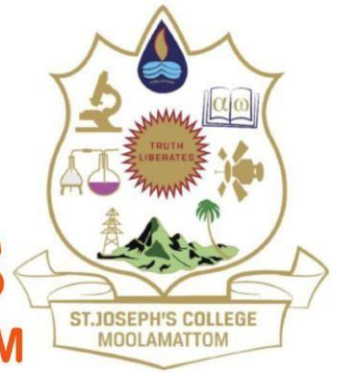


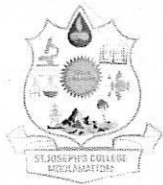
ST. JOSEPH'S
COLLEGE, MOOLAMATTOM
ARAKULAM P.O- 685591, IDUKKI, KERALA



6.2.1 The Institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc.

PTA EXECUTIVE COMMITTEE-MINUTES





St. Joseph's College, Moolamattom

Arakulam P.O., Idukki. 685591

A College under CMI Management Affiliated to MG University

P T A EXECUTIVE COMMITTEE MEETING MINUTES

PTA Executive Committee Meeting II - 15/2/2018
Thursday, 3.00 P.M.

Attendance :-

1. Baby. A D	<u>M. Karunakaran</u>
2. Sajam V R	<u>Sajam</u>
3. Binu Vallampuzayidam	<u>Binu</u>
4. Justine Joseph	<u>Justine</u>
5. Dr. Bobbitha Sebastian	<u>Bobbitha</u>
6. DAISY George	<u>Daisy</u>
7. PRINCE J MATHAN	<u>Prince</u>
8. Dr George V Thomas	<u>George V</u>
9. Pramod Joseph	<u>Pramod</u>

A meeting of the PTA executive committee members was held on 15/2/2018 at 3.00 P.M in the seminar hall. Principal Dr. George V Thomas presided over the meeting.

The meeting started with a silent prayer. Principal extended a warm welcome to all the members. Principal mentioned the following points.

- (1) It was decided to conduct the PTA General Body Meeting on 25th February, 2018 Sunday at 10 a.m in the college auditorium. Rev. Dr. Johnson Palackappillil CMI, Principal, S.H College, Thevara will be the chief guest.
- (2) P.T.A granted funds for college news letter and principals office modification.
- (3) PTA scholarship for P.U students will be Rs 2500/- and for degree students Rs 1500/-

(6) Yoga classes for all the students were started.

The meeting concluded at 3.30 P.M.

Joseph

PRINCIPAL
ST. JOSEPH'S COLLEGE
NOOLAMATTOM, ARAKKULAMP.O.

Pranod

Pranod Joseph.
PTA Secretary.

Attendance

1	PRINCE J. MATHEW	<u>Prince</u>
2	DAISY GEORGE	<u>Daisy</u>
3	DR. SOBITHA SEBASTIAN	<u>Sobitha</u>
4	BABY. AD. AYLKAMATHAN	<u>Aylkamat</u>
5	BIRU VALLAMPURAYIDAM	<u>Biru</u>
6	JUSTINE JOSEPH	<u>Justine</u>
7	PRAMOD JOSEPH	<u>Pramod</u>
8	DR. GEORGE V. THOMAS	<u>George</u>
9	SAYAN V. R.	<u>Sayan</u>
10	THOMAS SEBASTIAN	<u>Thomas</u>

A meeting of the PIA executive committee members was held on 29/11/18 at 3 pm in the seminar hall. Principal Dr. George V. Thomas presided over the meeting.

The meeting started with a silent prayer. ~~Prinice~~ PIA secretary Sri. Prince J. Mathew extended a warm welcome to all the members. Principal Dr. George V. Thomas outlined the purpose of the meeting.

The principal mentioned the following points.

1) It was decided to conduct the annual chavara Memorial Talk on January 5th this year. Dr. Kuvias Kumbalakuzy delivers the lecture this year. Principal sought the cooperation and active support of the PIA executive members to this program.

2) Principal extended congratulations for the active support rendered by the PIA during the time of the NAAC Peer team members visit.

Principal explained the score and the grade secured

secured by the institution in its 3rd cycle of accreditation.

Principal maintained the importance of uniform id tag and regular attendance of students and emphasized the PTA members to have an active role in extending support for the general discipline of the institution.

The meeting concluded at 3:30 pm.



Princes J-MATHEW
PTA Secretary.

