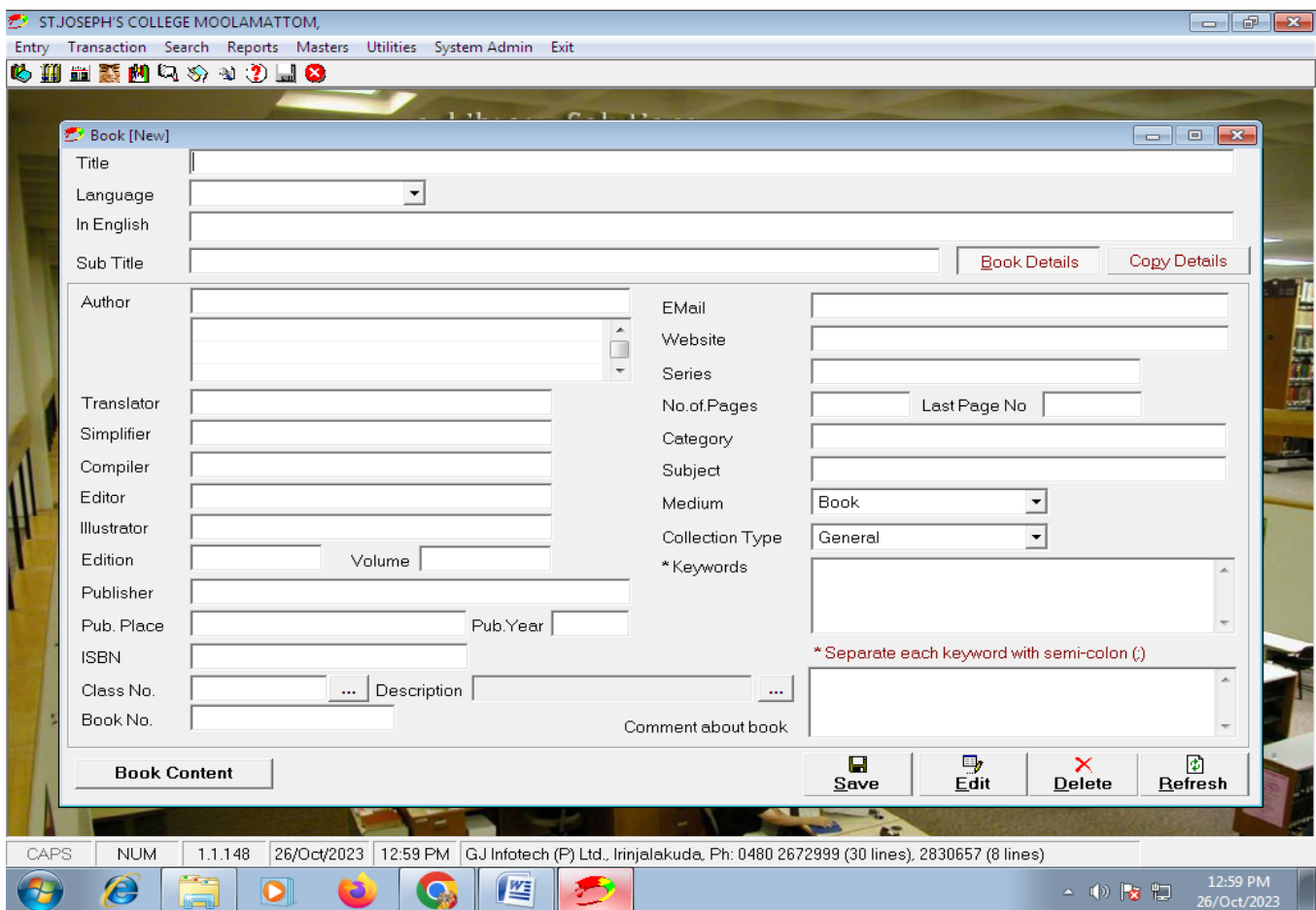


Photo: Acquisition Module 1



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ST. JOSEPH'S COLLEGE MOOLAMATTOM

Entry Transaction Search Reports Masters Utilities System Admin Exit

Book [New]

Title

Language

In English

Sub Title

Book Details Copy Details

Series Book Series Price Source

Acc.No. Remarks

Acc.Date 26/ Oct /2023 Invoice Date 26/ Oct /2023

Shelf No. Supplier

Status Normal Removal Date 26/ Oct /2023

Format Paper Back No. of copies with continuous Acc.No. 1 Add

Prefix	Acc.No	Acc.Date	Shelf	Status	Format	Price

Book Content Save Edit Delete Refresh

CAPS NUM 1.1.148 26/Oct/2023 1:09 PM GJ Infotech (P) Ltd., Irinjalakuda, Ph: 0480 2672999 (30 lines), 2830657 (8 lines)

1:09 PM 26/Oct/2023

Photo: Acquisition Module



2. Classification & Cataloguing

This system complies with international standards like MARC 21 fields and offers data import-export capabilities. "e-library solutions" is web-enabled and includes features such as MARC, CCF Compliant.

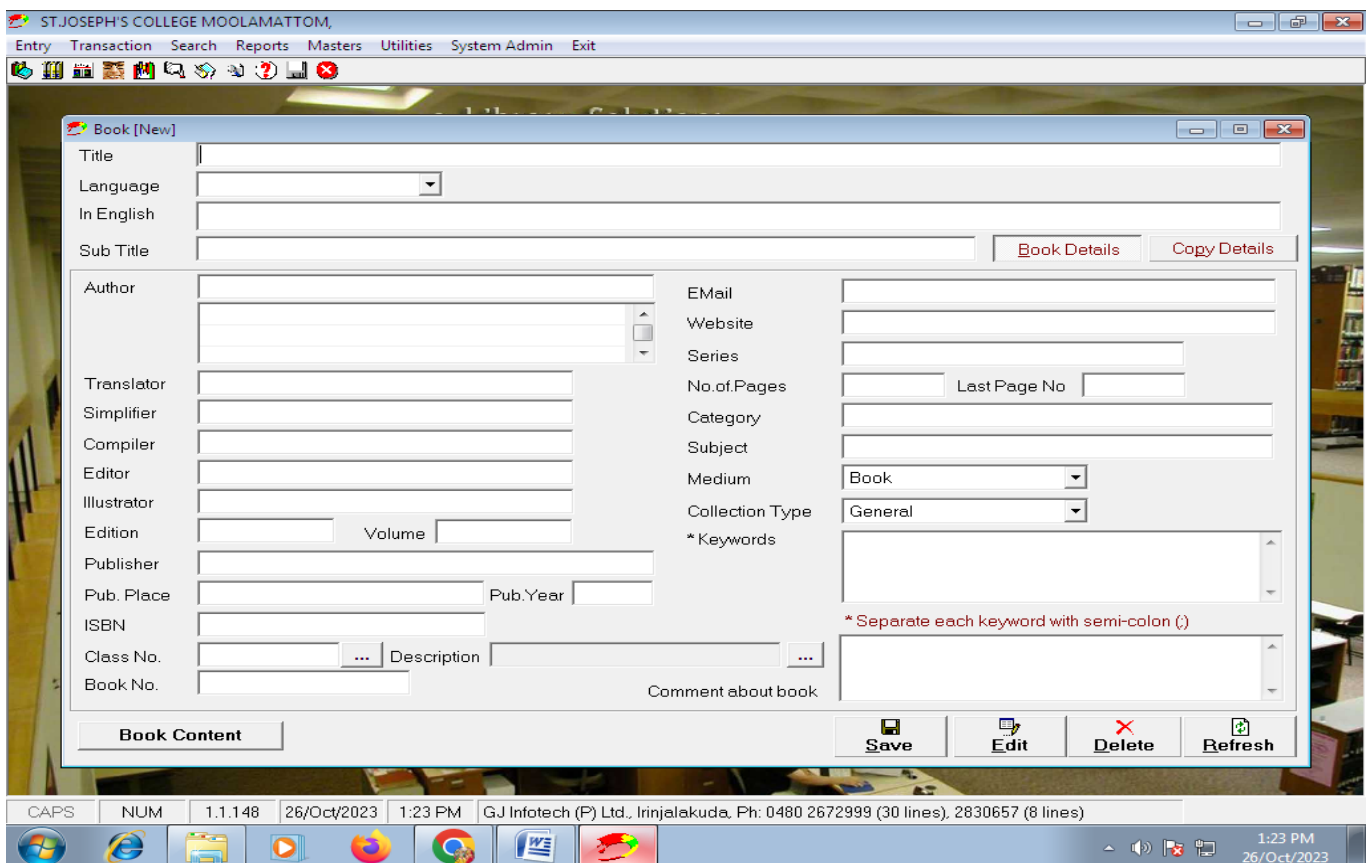


Photo: Classification & Cataloguing Module



3. Technical Processing

Book Card, Spine Label, Barcode etc. are printing using this software.

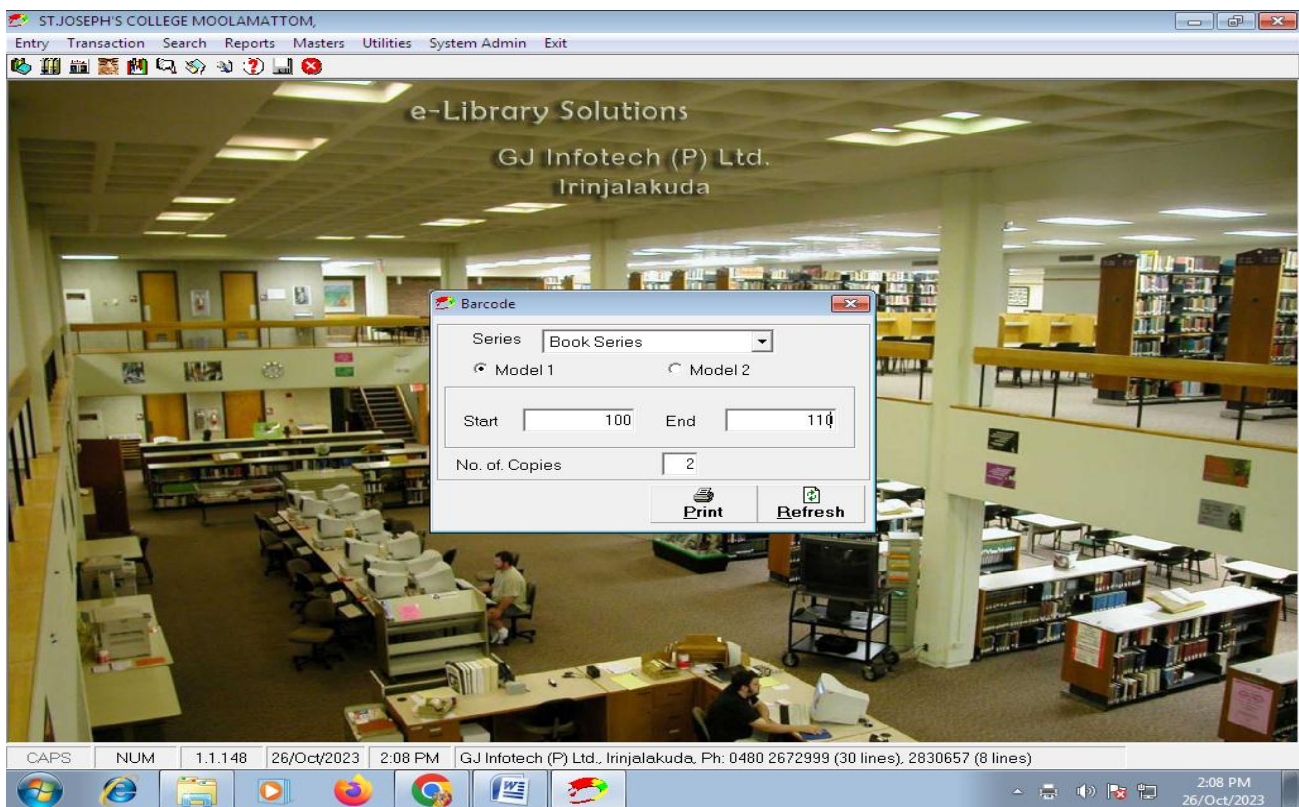


Photo: Barcode Generation



Photo: Book Card Generation



Photo: Spine Label Generation



4. Circulation

Various operations like Issue, Return, Renew, Reservation etc can be easily done using this module. Fine Receipt can print using this module.

