

6.2.1 The Institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc.



GRIEVANCE REDRESSAL CELL

The meeting of the Grievane Redressal cell in the Seminar hall. (The principal president over the meeting. Nature of Gnevance. Issue regarding the girls toilet Cleanliness, The objectives of the cell overe discussed - The cell would examine the issues and complaints. raised by the student about issues regarding the girls toilet cheplines, The committee the principal. It has been clevicled that to give arecorness about grievance redressal cell cluming unionlation program for Ist year students. Action Grievona Received, decision Paker. The converos reported the receipt of grievage from first year students regarding the ST cord issue. The matter was discussed in defail and decided to make necessary arrangements. members present: Dr. Pravies Joseph Dum Mr. Roby mathew Dr. Ebey P. Koshy Res Mr. Prínu J. mathew Je Ms - Tisha Tomy Mrs. Daisy George (PTA exembre) Day The minutes of the meeting madeel and confirmed The meeting ended at 3.00 pm with vote of Munks by the Convenor

The Second method of the Grievano Redressed cell cuas convened of 13/8/2019 act 3:30 pm 13 the Seninor hall. The principal welcomed all the members. The principal Dr. Creoryc V. Momas. Outlind the significance of the committee. The minutes of the first meeting was discussed.

Action Caken Report

The convenor could be principal reported the

action taken on the clearing of the previous meeting.

3. Issued 57 cards for every Ist your shedents ashown

=) The committee has appointed a staff to clean the

Grievanu Reviewed

The meeting discussed is defail the grievance from Shudests regarding Replacement of chairs in the Casteen. The meeting decreted to request the principal to replace chairs in the casteen.

Minutes.

The moutes of the meting ever read and passed. The meeting enclid at 0 4.00 pm.



Mr. Prince. J. mathew. Dr.

Dr. Shohilba Schashion.

Ms. Tisha Tong

Dr. Pravier Joseph.

Mr. Roby Mathew.

Dr. Sabulatty M. G.

Mrs. Daisy george.

Mrs. Daisy george.

Monutes o	h the	meeting	02	The	Gnevare	Redvessal	cell
Minutes or held on	7	June	2010	7	J		e l

A method of the Grievana Redressal cell was. Convened on y June 2019 at 3.30 pm is the Seminar Hall.

member presenti

Dr. Eby p. koshy Kest

Mr. Roby malbar. do

Dr. Joseph George. My

Ms Tesha Tony

Mr. Sajon (PTA Executive) Salar

The meeting commenced with silent prayer Pollowby.

Obsect address by the principal, The meeting discussed to
agenda.

Action Clakes Report

The convenor reported to althor taken on the discussion of the previous meeting. The committee verified the complaint regarding steplacement of chairs in the content. The monagement ensured the availability of adequate new chairs in the content.

griwone Received

(The meeting discussed the government on defail.

Regarding lack of leghting facilities in A classroms.

and lack of facilities has online payment of fees.

The principal ensured that leghting facilities evould be completed, if any addetional maintenace is required, evill the immediate effect. Online payment method would be ensured.

e) lo request the principal to ensure adequate number.

y Cights is all the classrooms.

The minules of the meiting were read and passed. The meeting ended at of 00 pm. Minuter of the Governore Redressal cell Meeting held on. 2 July 2019

A meeting of the Grievance Redressal cell was held on 2 July 2019 in the charge Hall at 3.30 pm.

Members present:

Dr. sabukutly m'6.

Dr. praver Ooseph. Dwo

Dr. Anju P mathews.

Dr. Sr. Siso Frances.

Ms. Fosha Cony

Mr. Roby Mathew do Mr. segon (PTA executive) Safe

Action Takes

The meeting began with silent prayer The principal in his introductory remarks membered about the need to ensure student. Saksfeether regarding facilities of the convinor reported the action baken at the previous meeting regarding lack of lighting facilities in the classrooms. The management ensured availability of adequate number of lights in all the classrooms. The management has almost completed the maintenance of electrical work; sufficient number of fans and lights have been establied. Any further requirements will be fulfilled when reported.