P.T.A. EXECUTIVE COMMITTEE MEETING

01-03-2019

Attendance

- | | | |
|-----|--------------------------|-----------------|
| 1. | Dr. George V. Thomas | <u>George</u> |
| 2. | Biny Vallompuzayickam | <u>Biny</u> |
| 3. | Justine Joseph | <u>Justine</u> |
| 4. | Baby. A. A | <u>A. A</u> |
| 5. | Dr. ROY Sebastian | <u>Dr. Roy</u> |
| 6. | Thomas Sebastian | <u>Thomas</u> |
| 7. | Dr. Sobhitha Sebastian | <u>Sobhitha</u> |
| 8. | DAISY CREONTE | <u>Daisy</u> |
| 9. | Pramod Joseph | <u>Pramod</u> |
| 10. | Prince J. MATHAN | <u>Prince</u> |
| 11. | Fr. Libin Valiyaparambil | <u>Libin</u> |

Attendance

- | | | |
|-----|---------------------------|-----------------|
| 1. | Dr. Saju M. Sebastian | <u>Saju</u> |
| 2. | Prince J. Mathew | <u>Prince</u> |
| 3. | Thomas Sebastian | <u>Thomas</u> |
| 4. | Pranod Joseph | <u>Pranod</u> |
| 5. | Dr. Roy Sebastian K. | <u>Roy</u> |
| 6. | Dr. Sobhitha Sebastian | <u>Sobhitha</u> |
| 7. | Celin Abraham | <u>Celin</u> |
| 8. | Prasannakumar C.P. | <u>Prasanna</u> |
| 9. | Sunny Jacob | <u>Sunny</u> |
| 10. | Konthalam Hassan. | <u>Hassan</u> |
| 11. | Saju Kunnumpuril Arakulam | <u>Saju</u> |
| 12. | Jomon N.J. | <u>Jomon</u> |

A meeting of the PTA Executive committee members for the academic year 2019-20 was held on 28/11/2019, ^{AM} in the seminar hall. Principal Dr. Saju M. Sebastian presided over the meeting.

The meeting started with a silent prayer. PTA secretary Prof. Prince J. Mathew extended welcome to the members of the executive council. The members then introduced themselves providing a warmth of familiarity to the occasion. Principal Dr. Saju M. Sebastian outlined the purpose of the meeting. The principal emphasized the need of active support and cooperation from the part of the ~~staff members~~ parents in the effective management of the college affairs. Principal explained the active support rendered by the class councils to each departments making an effective teaching

learning process. The various disciplinary measures which are in place enabling a smooth academic atmosphere in the college campus were discussed in the meeting. Sri Konthalam Hassan ^{Puthumanackal} was unanimously elected as the vice president of PTA for the academic year 2019-20. It was decided to convene the PTA general body meeting by the middle of February 2020. The meeting also discussed the academic performance of students in the previous semesters and the presence of anti social practices like the use of alcohol, tobacco and other such intoxicants in the area adjacent to the institution. The meeting concluded at 11.20 am.



Prin

Prince J. Mathew
PTA Secretary

Parents' representatives in PTA Executive Committee.

1. Konthalam Hassan, Parent of Ajmal Shah, Bsc Physics, Puthumanackal (H), Kanjar Ph. 9744136980 (Vice President)
2. Sunny K. Jacob, Parent of Andrea Sunny, BA Economics, Kalambattu (H), Nakapuzha, Kalloorakkad, Ph. 9495819734.
3. Prasannakumar C.P., Parent of Devika Prasanna, BA English, Chirackal (H), Idavetty P.O., Ph. 907441145
4. Saju K. Mathews, Parent of Helena Saju, Bsc Maths, Kunnumuriyil (H) Arakulam P.O., Idukki, Ph. 9447252334
5. Celin Abraham, Parent of Jisby Abraham, Bsc. Chemistry, Kongola (H), Arakulam P.O., Ph. 9446446677.
6. Soman, Parent of Jaiclon Gill, BBM. Ph. 9961193150.

Attendance

- 1. Dr. Saju M. Sebastian Saju
- 2. PRINCE J. MATHEW Prince
- 3. Dr. Sobhitha Sebastian Sobhitha
- 4. Roby Mathew Roby
- 5. Thomas Sebastian Thomas
- 6. Saju K. Mathew Saju
- 7. Celin Abraham Celin
- 8. Prasannakumar C.P Prasanna
- 9. Sunay K Jacob Sunay
- 10. Jomon N.J Jomon
- 11. Konthalam Hassan Hassan
- 12. St. Justine Joseph Justine
- 13. Dr. Roy Sebastian K. Roy

A meeting of the PTA executive committee was held on 6/02/2020, 10.30 am in the seminar hall. Principal Dr. Saju M. Sebastian presided over the meeting.