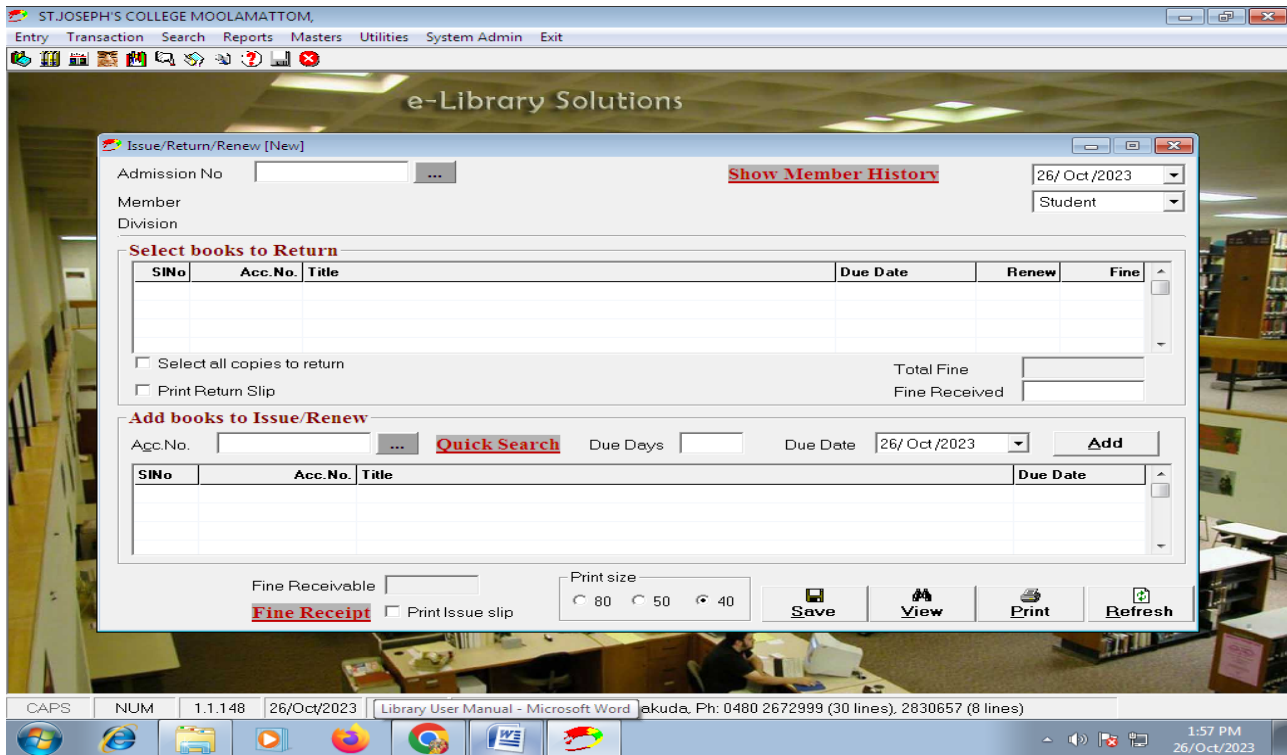


Photo: Circulation Module



5. Book Search

Books can be searched using many keywords like Author, Title, Publisher, Year of publication, Accession Number; Edition etc. 26 keywords are available to search a book. Also Boolean Logic facility available to search a book.

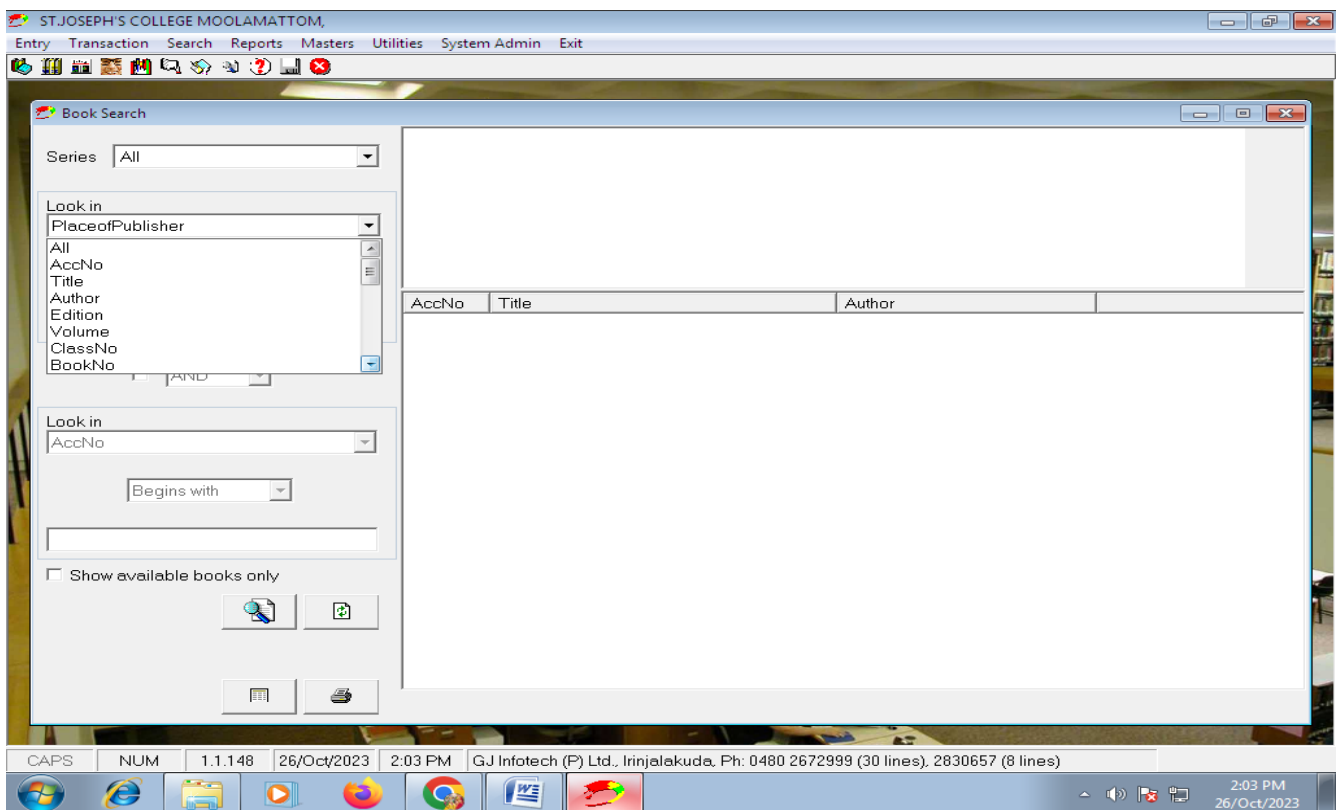


Photo: Search window



6. Report Generation

Various types of Reports can be produced.

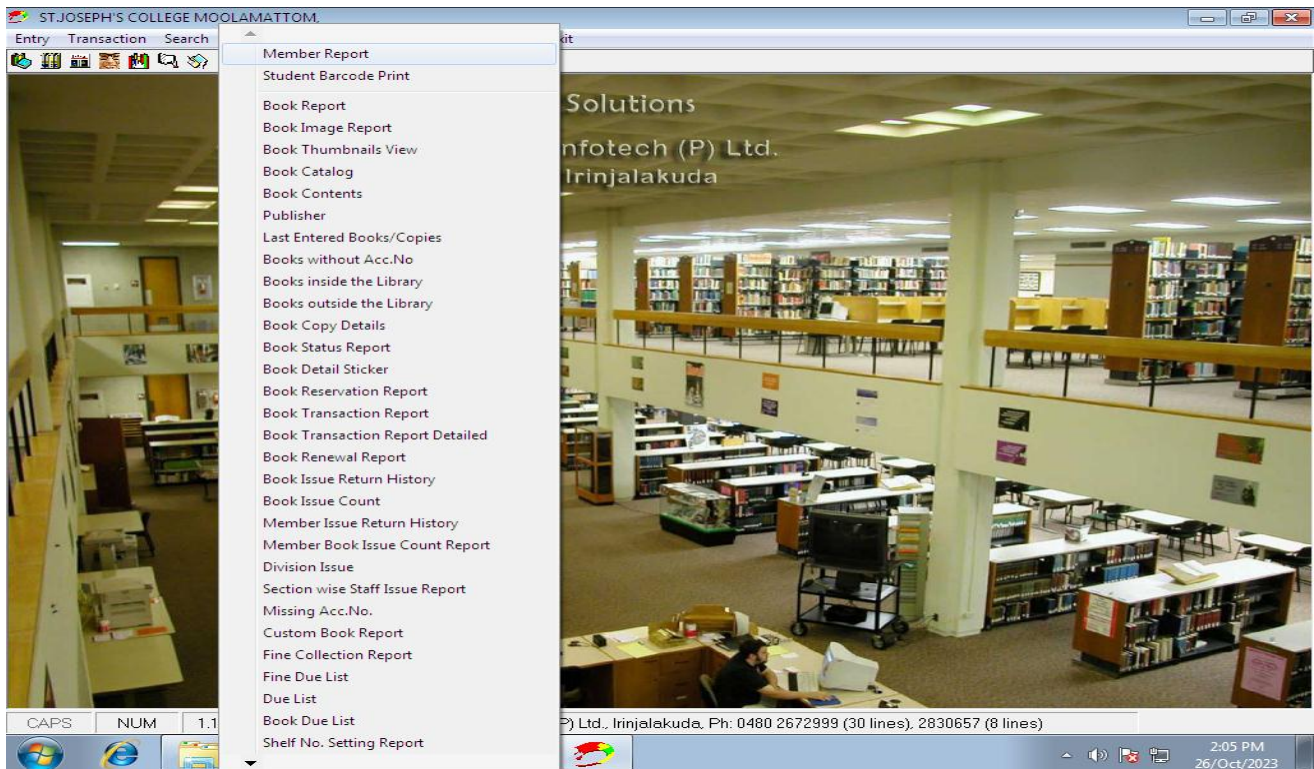


Photo: Report Generation



7. Backup Facility

At the end of every day we can take back up of day to day activities.

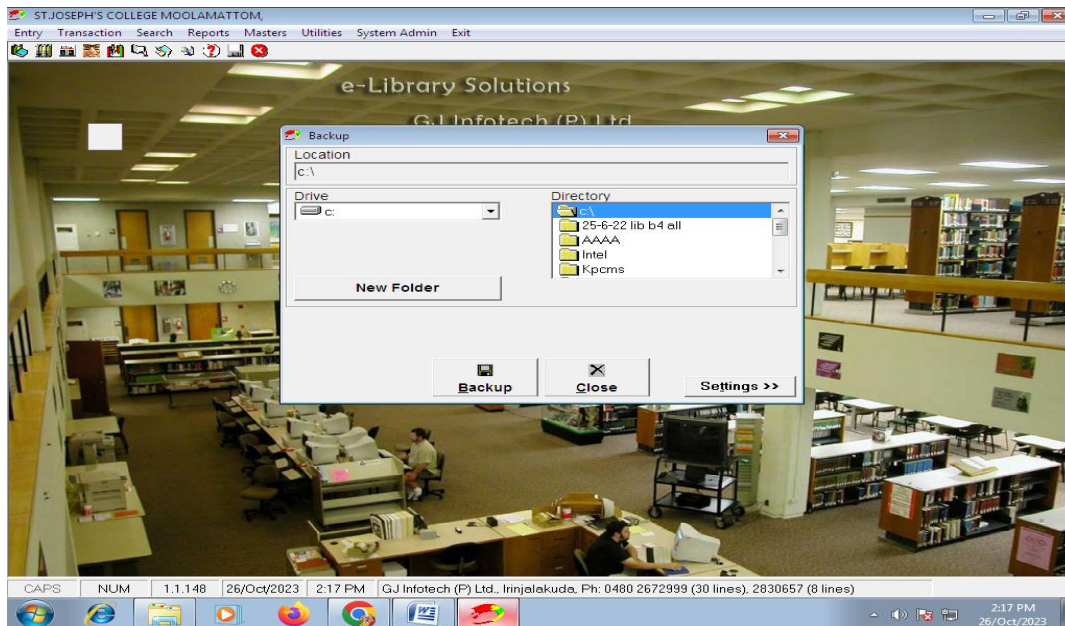


Photo: Back up module



8. Journals/ Magazines

For Journals/ Magazines. Same modules are available.

9. Membership

All students and faculty- both teaching and non-teaching are members of Library.

