

### 5.1.4

### The Institution has a Transparent Mechanism for timely Redressal of Student Grievances including Sexual Harassment and Ragging Cases

**Implementation of guidelines of statutory/regulatory bodies** 









#### **Implementation of guidelines of statutory/regulatory bodies**

#### **CONTENT**

SL No:	Name Of The Committees	Page No.
1	Grievance Redressal Committee	1-30
2	Anti-Ragging Committee	31-53
3	Internal Complaints Committee for the prevention of sexual Harassment at work place	54-68
4	Women Grievance Redressal Cell	69-95
5	SC/ST Monitoring Cell	96-121
6	OBC/ Minority Monitoring Cell	122- 143





### **GRIEVANCE REDRESSAL COMMITTEE**

- Constitution of cells
- Minutes
- Report



E-mail: sjcmoolamattom@gmail.com Website: stjosephscollegemoolamattom.org

#### PROCEEDINGS OF THE PRINCIPAL, ST. JOSEPH'S COLLEGE, MOOLAMATTOM

Sub:- Constitution of Grievance Redressal Committee – Appointment of Faculty members – order issued

= =	: :	= =	= =	= =	= :	=		=	=	=	=	=	=	=	=	=	=	=	==	=	=	=	=	=	=	=	=	=	=	=	===	=	_	=		=	=	=	=	=	=	=	=	=	=	=	=	=	
			(	D	ď	eı	· I	No	. (	GJ	R	C/	1/	20	18							A	ra	k	ula	an	n									C	lto	d.	18	8 J	lu	ly	2	01	8				
= =	= =	= =	= =	= =	= :	= :	=	==	==	=	=	=	=	=	= :	=	=	=	=	=	=	=	=	=	=	=	=	=	=	=	=	=	=	=	=	=	=	=	=	=	=	=		=	=	=	_	=	

#### **CIRCULAR**

Grievance Redressal Committee (GRC) is constituted in St. Joseph's College Moolamattom and has come into existence from the date of this order. Following are the members nominated in the Cell.

- 1. Dr. Ebey P Koshy
- 2. Mr. Roby Mathew
- 3. Dr. Sabukutty M G
- 4. Dr. Praveen Joseph
- 5. Mr. Prince J Mathew
- 6. Ms. Tisha Tomy
- 7. Dr. Sobitha Sebastian

SEPH'S COLLEGE LISE ANALTON ST

PRINCIPAL

ST. JOSEPH'S COLLEGE



ARAKULAM P.O- 685591 IDUKKI, KERALA stjosephscollegemoolamattom.ac.in

The meeting of the Grievance Redressal cell was convened on 25th July 2018 at 2:30 pm in the Seminar hall. (The principal presidered over -the meeting. Nature à grievance : losue regarding the Girls toilet Cleanliness, The objectives of the cell where descussed - The cell would examine the issues and complaints. raised by the student about issues regarding the girls toilet cheptines, The committee. Aloas devided to notify the matter to principal. > It has been clecicled that to give cracerness about grievance redressal cell cluring orientation program for Ist year shudents. Action Grievona Received, decision Jakas. The conversor reported the recespt of grievance from first year students regarding the ST cord issue, The matter was discussed in defail and decided to make necessary arrangements. members present: Dr. Pravice Joseph Mr. Roby mathew Dr. Eby p. Koshy sen 1 Dr. subukuty m. Mar Mr. Prince J. mathew Mo . Tisha Tomy Mrs. Daisy George (PTA exempive) Dory The minutes of the meeting readout and confirmed The meeting ended at 3.00 pm with vote of Munkes by the conversor



ARAKULAM P.O- 685591 IDUKKI, KERALA

Ghe Second meching of the Grievance Redressed cell cuas convened on 12/019 and 3.30pm is the Service hall. The principal welcomed all the members - The principal Dr. Creary V. Thomas. Outlind the significance of the committee. The minutes of the first meeting was descussed Action Claken Report - Alte convenior chel 14 principal reported the action taken on the cleerinon of the previous meeting. = Issued 57 cards for every 7st year students who. wire applied. =) The committee has appointed a staff to clean the laders ported daily-Grievone Reviewed The meeting discussed is defail the grievance from Students regarding Replacement of chairs in the casteen. The meeting decided to request the principal to replace chairs in The casteen. Minutes. The minutes of the metry evere read and passed. The meeting encled at I 4.00 pm.