The meeting started with a silent prayer. PTA secretary Sri. Prince J. Mathew welcomed the members of the council. Principal Dr. Saju M. Sebastian outlined the purpose of the meeting. The principal emphasized the need of active support and cooperation from the part of parents in the effective management of the college affairs. It was decided that PTA general body meeting for the year 2020 to be conducted on February 23rd, 2020. The retiring staff members would be given a formal farewell in the PTA general body meeting. The principal also stressed on the need for improving the general discipline of the college and special care should be taken for

countering the use of mobile phones, tobacco, and alcohol among college students. A feedback from each council member was taken on the affairs of the academic output of the students and principal showcased the fact that the results of the exams are gradually improving. ~~Self~~ Principal outlined that the college was successful in the timely conduct of study tours for all batches and in addition, special programmes like self defence classes for girl students, Trade Fair by entrepreneurship development cell, Blood donation by the NSS unit in coordination with IMA Thodupuzha, Food Fest by the student council etc were also conducted. The meeting concluded at 11.30 am.



Prin
Prince J. Mathew
PIA Secretary

PTA EXECUTIVE COMMITTEE MEETING 15/03/2021


Attendance

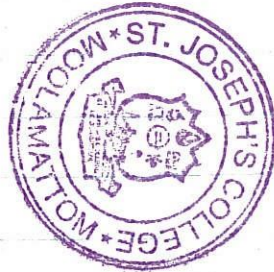
1. Dr. Ebey P. Koshy
2. Prince J. Mathew Prince
3. Dr. Justine Joseph Justin
4. Pramod Joseph Pramod
5. Dr. Sobhitha Sebastian Sobhitha
6. Celin Abraham Celin
7. Jomon. N.J Jomon
8. SUNNY JALOB SUNNY
9. Thomas Sebastian Thomas

A meeting of the PTA executive committee was held on 15/03/2021 in the seminar hall. Principal Dr. Ebey P. Koshy presided over the meeting.

The meeting started with a silent prayer. PTA secretary Sri. Prince J. Mathew welcomed the members of the council. Principal Dr. Ebey P. Koshy outlined the purpose of the meeting. The principal emphasized the need of active support and cooperation from the part of parents in the effective management of the college affairs. It was decided that PTA general body meeting for the year is to be conducted on March 2021. The retiring staff members would be given a formal farewell in the PTA general body meeting. The principal intimated the members about the progress of online classes and stressed the constant monitoring from the part of parents regarding the regular

presence of students in online classrooms.
The meeting concluded at 11.30 am.

Prince J-Mathew




1. Dr. Sabukutty M.G.
2. Prince J Mathew Ima
3. Pramod Joseph Aruno
4. Joseph George Je
5. Roby Mathew Co
6. Jimmy George Jimmy
7. Abis Jose Abis
8. Saji Kunnemuraj S
9. Sunny Jacob Sunny
10. Jomon N.J Jomon
11. Fr Jomon K Sebastian Fr

A meeting of the PTA executive committee was held on 21/12/2021 in the seminar hall. Principal Dr. Sabukutty M.G. presided over the meeting.


The meeting started with a silent prayer. PTA secretary Sri. Prince J Mathew welcomed the members of the council. Principal Dr. Sabukutty M.G. outlined the purpose of the meeting. It was decided in the meeting that the PTA general body meeting for the year is to be conducted on March 2022. The principal explained the conduct of online classes and the schedule of internal examinations. Principal has also explained the covid protocol measures implemented in the college in the conduct of examinations. Principal stressed on the effective cooperation of parents in ensuring steady attendance in online classes. The principal emphasized the need of active support and

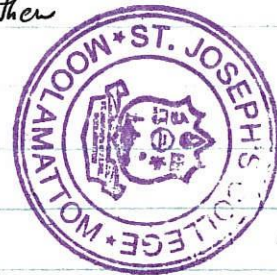
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cooperation from the PTA in the steady
monitoring of academic affairs.
The meeting concluded at 3:30 pm.