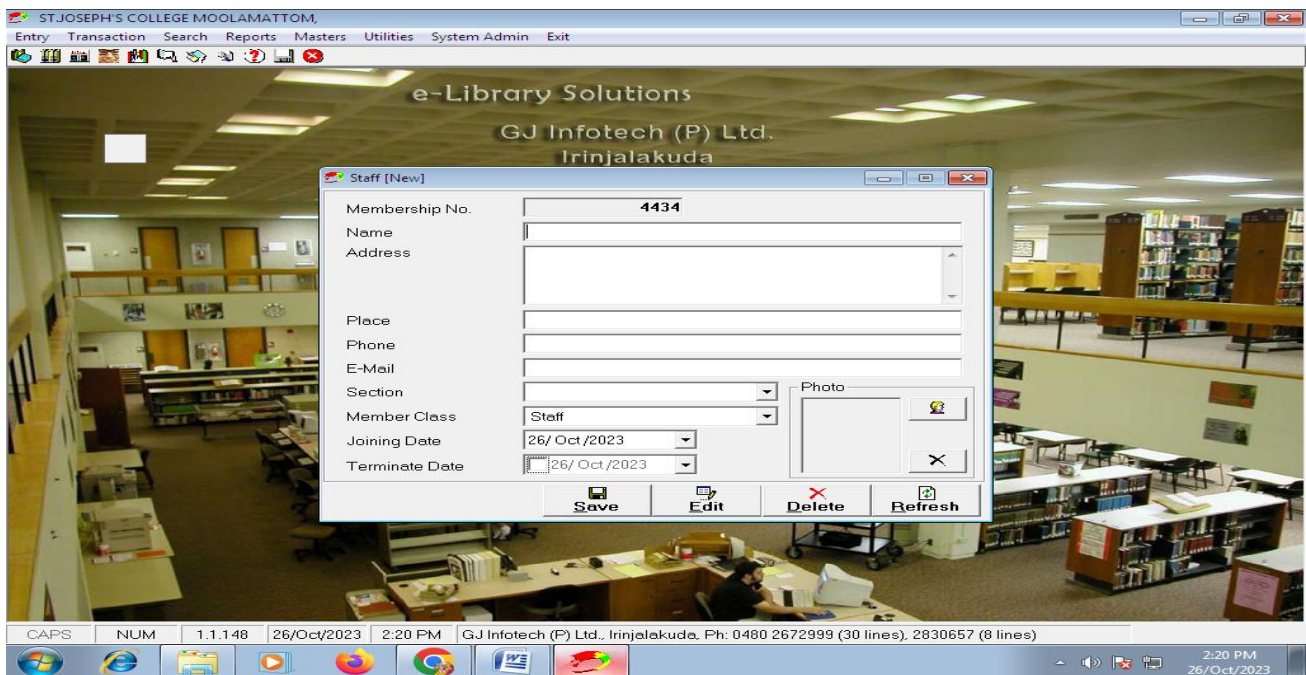


Photo: Staff membership window



10. Digital Library

The software provides Link Search facility. It will redirect to concerned website

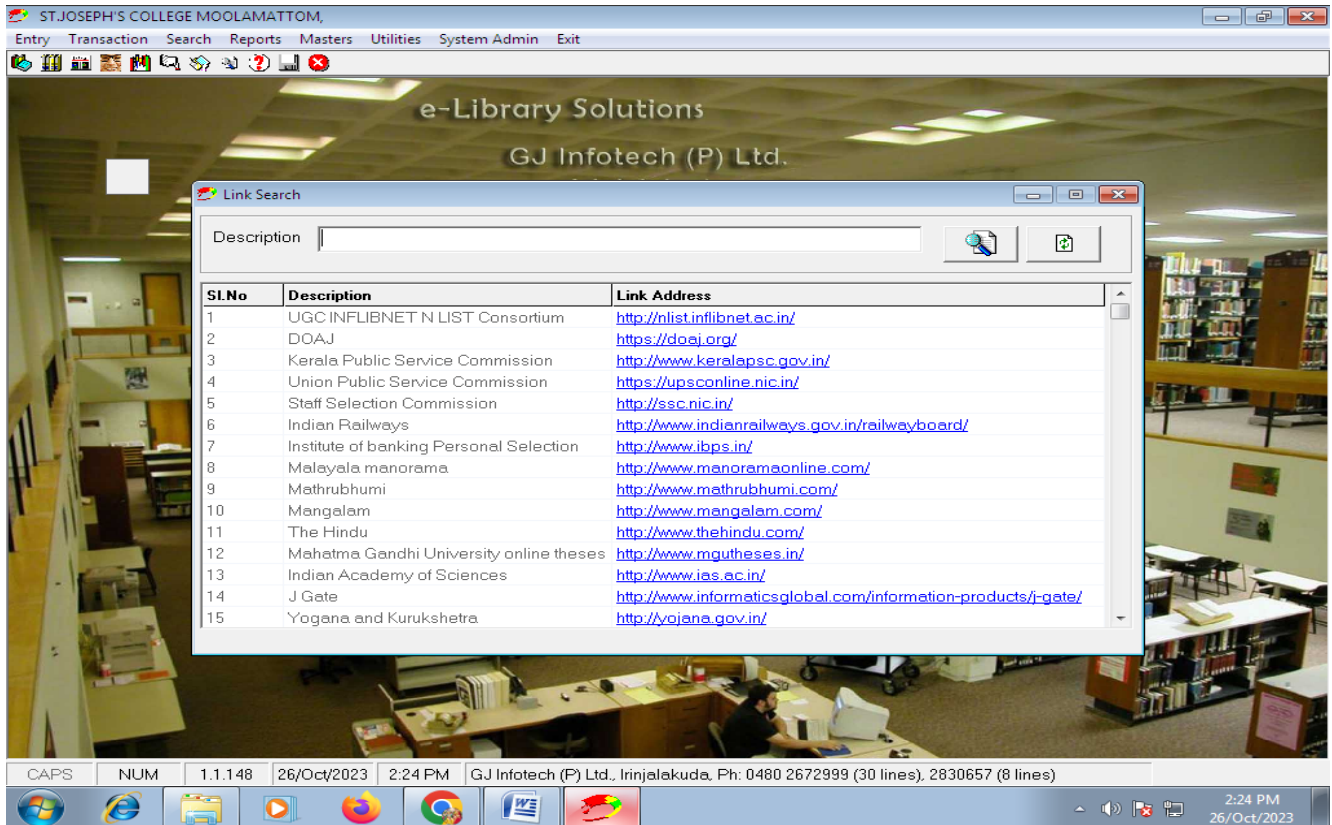


Photo: Link Search window



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E-COLLEGE SOLUTIONS





ST. JOSEPH'S COLLEGE MOOLAMATTOM

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Introduction

e-College solutions, a product of GJ Infotech Pvt.Ltd., are fully automated College Data Management software. All data relating to staff and students are categorized under this software. Day to day activities and important data of college like student register, staff register, admission register, attendance, college calendar, certificates etc are very easy to handle using e-college solutions.

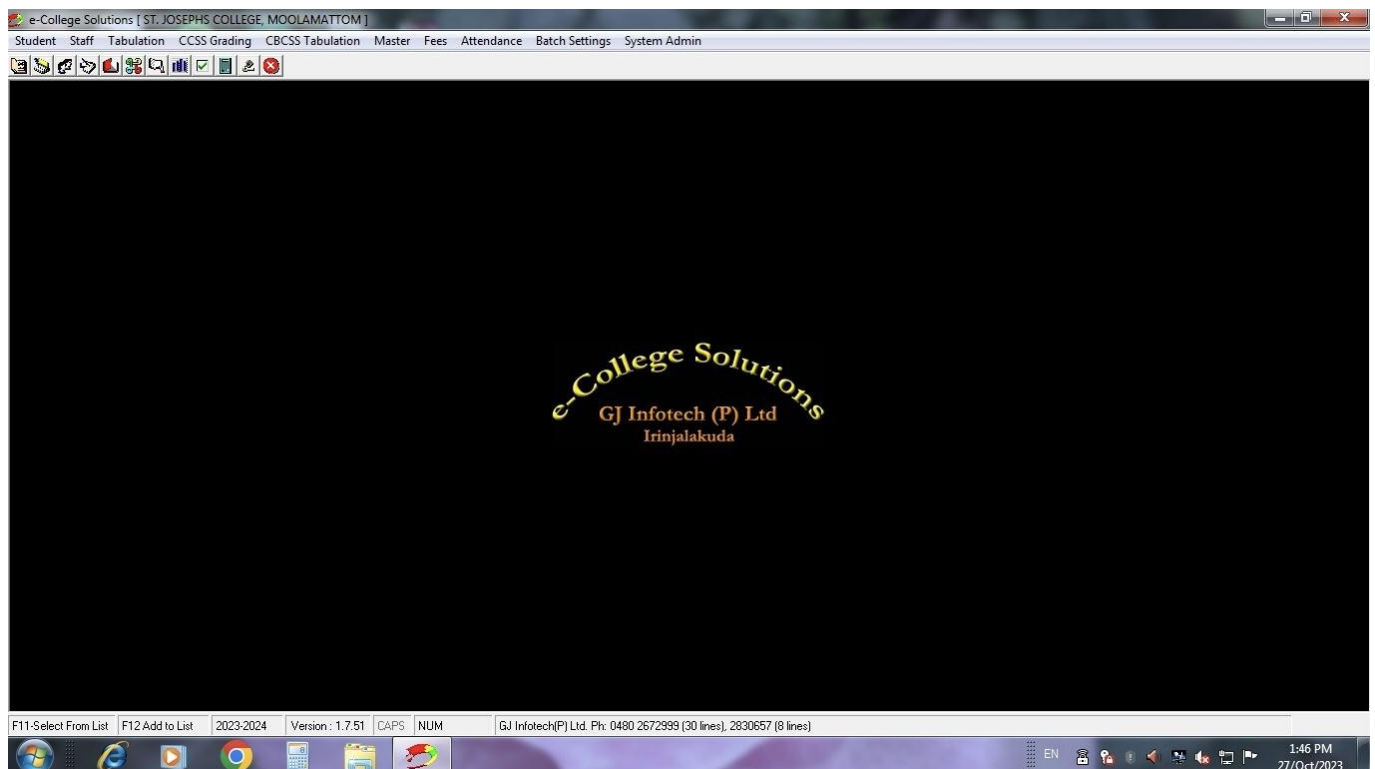


Photo: e-College Solutions



Admission Register

Platform to enter all the details such as, admission number, personal details and data regarding certificates of the student applied for securing admission in the college.

Admission Register [New]

Admission No * 11485 Full Name *
Id Initials
Expansion of Initials

Gender * Date of Admission 27/Oct/2023
DOB 11/Jun/2005 Admission TC No
Religion * Admission TC Date 01/Jul/2003
Caste * Admission Quota
Reservation * Leaving Date 01/Jul/2003
Nationality * Indian Leaving Semester
Prev School / College Details Leaving TC No
Programme * Leaving TC Date 01/Jul/2003
Admit Semester * Leaving Reason
Second Language Address
University Reg. No.
Blood Group
Mother Tongue

SSCLC MONTH/YEAR Name of Govt. SSCLC School SSCLC Reg.No

Links F12: Add to List F9: Change Caption of Other Informations

Save Edit Delete Refresh Close

Version: 1.7.51 GJ Infotech(P) Ltd. Ph: 0480 2672999 (30 lines), 2830657 (8 lines)

1:48 PM 27/Oct/2023

Photo: Admission register



Complete Information Report

The access page where in the complete information of a student appears by entering the admission number or name of the student. Personal and academic data of the concerned student can be find out here.

The screenshot displays a web browser window titled "e-College Solutions [ST. JOSEPHS COLLEGE, MOOLAMATTOM]". The browser's address bar shows the URL "http://stjosephscollegemoolamattom.ac.in". The main content area features a "Complete Information Report" form with the following fields:

Admission No.	Name		
Batch	Semester	University Reg No.	Class No.
Religion	Community	Reservation	DOB
Second Language	Admit Course	Programme	Date of Admission
Guardian	Relation	Mobile	District
Fees Reservation	Route of Journey	Previous School/College	Blood
Permanant Address	Contact Address	<input type="checkbox"/> Hostel <input type="checkbox"/> NCC <input type="checkbox"/> NSS	

On the right side of the form, there is an "Attendance" section with the following fields:

Total Working Days	<input type="text"/>
Present Days	<input type="text"/>
Absent Days	<input type="text"/>

Below the attendance section, there are four buttons: "Certificate", "Comparison Graph", "Diary", and "Progress Report". At the bottom right, there is a "Links" dropdown menu.

Photo: Complete Information Report



Performance Analysis Graph

The semester wise academic performance of each student in each subject is recorded and reviewed with this platform in this software

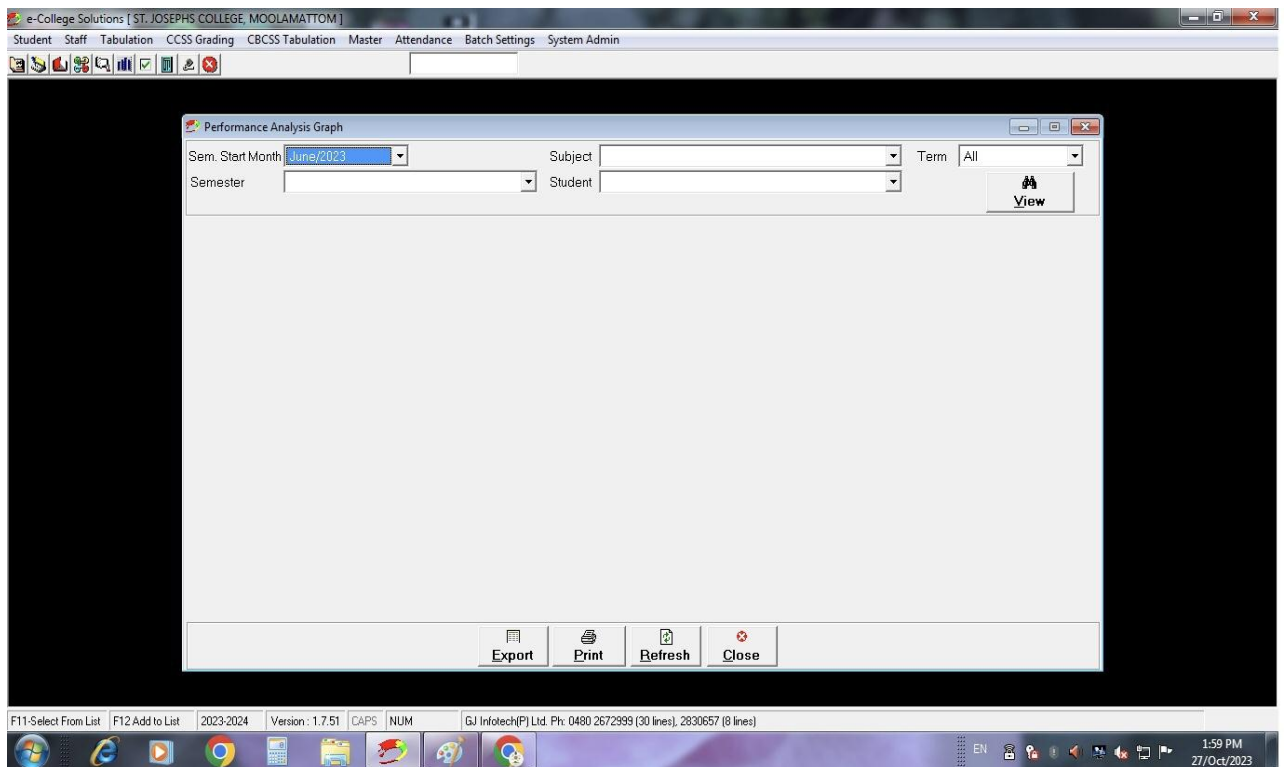


Photo: performance analysis graph



Staff register

All the data pertaining to the teaching and non-teaching staff of the college can be entered using this portal and retrieved as when required.