ARAKULAM P.O- 685591 IDUKKI, KERALA

members present: Mr. prince. J. mathew. Dr Dr. shobilha Schashion, Mr. prince. Ms: Tisha Tony Dr. pravies Joups. Malbew. Mr. Rohy Dr. sabulate m.g. koshy re Dr. Paises Mrs. Dif george





### Annual Report of Grievance Redressal cell 2018-19

The Grievance Redressal Cell of St. Joseph's college moolamattom operates with the primary objective of addressing concerns and complaints lodged by individuals associated with our college. The cell is dedicated to ensuring prompt, fair, and effective resolution of grievances brought to its attention.

During this period, the Grievance Redressal Cell received and addressed a variety of grievances across different departments and sectors within our college. The complaints were logged, analysed, and appropriate actions were taken for resolution.

As the impact of stringent measures adopted by various cells and departments in the college to prevent any kind of harassment no cases were reported during the academic year. Only three minor issues were reported and the grievance cell had resolved it in a short time. The institution maintained a peaceful and student friendly atmosphere throughout the academic year. Following points summaries grievance status for the academic year 2018-19.

Types of Grievances Handled:

- Complaint regarding the girls toilet cleanliness
- Complaint related to ST card
- Complaint related to replacement of chairs in the canteen

Statistical Data:

Total number of grievances received: 3 Resolved cases: 3 Pending cases: 0

#### **Conclusion:**

The Grievance Redressal Cell worked diligently to ensure a fair and timely resolution of complaints. Continuous efforts are being made to refine the process for better efficiency and improved stakeholder satisfaction. The committee has appointed a staff to clean the ladies toilet daily. Issued ST card and ensured the availability of adequate number of new chairs in the canteen. Suggestions for enhancing the efficiency and effectiveness of the grievance redressal mechanism.



Date : 13/2/2019







#### ST. JOSEPH'S COLLEGE MOOLAMATTOM ARAKULAM P.O. – 685 591, IDUKKI, KERALA

Mobile: 7510312043, E-mail: sjcmoolamattom@gmail.com Website: stjosephscollegemoolamattom.org

#### PROCEEDINGS OF THE PRINCIPAL, ST. JOSEPH'S COLLEGE, MOOLAMATTOM

Sub:- Constitution of Grievance Redressal Committee – Appointment of Faculty members – order issued

=	=	=	=	=	=	=	=	=	=	=	=	==	= :	= :	= =	: =	=		:=	=	=	=	=	=	=	=	==	=	=	=	=	=	=	=	==	=	=	=	: ==	:=	=	=	=	=	=	=	=
				0	r	le	r Ī	No	. (	GI	RC		2/2	0	19						A	ra	ku	ıla	m	I									0	lte	d.	2	5.	Ju	n	e 2	20	19			
	=	=	=	=				===		==	=		= :	= :	= =	: ==	-	_	=				=	=	=	_	_							_	_			_	_		_	_		_		_	

#### **CIRCULAR**

Grievance Redressal Committee (GRC) is constituted in St. Joseph's College Moolamattom and has come into existence from the date of this order. Following are the members nominated in the Cell.

