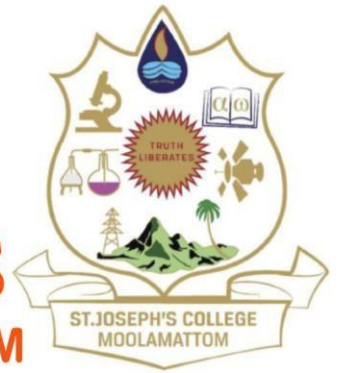


ST. JOSEPH'S
COLLEGE, MOOLAMATTOM
ARAKULAM P.O- 685591, IDUKKI, KERALA



6.2.1 The Institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc.

BUILDING COMMITTEE-MINUTES





Aaron
Deluxe Book

BUILDING COMMITTEE
MINUTES BOOK

1

First meeting of the newly constituted Building Committee

Date : ~~05-04-2018~~ 05-04-2018

Time : 2 pm

Agenda: Regarding the flooring of the new sports Indoor training stadium.

April 5, 2018

The first meeting of the Building Committee during the year 2018-19 was held on 5th April, 2018 at 2 pm, in the Conference room.

The meeting started with a silent prayer. College Bursar, Rev. Fr. Jobin Thayyil CMI extended a warm welcome to the members.

The architect, Mr. Maja M Kalapura provided an update on the status of the ongoing construction project.

Decision Taken

- It was decided to undertake the works of the floor area of the sports Indoor training facility with woodey flooring (Tongue and groove system) size not less than 30x18x12.5mts as per the plan submitted and approved by UGC under its letter No. Sports-544/2014-15/KLMG1064/XII

Plan/UGC-SWRO.

Members Present

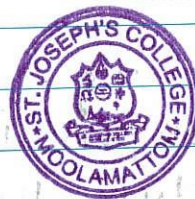
2016

1. Dr. George V Thomas (Principal) *Inf*
2. Rev. Dr. Thomas George CMI (Representative of user teaching department)
3. Dr. Sabuk Kutty M.GI (HOD, Mathematics, *2016* Representative of teachers)
4. Mr. Roby Mathew (HOD, English, Representative of teachers) *ds*
5. Fr. Jobin Thayyil CMI *John* (Representative from Administration)
6. Sri. Thomas Sebastian *Thomas* (Representative of Account division)
7. Fr. E.C. John Edamala CMI *John* Engineer
8. Maja M Kalapura *Maja Kalapura* Architect

Action Taken Report

- The principal entrusted Fr. Jobin Thrayil CMI and Maja M Kalapusa, with the duty to make necessary arrangements to complete the flooring of the indoor stadium by the end of October, 2018.

Work



Meeting of Building Committee

Date : 1/04/2019

Time : 2:30 pm

Agenda: Reconstitution of Building Committee

April 1st, 2019

A meeting was convened ^{held} on 01-04-2019, at 2:30 pm, in the Conference Hall, to reconstitute the existing building committee. As per UGC Guidelines XII plan, a building committee has to be constituted to undertake the construction of building project. Accordingly, a building committee was constituted in St. Joseph's College, Moolamattom for the construction of Indoor Training facility as per Order No. M1/2014/dtd 20/8/2014 of the Manager and changes in the committee was also made due to the retirement of the members as and when it became necessary.

Decision Taken

It was decided to nominate two members in the place of Dr. George V Thomas, former principal, and Fr. Jobin Tharayil CMI, former Financial Administrator. Dr. Sajin M. Sebastian, Principal and Fr. Libin V Augustine, Financial Administrator, have been nominated as the new members of the building committee.

Members present

1. Dr. Saju M Sebastian
(Principal)

Saju

2. Dr. Sabuk Kutty M.G.
HOD, Mathematics

Sabuk

3. Mr. Roby Mathew
HOD, English

Roby

4. Mr. Sojan Jose
Asst. Registrar, M.G. University

Sojan

5. Rev. Fr. Libin V Augustine CMI
Representative of Administration

Libin

6. Rev. Dr. Thomas George CMI Prof.
Asst. prof. Dept. of physical Education,
(Representative from user teaching
department)

7. Mr. Thomas Sebastian
Office Superintendent

Thomas

8. Maja M Kalapura
Architect

Maja

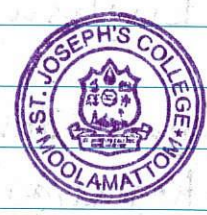
9. Rev. Fr. E.C. John
Supervising Engineer

John

Action Taken Report

Fr. Libin V Augustine was entrusted with the duty to evaluate the progress of the ongoing construction project and complete the construction of the same by the end of the academic year.

ajit



Meeting of Building Committee

Date: 08/04/2022

Time: 2 pm

Agenda : Construction of new Administrative Block
Renovation and maintenance works

April 8th, 2022

A meeting of the building committee was convened on 8th April, 2022 at 2pm in the Conference Hall. The manager put forward the blueprint of plan for constructing the New Administrative Block. Discussions were made on starting the renovation + maintenance related works in the campus.



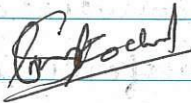
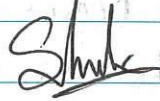
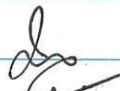
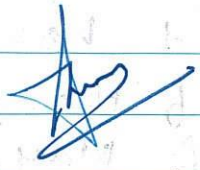
Decisions Taken

- It has been decided to begin the construction of the new administrative block in the month of May.
- Decision has been made to construct an educational theatre in the campus.
- The committee also decided to build a Language lab for English department.
- Maintenance works have to be carried

out in the departments and a few classrooms.

- The committee also decided unanimously to renovate the Seminar Hall and the Basketball Court.

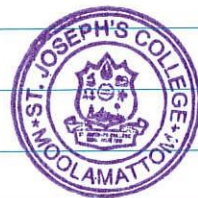
Members Present

- 1) Dr. Sabukkutty M.G. 
(Principal)
- 2) Rev. Dr. Thomas George CMI 
(Manager)
- 3) Rev. Fr. Tison Kochenil CMI 
(Financial Administrator)
- 4) Rev. Dr. Tomon Kottarathil CMI 
- 5) Mr. Roby Mathew (IQAC Coordinator) 
- 6) Mr. Animon (Chief Engineer
+ Architect) 

Action Taken Report

- Mr. Animon, Chief Engineer and Architect has been entrusted with the duty to begin the construction of the administrative block on 18th May 2022.
- Necessary steps were taken to construct an educational theatre next to BBA department.
- The construction of the new Language Lab will also be completed by the end of this academic year.
- Steps were taken to renovate the seminar Hall and the Basketball Court.
- The Manager entrusted Rev. Fr. Tison Kocheril CMI to do the useful maintenance works in the departments.

Thomas



**THOMAS
GEORGE**

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THOMAS GEORGE
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