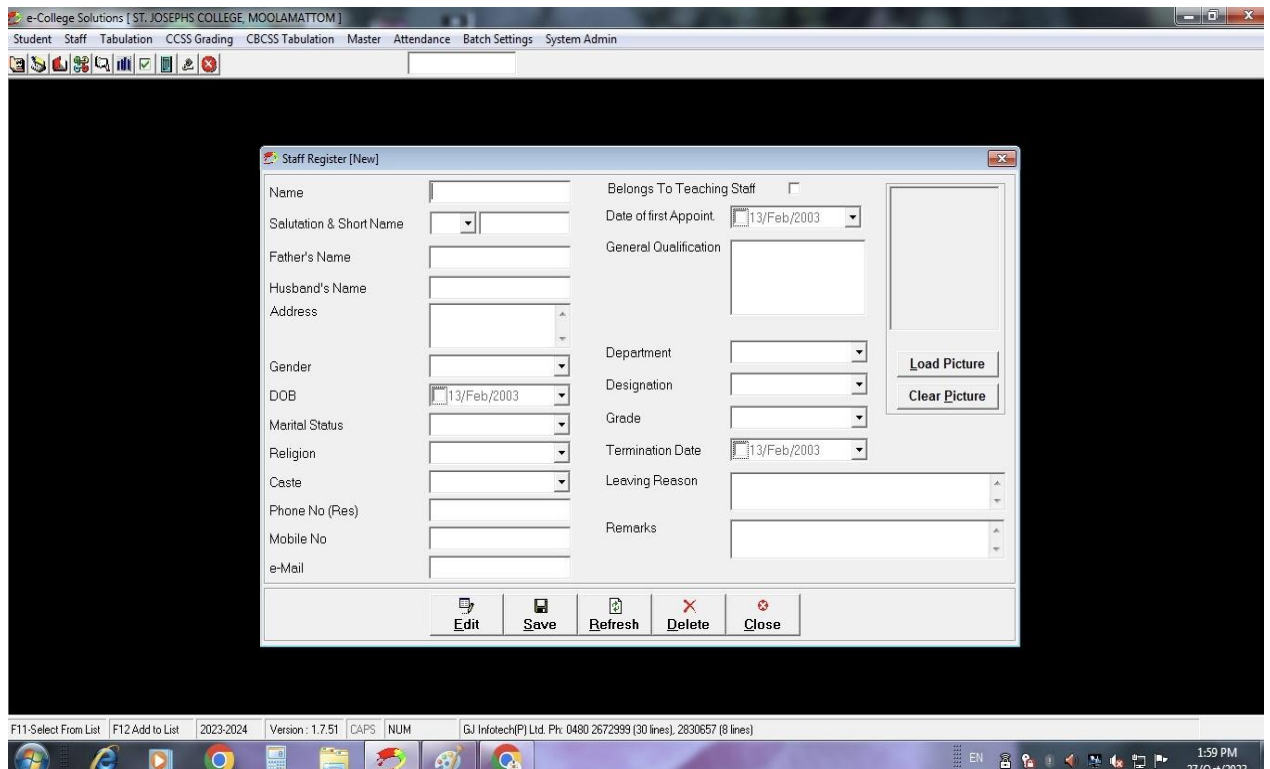


Photo: Staff Register



Certificates

The details regarding the certificates like TC, Course completion, conduct certificate etc can be found here. It is easy to identify whether the certificates generated or not and whether the same handed over to the concerned student or not.

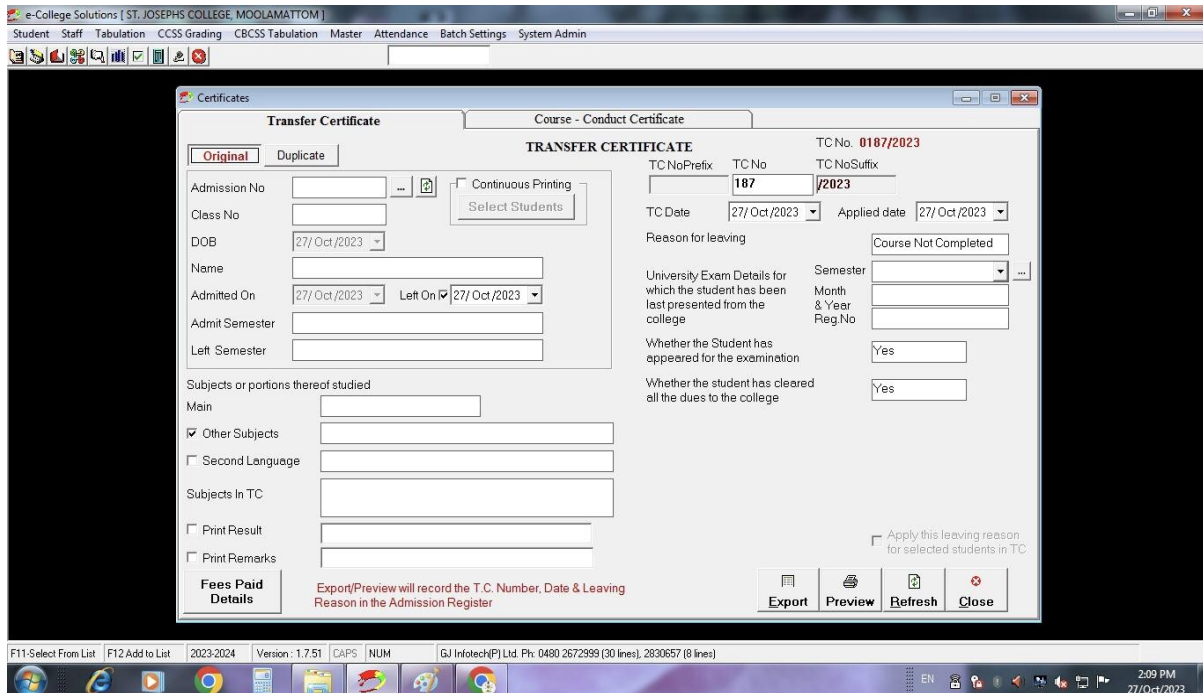


Photo: Certificates

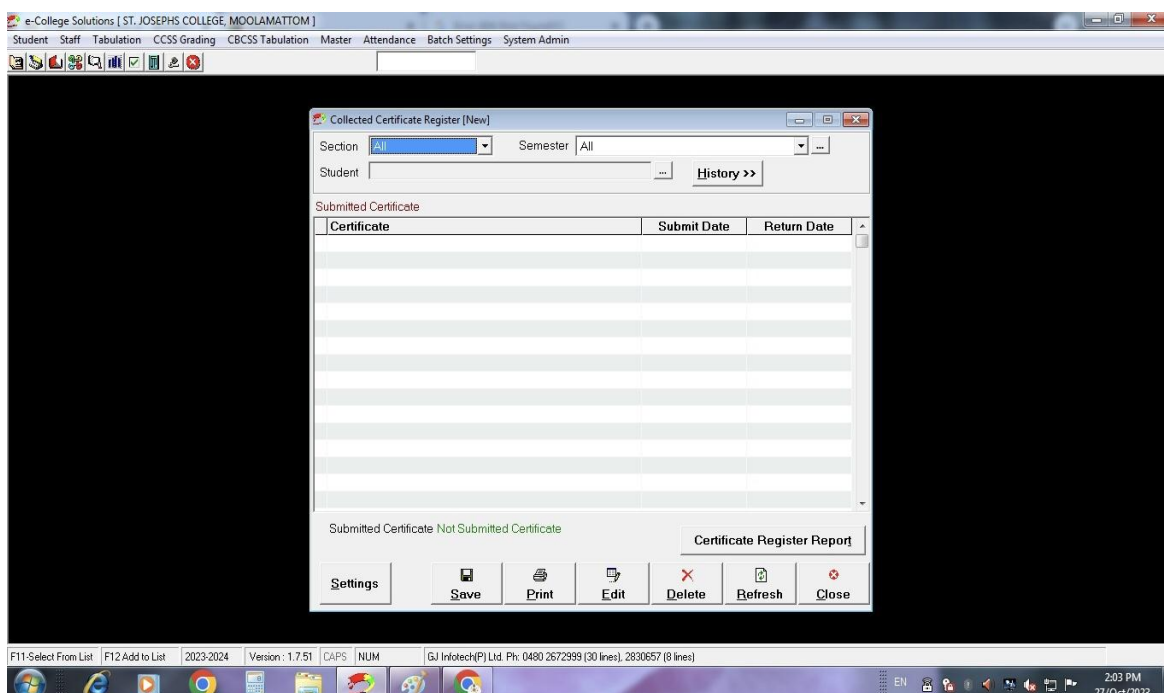


Photo: collected certificates register



Students' Achievements and Talents

The page to enter and keep the records regarding the talents possessed by any students in the institution and also their achievements in any area of academics and arts. It shows categorised list of students which helps to easily identify and prepare the students for cultural and competitive programs.