-). Monagement implemented online facilities for payment of fees. The minutes of the method were mad and passed The meeting ended at 4:00 pm with vote of thanks

Monutes son the meeting of the Grievance Redressal cell was held on, 8 July 2020.
Cell was held on 8 July 2020.
Con rate of the contract of th
A metry of the Grievanie Redressal Cell
avas convened on 8 July 2020. at 3:30 pm
strough Google meet, due to Covid -19.
my gage and a
members princt:
members present: Dr. sabukutty m. b. Man
Dr. Anja p. mathews.
M: Robe mathew
De Daniel Bringh Dung
1 Sila Pravilla Sorie
Mr. Roby mathew Joseph Dung Dr. praven Joseph Dung Jr. Sijo. Francis: Surjo Mr. konthalan Flasson (PTA execution)
1 /1. Korring (100) (11. Citaly in 199
The soul Commenced with Pileal Dealth
The needing commenced with silent prayer.
Pollowing a brief address by the principal, the
method disussed the agenda
Grievanu Received and decision takes.
The convenor reported the governous regarding
lack of proper internet facilities, lack of
smart devices for orline class and lack of orline
Smart devices for online class and lack of competitions during covid-19 period.

The morethy discussed the governous in defail and following discussions were faken: of adequak number smart devius for online class. No request the pronuspal to conduct vonous online To request the prisocipal and management -to install free 19terned faulities is the compus. The meeting ended at 4.00 pm, after the presentation and confirmation of the minutes.

Minutes of the meeting of the Greene Redressal cell. was

was held or to september 2020 at 3.00 pm. is the seminar hall The objectives of the cell were discussed. The cell would examine the issues and complaints raised by the students.

members present:

Dr. Sahukutty m.cs. Min Pr. Inju B. malhers. Mr. Roby mathew day

Ms. Posha Pony

Dr. Pravier Fourt: " Pun

Action Paken (r. koxthalan (PIA ere) Kuraw The convenor reported the action taken on the discusion, of the previous meeting. The monagement ensured availability of adequate number of smort devices for ordine class, install internit facilities is the Campus. The committee decided to conduct Various online competitions

Grievanu Received and decision Paken,

The convenor reported the receipt of grievanus from Shudents segarding repaint blackboards, and ensure safety go shedents sotting on the Verandhe parcipal.

lo request the principal to repaint the blackboards. The convenor readout the minutes of the meeting and the meeting ended at 3:30 pm with other of the goods by the convenor.

cell evas held on 15 october 2020.

A meeting of the Grievanu Richresal cell was held

on 15th october 2020 at 3:30 pm in the Seminar half

Clhe objectives of the cell every clisuissed. Clhe cell

would examine the issues and the complaints braised

by the students. The convenor welcomed all the members

members present:

Dr. Sabukully miles

Dr. Shobitha Sebastian.

Ms. Tosha Tony

Mr. Aneish NO

Dr. Pravus Joseph

My Roby modber

Mr. Kothelen Hassen (PTD exc). Juden

SE COL

Ackor Claker Report

The principal reported the action takes out the previous meeting Begarding Repaint the blackboards. The monagement has ensured to repaint all the black boards.

6 must

The convenor reported that issue regarding safety of shubols.

Citting on the verandla percept; thenewessing arrangements.

have been made to ensure safety of shudents

Sitting on the veranda parapet.

The minutes of the meeting were read and passed. The

meeting ended at 3:30 pm with vote of the pless.

by the conversor.

Minutes on the Gnievanu Redressal cell was held
20 9 June 2021
A needing of the Grievanu Redressal Cell convenid
on 2 June 2021 at 3:00 pm, in the Seminar hall. The
principal presided over -the meeting
January prosect
mumber present:
Dr. Sabukutty m.g. Marshan.
Ms. 7isha. Torny
Mr. Ancesh N
The state of the s
Dr. Cr. Silo Francis. Sing MODIAME
My Rioby Mathew. Conserved
The meeting communed with silest prayer. But The meeting
discussed the agenda.
grievonce received and decision taken.
The convenor reported that receipt of grievance
from Chidote regarding foring wash basins in front of
the college during coviding painting of classrooms
from Shidents regarding foring wash basins in front of the college during COVID-19. painting of classrooms and facilities for online Complaints,
The meeting discussed the grievances in cletail following doc them to request the principal to ensure online facilities for
duting To request the principal to ensure online ductific for
Complaint.
S Deerclid to inform the monagement about painting. It
=) (10 bix awash basio in front of the college
clas srooms. =) (10 hix awash hasing infront of the college. - request the principal to sort and the matter as soon as
possible
1000000

Ohe converor read out the minutes of the methry and approved.