PTA EXECUTIVE COUNCIL 2022-2023

Parent	Student Name
Alex Abraham 9447861995	Roney Alex, BBM
Binu Joseph. 9744527029	Sona Binu, Maths.
Jessintha Antony - 9961212522	Alphy George, Economics
Joby Francis - 7558983593	Chemistry, Amal Francis
Mini Jiffy - 8547492962	Akshay Jify, Bcom Tax
Sabukottan - 9446068431	Adithya Krishna, IMA

Sri. Alex Abraham and Smt. Mini Jiffy were
elected as the office bearers (president and vicepresident
of the PTA for the year 2022-2023

Prince J Mathew


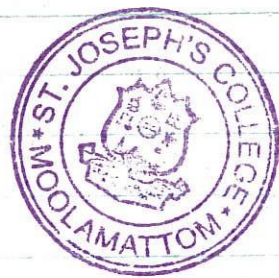


- | | | |
|----|-----------------------|-------------|
| 1 | Dr. Sabukutty M.G. | |
| 2 | Prince J. Mathew | <u>Pr</u> |
| 3. | Joby Flauds | Joby |
| 4 | Alex Abastom | <u>Alex</u> |
| 5 | MINI JIFY | <u>Mini</u> |
| 6. | Jessintha Antony | Jessintha |
| 7. | Fr. James K Sebastian | Fr. James |
| 8. | FR. THOMAS GEORGE | Fr. Thomas |
| 9. | Joseph George | Joseph |
| 10 | Roby Mathew | Roby |
| 11 | Sr. Sijo Francis | Sr. Sijo |
| 12 | Dr. Justine Joseph | Dr. Justine |
| 13 | Aneesh-N | Aneesh |
| 14 | Jimmy George | Jimmy |
| 15 | Anju P. Mathews | Anju |

A meeting of the PTA Executive committee was held on 19/07/2022 in the seminar hall. Principal Dr. Sabukutty M.G. presided over the meeting.

The meeting started with a silent prayer. PTA Secretary Sri. Prince J. Mathew welcomed the members of the council. Principal Dr. Sabukutty M.G. outlined the purpose of the meeting. The covid pattern exams and the scheme of valuation were discussed in the meeting. Principal explained the magnificent performance and teamwork behind the success of the college students in the recently concluded MA University Youth Festival. The college has competed in several of the group items and has ~~one~~ won 9 A grades. College Manager Rev. Fr. Thomas Venzalavathil

brought to the notice of the council that the college has appointed additional faculty to improve the sports performance and the physical wellbeing of students. PTA members received a copy of THROBS the annual news letter of the college. IQAC Coordinator S. R. Roby Mathew addressed the gathering and sought the active participation of PTA and Council members towards the impending NAAC Accreditation of the college. ~~The meeting~~ The schemes for campus recruitment and steps for improving the language competency skills of the students were also discussed in the meeting. The meeting concluded at 3.30pm.



Prince J. Mathew
PM

- 1 Dr. Sabukutty M.G.
2. Dr. Justine Joseph *Justine*
3. Pramod Joseph *Pramod*
4. Roby Mathew *Roby*
- 5 Anju P. Mathews *Anju*
- 6 Jose Jancu *Jose*
- 7 Jimmy George *Jimmy*
- 8 Joby Mylados *Joby*
- 9 Alex Abraham *Alex*
- 10 Sabukutty V.K. *Sabukutty*
11. Fr. Tisen Kocheril CMI *Tisen*
- 12 PR. THOMAS GEORGE *PR. THOMAS*
- 13 Prince J. Mathew *Prince*

A meeting of the PTA executive committee was held on 23/02/2023 in the seminar hall.

Principal Dr. Sabukutty M.G. presided over the meeting. The meeting started with a silent prayer. PTA secretary Sri. Prince J. Mathew welcomed the members of the council.

Principal Dr. Sabukutty M.G. outlined the purpose of the meeting. The principal intimated the parent representatives regarding the unique achievements by the students this academic year. The principal also conveyed the grand success of the college in MG university youth festival including fetching the third place secured in Thiruvathira competition.

The principal has brought to the notice of the council the need for revising the PTA fee collected at the time of admission. After the discussion it was decided

to revise the fee from Rs. 200 to Rs. and this fee shall be utilised for providing assistance to students taking part in competitions representing the college and for conducting orientation programmes for the students.

PJA executive has also taken decisions to revise the fine for negligence in having ID card and exam hall ticket along with the usage of mobile phones in classroom from Rs. 50 to Rs. 500.

The council has taken unanimous decision to conduct the annual PJA general body meeting on Sunday 11th March 2023

March (Eleventh March) It was also decided in the meeting to give a ceremonious Farewell to the retiring staff of the college including Principal Dr. Sabkutty M.A. The meeting concluded at 3.30 pm

Prince J. Mathew



**THOMAS
GEORGE** Digitally signed by
THOMAS GEORGE
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