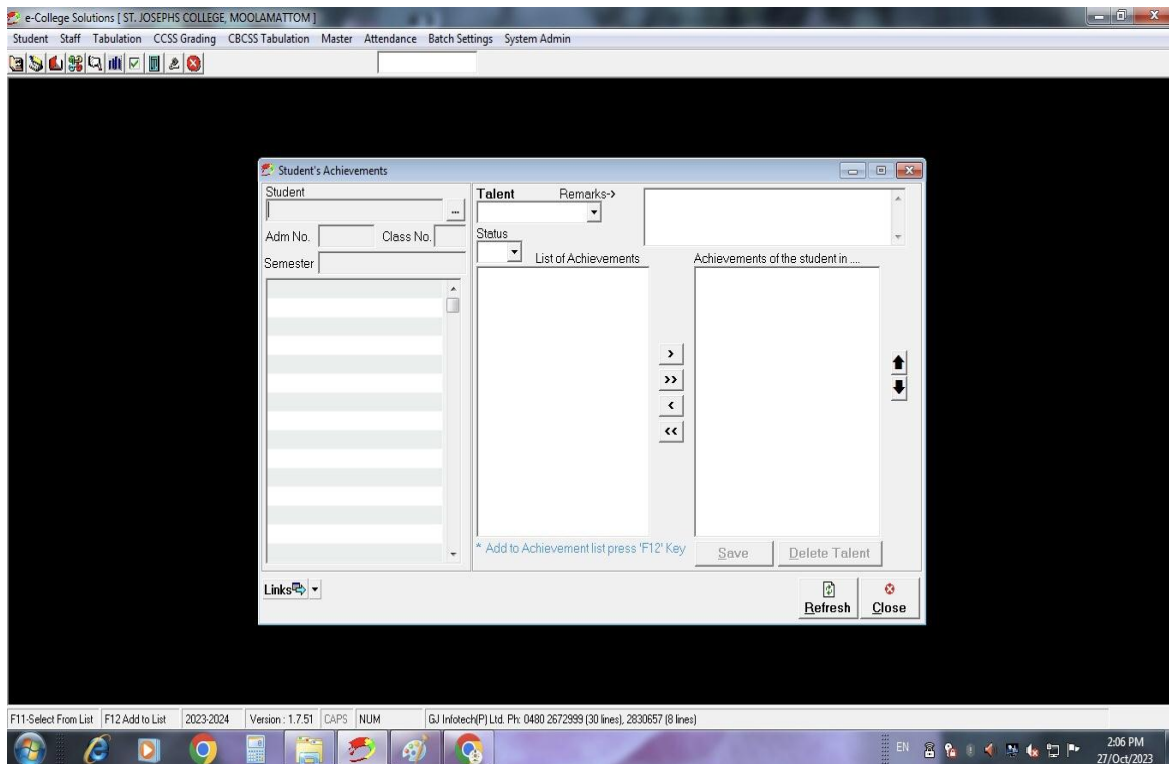


Photo: Students' achievements

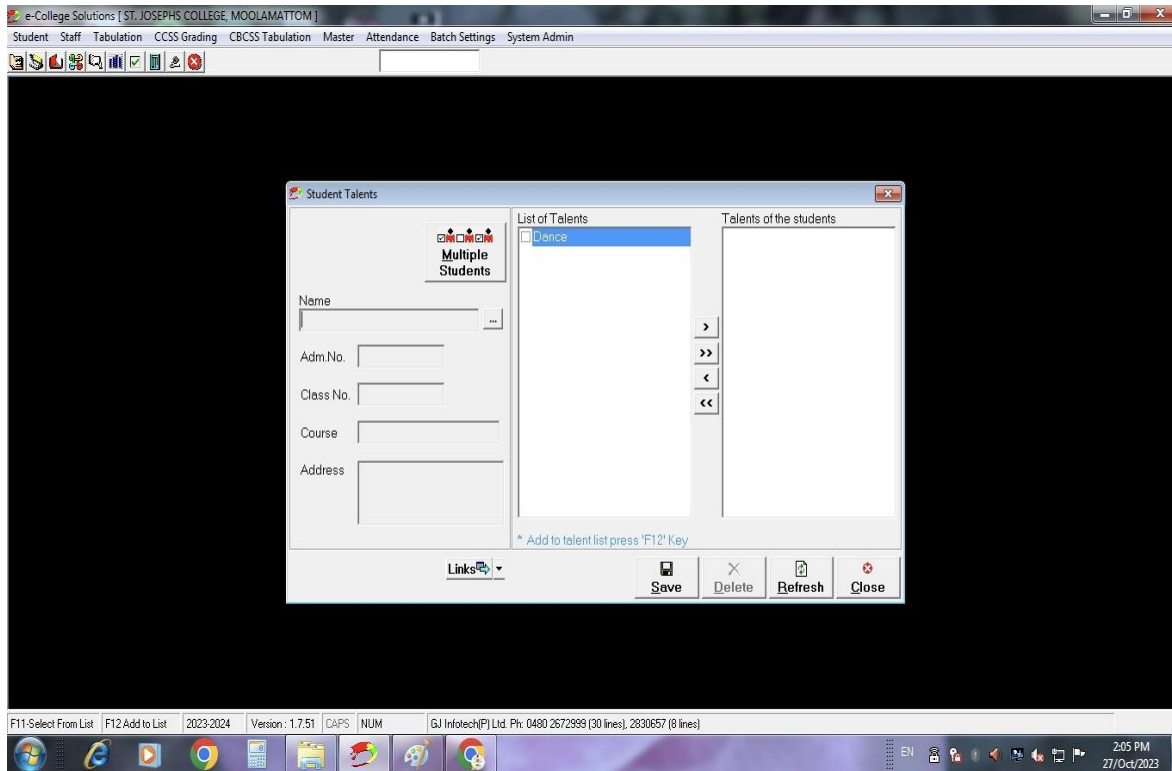


Photo: students' talents

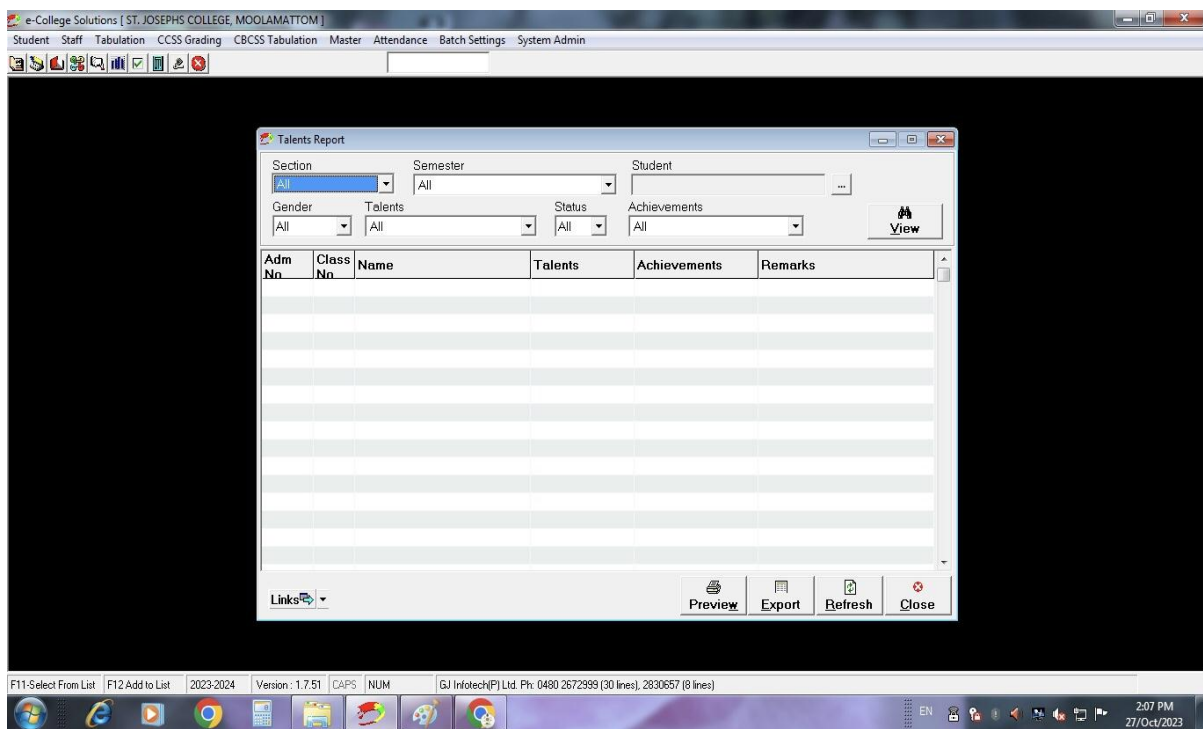


Photo: Talents Report



Enquiry

Any queries and enquiries arising at the office counter by students are recorded timely. Which enables to find out whether it has been sort out or not. Also, there is an option of enquiry report generation.

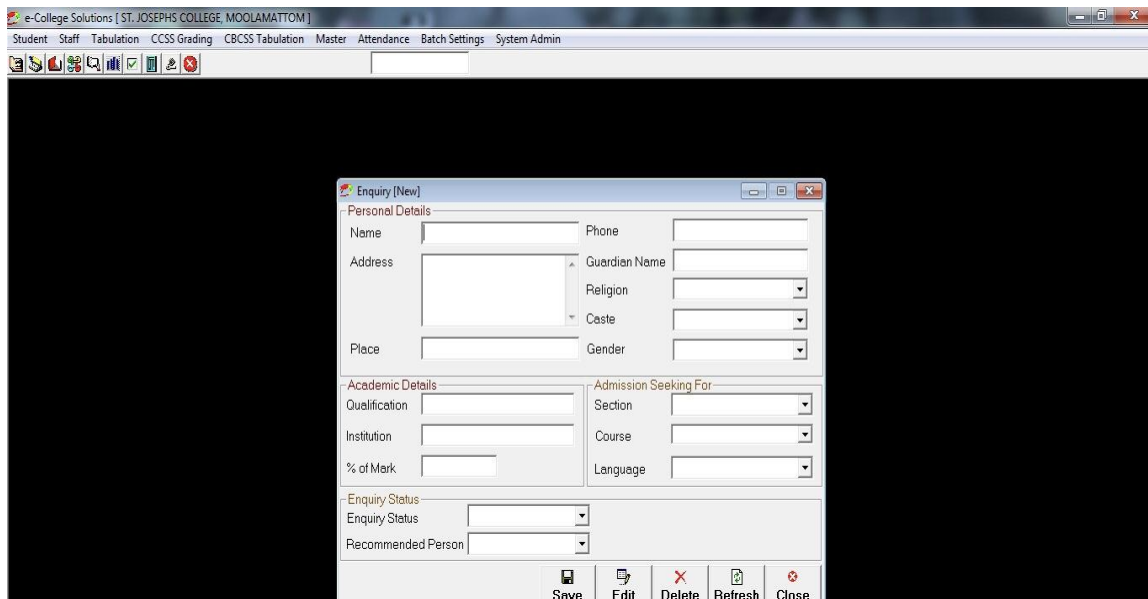


Photo: Enquiry

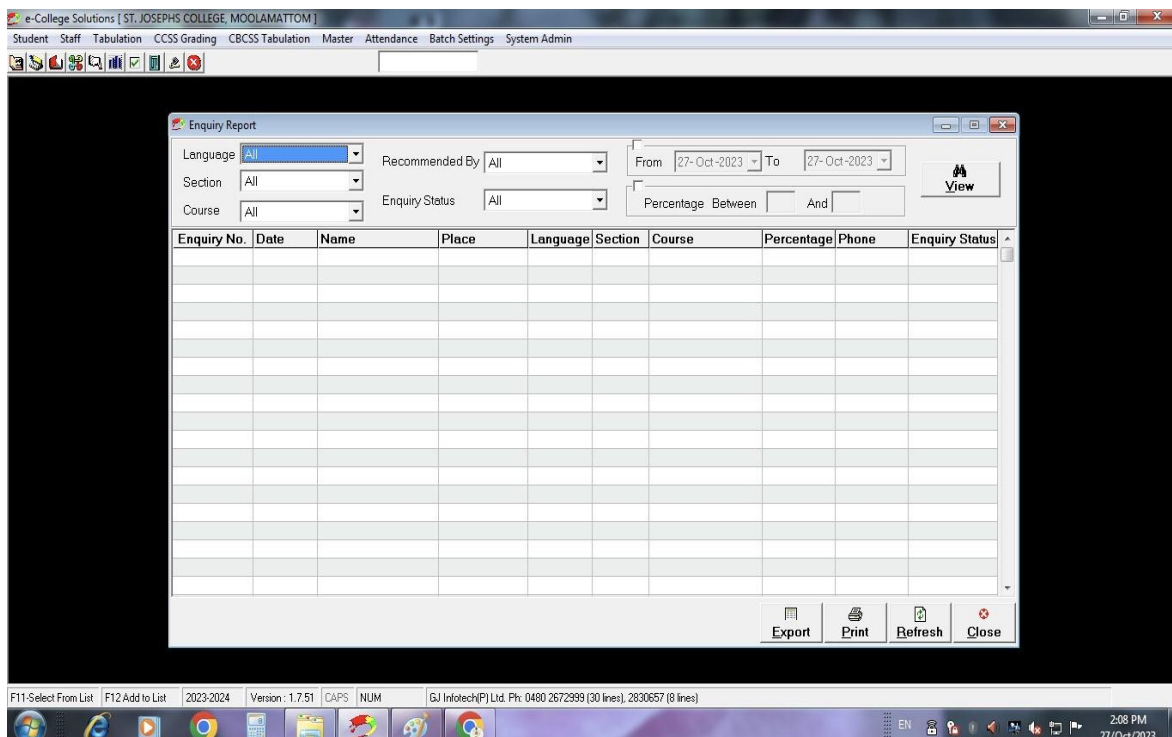


Photo: Enquiry Report



Student Diary and ID

All the important remarks regarding the students are recorded precisely and timely in the student's diary and basic ID details can also be entered online for speedy retrieval and future reference