The meeting ended at 3-30 pm with vote of thank, by the Convenor.

Minutes of the meeting bowas held on 7 June 2021

A meeting of the Grievanu redressal cell was held on 1 June 2021 at 3:30 pm is the charge hall.

members present.

Dr. Babukulty m.b. . Mason

Dr. Shobitha Sebastian, Sobje

Ms. Tisha Tomy
Mr. Aneesh N.

Dr. Dravees Joseph Down
Mr. Konthalam Hassas (PTh) Doses



The meeting started activitis silent prayer. The principal wilsomed the members. The meeting discussed the agencia.

Action Cakes Report.

The convenux reported the action taken at the previous

& facilities have been implemented to register complaint online. All the clasinooms were painted and eleaned.

-) As per the decisions of the previous meeting, The monagement ensured availability of adequak number of wash basins were installed infront of the compus.

The converor read out the minutes of the meeting and approved

The meeting ended at 4:00 pm with vote of thank by the convenor



Minutes of the meeting of Grievana redressal cell.

A meeting of the grievone redressal cell was convened on 28 march 2022 at 2:30 pm in the principals chamber.

members present

Dr. Sabukutty M.G. Sur.

Dr. Pravier Gouph.

Dr. Shohilba Sehaskon Jobbar

Dr. Anju p. malheus.

Mr. Konhalan Hassan (PTA).

The student reward a complaint origarding the result.

of and day competition. The meeting discussed the Grievence in defail and the following decisions even factor.

As per the complaint, It was cleiched to have a meeting with the judges

Action taken Report:

The conversor reported that, As per the complaint

releved regarding results of the competition, The

method was held as judges and it was realized

that I there is no change in the result.

The meeting end at 3:00 pm.



Minufes of the meeting of Grievana redressal (el)

A meeting of the grievance redressal cell for the academic year was convened on 6 June 2022 at 3:30 pm in the principals chember. The principal presided over the meeting.

members present.

Do Sabukutty m. 6. Mann Rev. Fr. Vison Thomas Kochenil cm 1 Mr. Roby mathew Son Dr. Sr. sijo Propels Sinjo Mr. Alex Abraham (PTA president).

Dr. subin Thomas.

Mature of the opierone: Regarding parking facilities

The convenor reported the receipt by grievance grown.

Shudon's regarding parking facilities for students. The
meeting discussed in defail the grievance and conduct on
enquiry into the matter.

=) It was decided to inform the management regarding
the epievance as addressed by the students.

-) Dereport on the dicissions taken thereon shell be Southmitteel to the principal wells a short period of days. from the date of receipt of the complaint.

The meeting ended at 4:00 pm

Alinutes of the greevance redressal cell was held 09 10 June 2022 Action Paken report: A meeting of the Grievena redres (ell was held on to June 2022 and 3:30 pm in the principal's chamber the decision of the previous meeting. The pri-Mecessary orverejements have been made to ensure (parking failify for stricteds: Grievanie received The meeting discussed be grievone received from the studenth regarding level of theatre facility in all twos decided to make necessary arrangement. evithout delay. read out and the meeting (the minutes werse endel at 400 pm. members present: Dr. RevisiJomon k Schastian Kottavalhil cm1

Dr. Gabakatty M. G. Nordanil Cm1

Dr. Subin Chomas . Dr. ALLX ERI Mr. Roby methew. 20 Mr. Alex Abraham (PTA) president

Minutes of the Grievance Redressal Cell meeting

bild on 20 July 2022 at 4:00 pm inthe Seminar hall

members present:

Dr. Rev. Fr Jomon K. Schashon Gottagrathil (m)

Dr. Subig Thomas'
Mr. Roby mathew.

Dr. Mex E.R.

Dr. Sr. Sijo Francis, Sijo

The meeting started at 4:00 pm with silent

prayer The principal welcomed the members and reported the receipt of a greene from shedists. regarding lack of theatre facility. The meeting clisussed

Action Takes: The principal reported the action takes at the previous meeting regarding lack of theatre facilities II- was decided to build a libeatre in the college. as per the demend of the children.

Minutes of the needing were read out and approved The meeting ended at 4:30 pm with vote of thanks by the convenor.



GEORGE Date: 2023.11.14

THOMAS Digitally signed by THOMAS

16:40:07 +05'30'