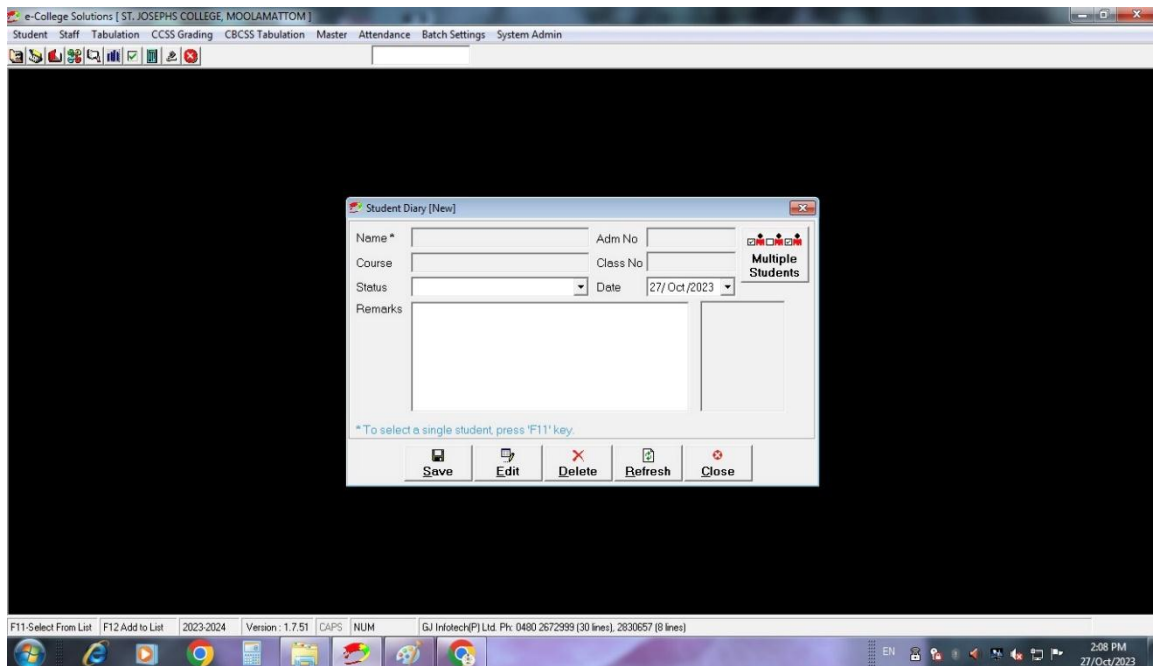


Photo: Students Diary

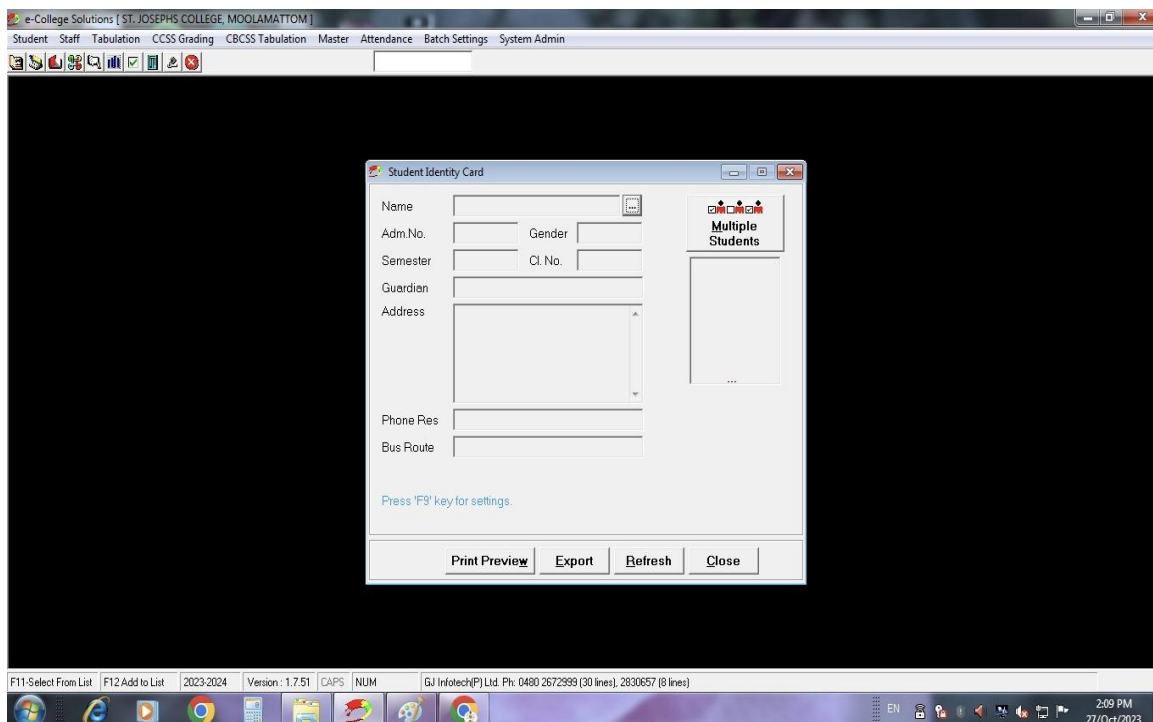


Photo: Student ID



College Calendar

A compatible calendar which can be customised as per the working terms and conditions of the college which is very much useful for the planning of the day-to-day operations of the institution.

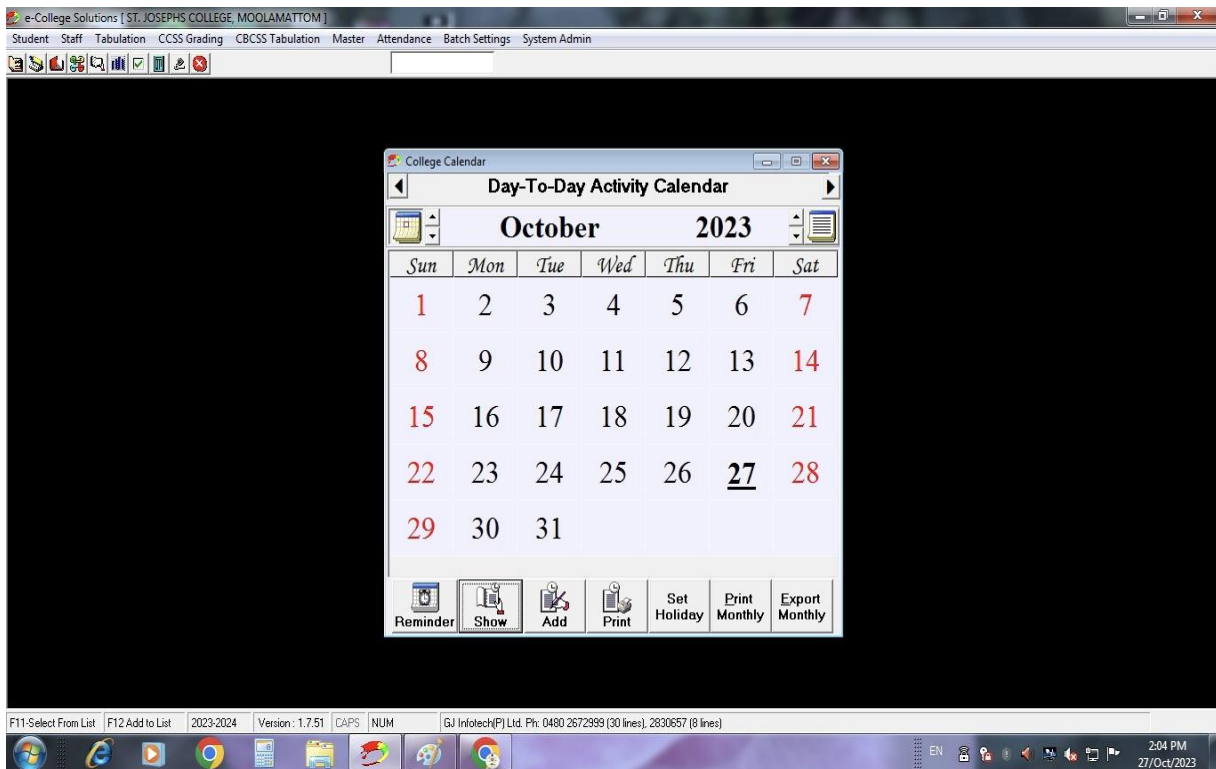


Photo: College Calendar



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E-COLLEGE CONNECT





Introduction

e-College Connect is a systematic and automated software to mark attendance in which teachers can login at each sessions using specific username and password.

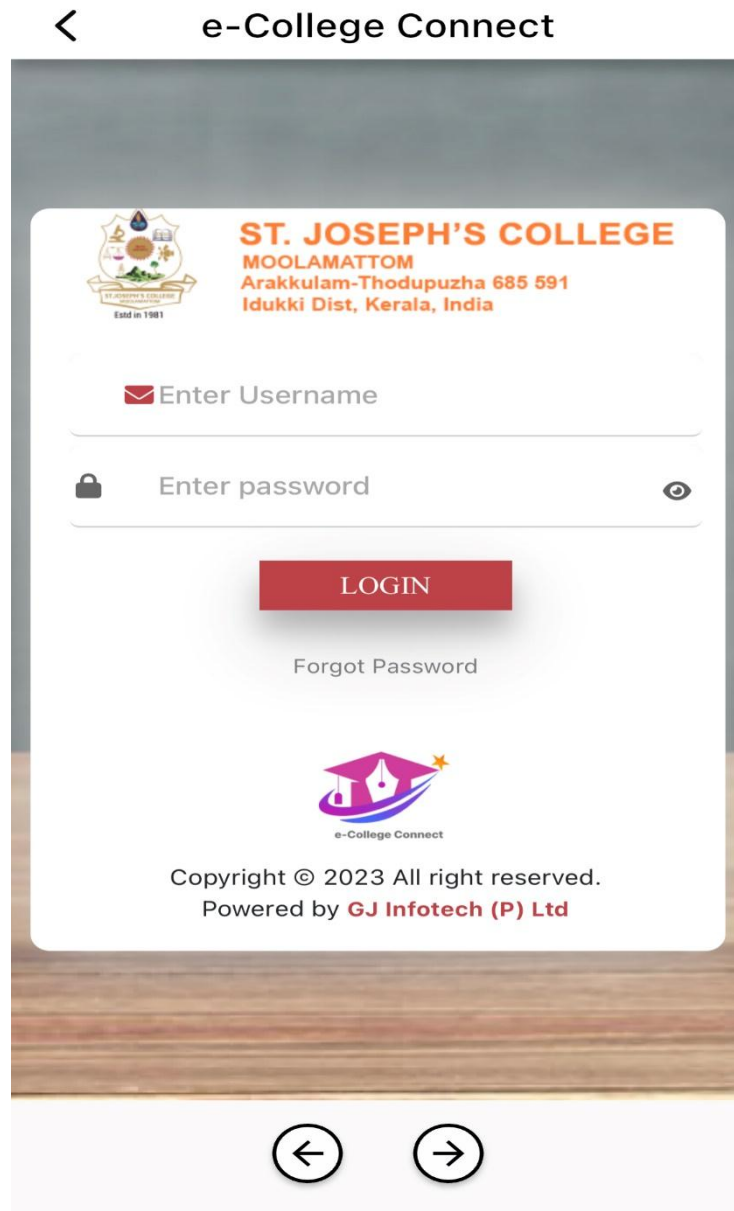


Photo: e-College Connect



Dashboard

Dashboard in the e-College Connect is the interface which shows the available and assessable functions and its scope.

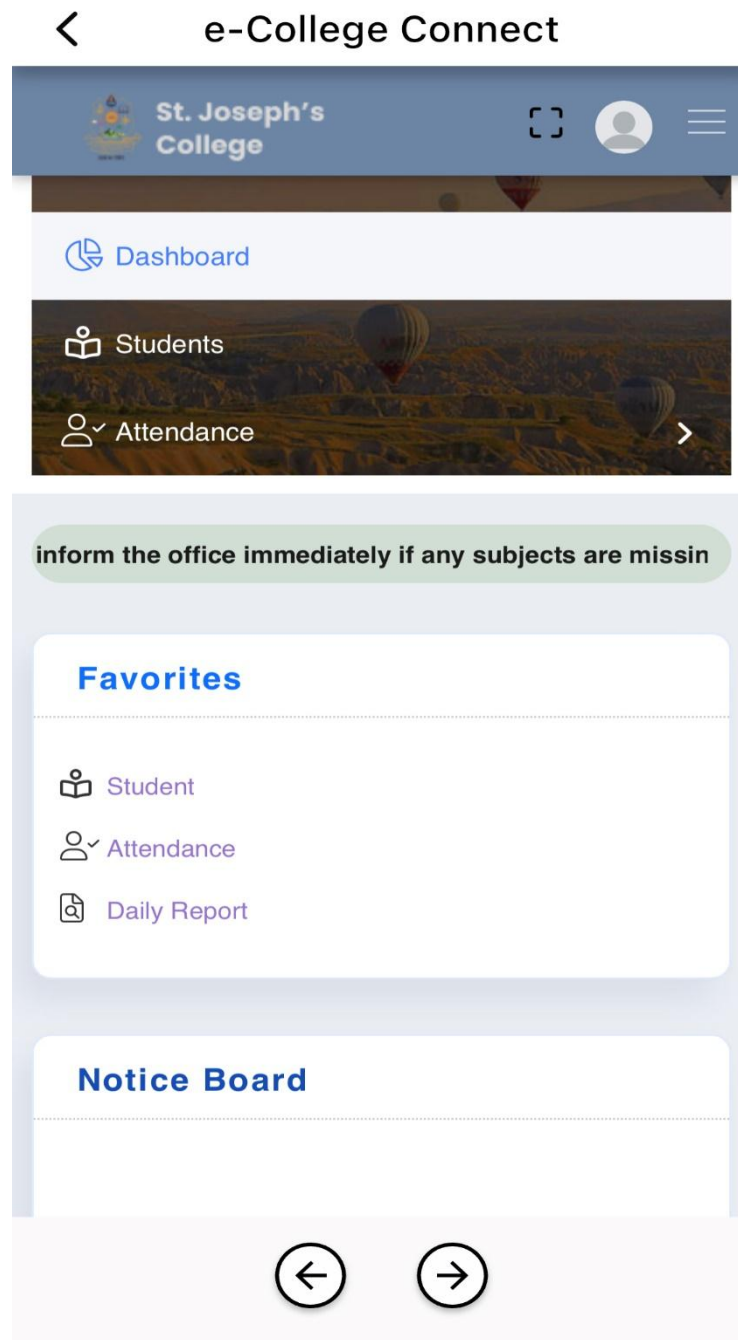


Photo: Dashboard



Students List

The list of students from each and every department in the entire institution can be viewed in this page. Selection option for programme and semester is available. Relevant course and semester can be entered here for retrieving the list correspondent to that.

< e-College Connect

St. Joseph's College

Students List

Programme *
--Select--

Semester *
--Select--

View

← →

Photo: students list

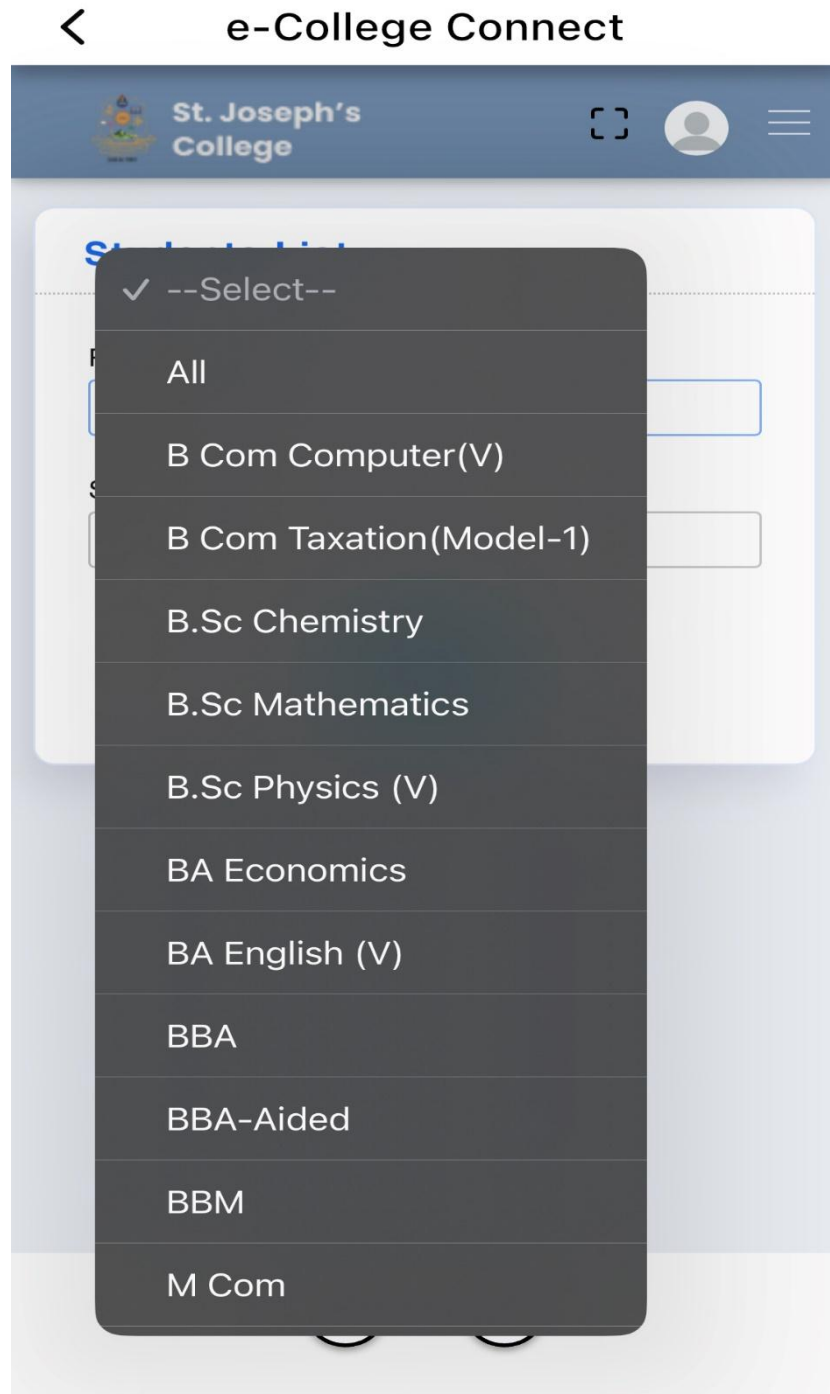


Photo: class wise students list



Attendance

Attendance of each class in the allotted hour can be recorded online by the teachers timely. It can be marked by categorising the list of students on the basis of semester, subject, date and hour. It makes attendance marking easier for the faculties.

< e-College Connect

St. Joseph's College

Attendance

Semester Start Month *
Select

Semester *
Select

Subject *
Select

Date *
27-Oct-2023

Hour *
Select

View

← →

Photo: attendance marking page



Attendance-Daily Report

A consolidated report of each day's marked attendance is available which is helpful to have an outlook into day-to-day graph of attendance. And its good to review any faults or mistakes have been committed unknowingly.

< e-College Connect

St. Joseph's College

Attendance - Daily Report

Date *

27-Oct-2023

View Reset

← →

Photo: attendance daily report



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TALLY ERP

Tally
ERP.9



Gateway of Tally

Introductory page of tally software from which the institute can be selected.

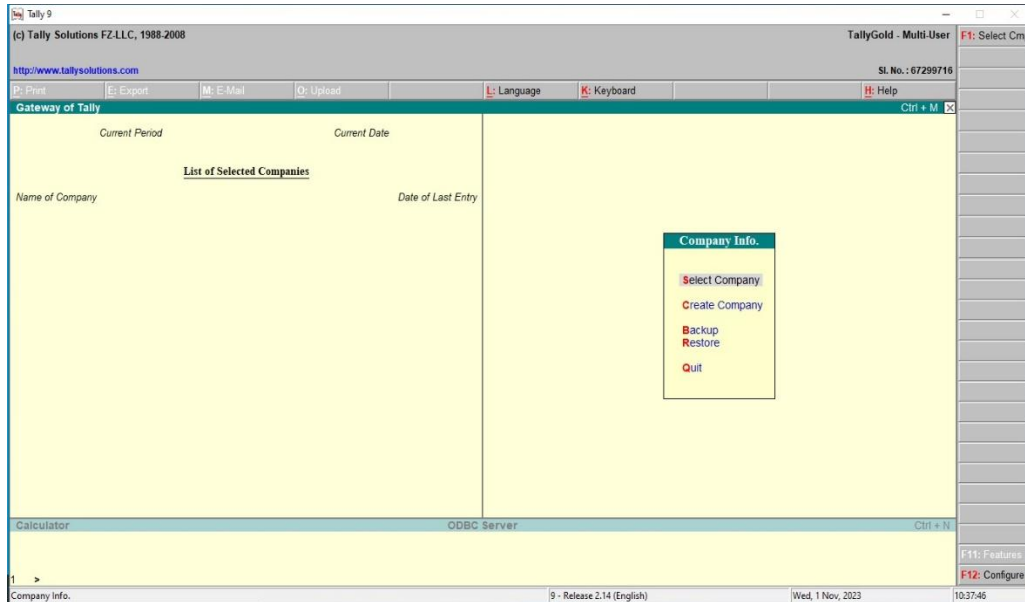


Photo: gateway of tally

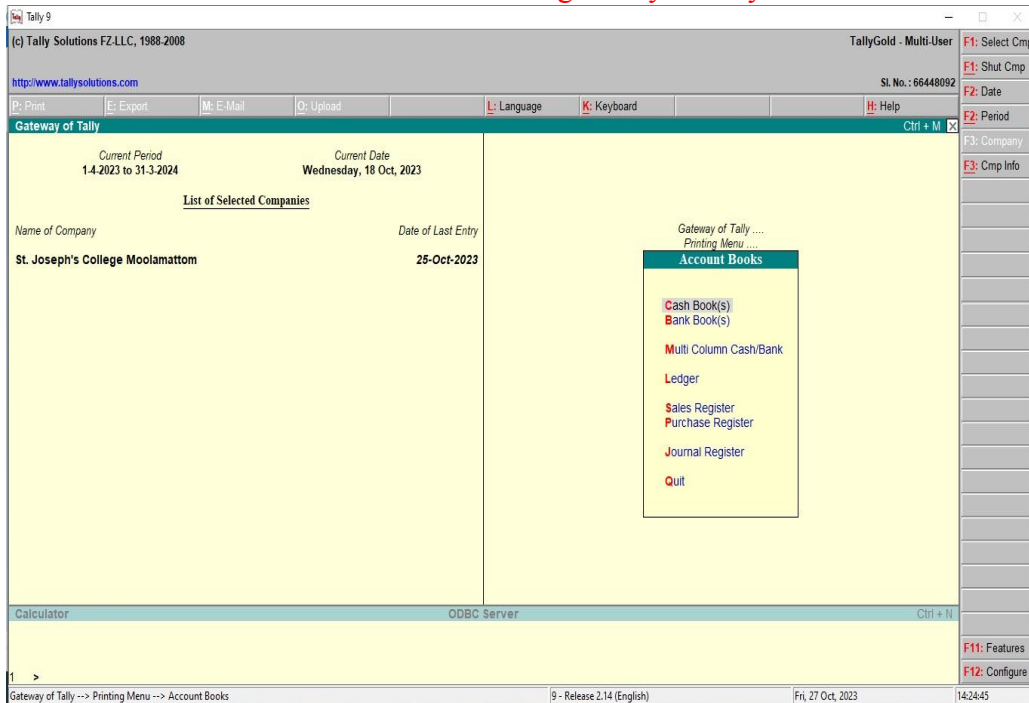


Photo: Gateway of tally



Day books

The day-to-day transactions can be entered specifically with accuracy and correctness.

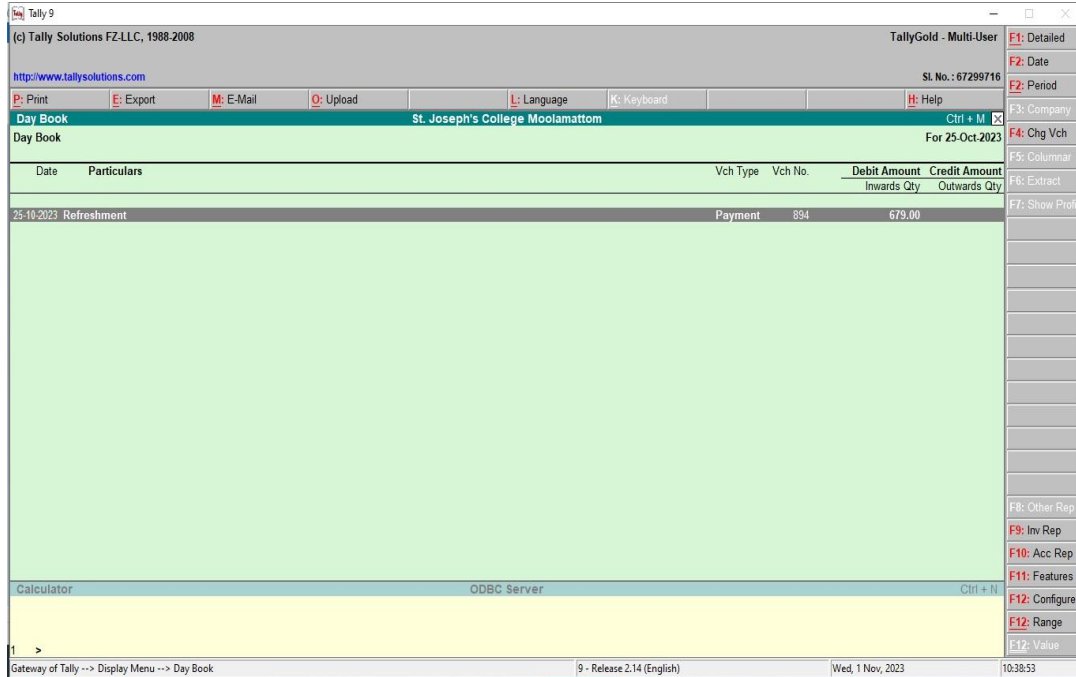


Photo: Day boo

Ledgers

Facility to a date-wise record of all the transactions related to a particular account such as cash, sales, purchase etc.

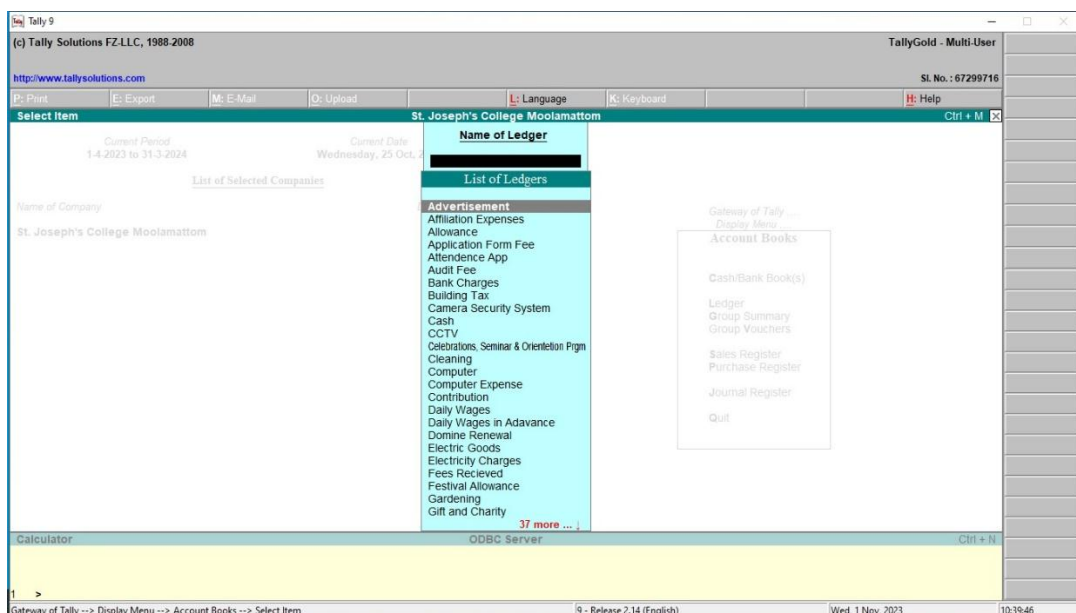


Photo: Ledger list



ST. JOSEPH'S COLLEGE

MOOLAMATTOM

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Date	Particulars	Vch Type	Vch No.	Debit	Credit
11-9-2023	Cash	Payment	755	6,500.00	
				Opening Balance :	38,674.00
				Current Total :	6,500.00
				Closing Balance :	45,174.00

Photo: Ledger voucher

Cash/Bank summary

The ledger monthly summary screen displays the debit and credit amounts of all the vouchers for the period

Particulars	Closing Balance	
	Debit	Credit
Cash-in-hand		2,65,208.00
Cash		2,65,208.00
Bank Accounts		98,835.30
South Indian Bank		98,835.30
Grand Total		3,64,043.30

Photo: cash/bank summary



Vouchers

We can use the appropriate tally voucher to enter the details into the ledgers and update the financial position of the company.

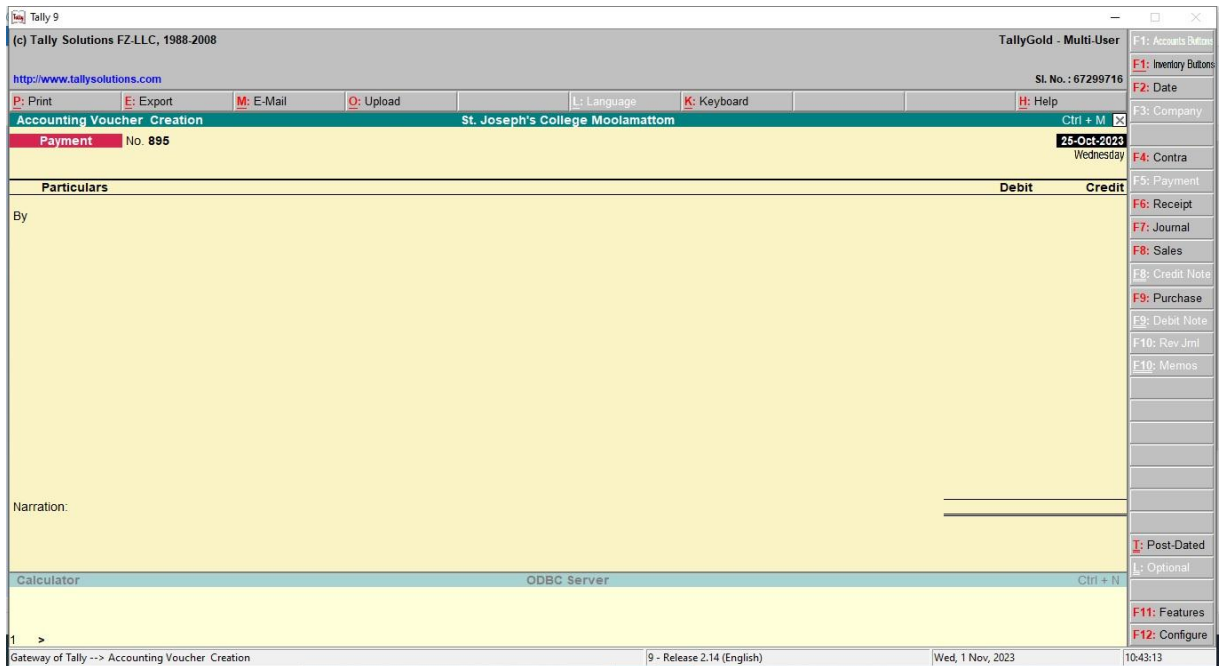


Photo: payment voucher

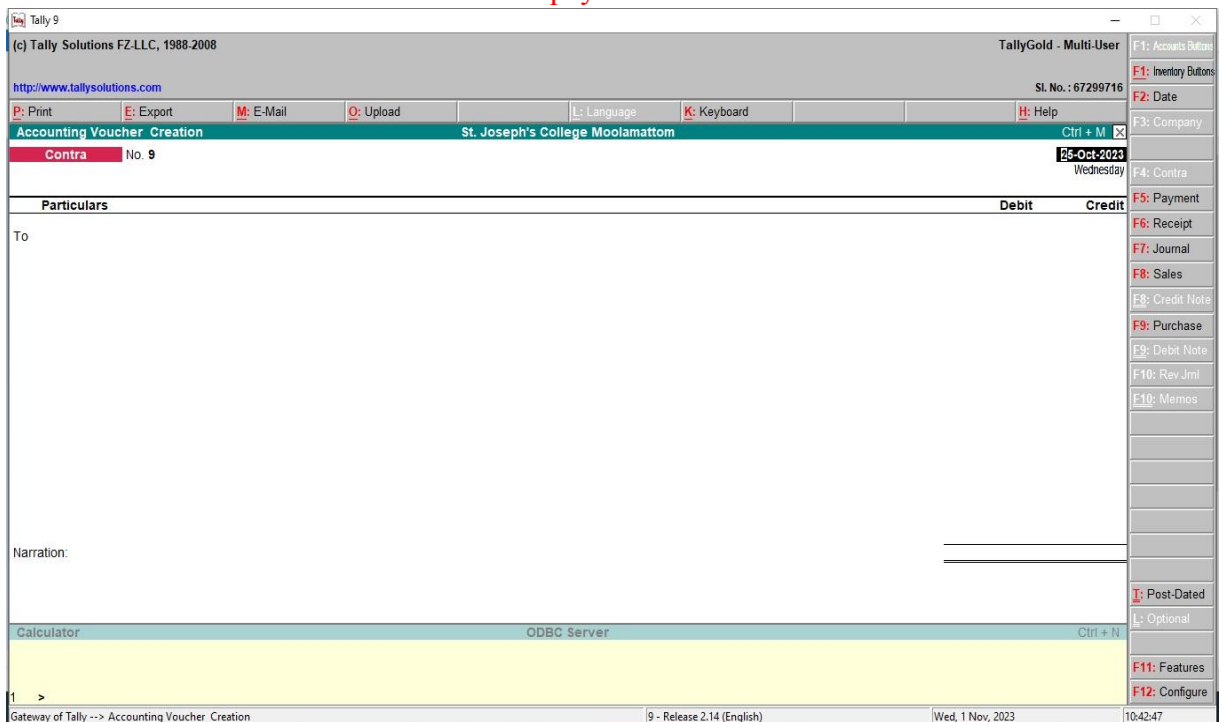


Photo: contra voucher



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Tally 9 (c) Tally Solutions FZ.LLC, 1988-2008 TallyGold - Multi-User

http://www.tallysolutions.com Sl. No.: 67299716

Accounting Voucher Creation St. Joseph's College Moolamattom Ctrl + M

Receipt No. 106 25-Oct-2023 Wednesday

Particulars	Debit	Credit
To		
Narration:		

Gateway of Tally --> Accounting Voucher Creation 9 - Release 2.14 (English) Wed, 1 Nov, 2023 10:42:15

Photo: receipt voucher

Tally 9 (c) Tally Solutions FZ.LLC, 1988-2008 TallyGold - Multi-User

http://www.tallysolutions.com Sl. No.: 67299716

Cash Ledger Vouchers St. Joseph's College Moolamattom Ctrl + M

Current Period 1-4-2023 to 31-3-2024 Wednesday

List of Selected Companies

Name of Company St. Joseph's College Moolamattom

Date	Particulars	VV Type	VV No	Debit	Credit
14-2023	Printing and Stationery	Payment	1	154.00	
14-2023	Office Charge	Payment	2	10.00	
14-2023	Office Stationery	Payment	3	80.00	
14-2023	Office Stationery	Payment	4	80.00	
14-2023	Office Stationery	Payment	5	80.00	
14-2023	Office Stationery	Payment	6	80.00	
14-2023	Office Stationery	Payment	7	80.00	
14-2023	Office Stationery	Payment	8	80.00	
14-2023	Office Stationery	Payment	9	80.00	
14-2023	Office Stationery	Payment	10	80.00	
14-2023	Office Stationery	Payment	11	80.00	
14-2023	Office Stationery	Payment	12	80.00	
14-2023	Office Stationery	Payment	13	80.00	
14-2023	Office Stationery	Payment	14	80.00	
14-2023	Office Stationery	Payment	15	80.00	
14-2023	Office Stationery	Payment	16	80.00	
14-2023	Office Stationery	Payment	17	80.00	
14-2023	Office Stationery	Payment	18	80.00	
14-2023	Office Stationery	Payment	19	80.00	
14-2023	Office Stationery	Payment	20	80.00	
14-2023	Office Stationery	Payment	21	80.00	
14-2023	Office Stationery	Payment	22	80.00	
14-2023	Office Stationery	Payment	23	80.00	
14-2023	Office Stationery	Payment	24	80.00	
14-2023	Office Stationery	Payment	25	80.00	
14-2023	Office Stationery	Payment	26	80.00	
14-2023	Office Stationery	Payment	27	80.00	
14-2023	Office Stationery	Payment	28	80.00	
14-2023	Office Stationery	Payment	29	80.00	
14-2023	Office Stationery	Payment	30	80.00	
14-2023	Office Stationery	Payment	31	80.00	
14-2023	Office Stationery	Payment	32	80.00	
14-2023	Office Stationery	Payment	33	80.00	
14-2023	Office Stationery	Payment	34	80.00	
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14-2023	Office Stationery	Payment	41	80.00	
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14-2023	Office Stationery	Payment	43	80.00	
14-2023	Office Stationery	Payment	44	80.00	
14-2023	Office Stationery	Payment	45	80.00	
14-2023	Office Stationery	Payment	46	80.00	
14-2023	Office Stationery	Payment	47	80.00	
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14-2023	Office Stationery	Payment	66	80.00	
14-2023	Office Stationery	Payment	67	80.00	
14-2023	Office Stationery	Payment	68	80.00	
14-2023	Office Stationery	Payment	69	80.00	
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14-2023	Office Stationery	Payment	71	80.00	
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14-2023	Office Stationery	Payment	73	80.00	
14-2023	Office Stationery	Payment	74	80.00	
14-2023	Office Stationery	Payment	75	80.00	
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14-2023	Office Stationery	Payment	78	80.00	
14-2023	Office Stationery	Payment	79	80.00	
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14-2023	Office Stationery	Payment	83	80.00	
14-2023	Office Stationery	Payment	84	80.00	
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14-2023	Office Stationery	Payment	87	80.00	
14-2023	Office Stationery	Payment	88	80.00	
14-2023	Office Stationery	Payment	89	80.00	
14-2023	Office Stationery	Payment	90	80.00	
14-2023	Office Stationery	Payment	91	80.00	
14-2023	Office Stationery	Payment	92	80.00	
14-2023	Office Stationery	Payment	93	80.00	
14-2023	Office Stationery	Payment	94	80.00	
14-2023	Office Stationery	Payment	95	80.00	
14-2023	Office Stationery	Payment	96	80.00	
14-2023	Office Stationery	Payment	97	80.00	
14-2023	Office Stationery	Payment	98	80.00	
14-2023	Office Stationery	Payment	99	80.00	
14-2023	Office Stationery	Payment	100	80.00	

Gateway of Tally --> Printing Menu --> Account Books --> Cash Ledger Vouchers

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Photo: cash ledger vouchers



Statements of Accounts

They are derived from the transactions recorded in the books of accounts. In tally ERP 9, they are generated for cost centres and outstanding accounts

St. Joseph's College Moolamattom as at 25-Oct-2023		St. Joseph's College Moolamattom as at 25-Oct-2023	
Liabilities		Assets	
Capital Account		Current Liabilities	60,000.00
Loans (Liability)		Fixed Assets	3,16,907.00
Profit & Loss A/c	2,19,615.28	Current Assets	4,87,983.30
Opening Balance			
Current Period	2,19,615.28		
Diff. in Opening Balances	6,45,275.02		
Total	8,64,890.30	Total	8,64,890.30

Photo: balance sheet

St. Joseph's College Moolamattom 1-Apr-2023 to 25-Oct-2023		St. Joseph's College Moolamattom 1-Apr-2023 to 25-Oct-2023	
Particulars		Particulars	
Direct Expenses	4,80,200.00	Gross Loss c/o	4,80,200.00
	4,80,200.00		4,80,200.00
Gross Loss b/f	4,80,200.00	Indirect Incomes	55,36,202.00
Indirect Expenses	48,36,386.72		
Nett Profit	2,19,615.28		
Total	55,36,202.00	Total	55,36,202.00

Photo: profit and loss account



Conclusion

The implementation of an Enterprise Resource Planning (ERP) system is a critical strategic decision for any organization. This document has outlined the key objectives, benefits, challenges, and considerations associated with ERP implementation. It is evident that an effectively deployed ERP system can streamline business processes, improve data accuracy, enhance decision-making, and foster organizational efficiency. However, successful ERP adoption necessitates careful planning, comprehensive training, and ongoing maintenance. Furthermore, adapting to changes and addressing resistance to ERP adoption are essential for success.