- 1. Dr. Ebey P Koshy
- 2. Mr. Roby Mathew
- 3. Dr. Sabukutty M G
- 4. Dr. Praveen Joseph
- 5. Dr. Sr. Sijo Francis
- 6. Ms. Tisha Tomy
- 7. Dr. Joseph George
- 8. Dr. Anju P Mathews

PRINCIPAL



ARAKULAM P.O- 685591 IDUKKI, KERALA

34 herd on y June 2019. A meeting of the Gnierona Redressal cell way. Coovered on Y June 2019 at 3.30 pm in the Penisar Hall. members presenti Drisabututy m.G. No Dr. Eby p. Koshy Bes Mr. Roby malbad Dr. Joseph George. Dr. pravies Joups. Ms · Tesha Tony Mr. Sagon (PTA executive) The meeting commenced with silent prayer Pollowing. Otheref: address by the principal, The meeting discussed the agenda. Action Making Report The convenus reported the altrop takes on the discussion of the previous meeting. The committee verified the complaint regarding steplacement of charge in the conten. The monaginal, ensured the availability of adequate "new chains in the Canteen. Griwonce Rectivid (The mechang discussed the growances on detail.



ARAKULAM P.O- 685591 IDUKKI, KERALA stjosephscollegemoolamattom.ac.in

35 Regarding lack of leghting Paidisties in A classrow, and lack of Paulities by online payment of fees. The principal consumed that lighting Paulities would be completed, if any addetional maintenace is required, with the immediate effect. Online payment method would be ensured. =) To request the principal to ensure adequate number. of cights is all the classrooms. The months of the meiting were read and passed. The meeting ended at Jg.00 pm.



### ST. JOSEPH'S COLLEGE MÓOLAMATTOM

**IDUKKI, KERALA** stjosephscollegemoolamattom.ac.in

**ARAKULAM P.O- 685591** 

Minuter of the Governance Redressed cell meeting held on. 2 July 2019 A meeting of the Greenance Redressal cell was held on 2 July 2019 is The charger Hall at 3.30 pm. Members present: Dr-sabukutty mils - Mil Do praves Joseph . D Dr. Anju P. mathews. Dr-Sr. Sijo Francis. Mr. Roby Mathew Mr. Roby Mathew Mr. segos (PTA exemded) Action Jaken The meeting began with silest prayer The principal is his istroductory remarks menhaned about the need to ensure Student Saksfaction regarding faiilitig action taken ad the previous meeting. regarding Dack of Cighting favilities in the classoporns. The management ensured availability of adequate number of lights is all the classrooms. The management has. almost completed the maintenance of electrocal work; sufficient number of fans and lights have been installed, Any for the requirements will be fulfilled when reported. »). Monagement implementeel online fauilities for payment of fees.



#### ARAKULAM P.O- 685591 IDUKKI, KERALA

The minutes of the method were nad The meeting ended at 4:00 pm with Cnel Das see Vote of Thanks 





### Annual Report of Grievance Redressal cell 2019-20

The Grievance Redressal Cell of St. Joseph's college moolamattom operates with the primary objective of addressing concerns and complaints lodged by individuals associated with our college. The cell is dedicated to ensuring prompt, fair, and effective resolution of grievances brought to its attention.

During this period, the Grievance Redressal Cell received and addressed a variety of grievances across different departments and sectors within our college. The complaints were logged, analysed, and appropriate actions were taken for resolution.

As the impact of stringent measures adopted by various cells and departments in the college to prevent any kind of harassment no cases were reported during the academic year. Only two minor issues were reported and the grievance cell had resolved it in a short time. The institution maintained a peaceful and student friendly atmosphere throughout the academic year. Following data summaries grievance status for the academic year 2019-20

Types of Grievances Handled:

- Complaints related to lack of lighting facilities in the classroom.
- Regarding lack of facilities for online payment of fees.

Statistical Data:

Total number of grievances received: 2 Resolved cases: 2 Pending cases: 0

#### **Conclusion:**

The Grievance Redressal Cell worked diligently to ensure a fair and timely resolution of complaints. Continuous efforts are being made to refine the process for better efficiency and improved stakeholder satisfaction. Ensured the availability of adequate number of lights in all the classroom and Management implemented online facilities for payment of fees. Suggestions for enhancing the efficiency and effectiveness of the grievance redressal mechanism.

N. W. M.	PRINCIPAL DSEPH'S COLLEG. TTOM. ARAKKULAM P	de
Date : 10/3/2020	gill'	Convenor
	Lis Anatio	LEGR



#### ST. JOSEPH'S COLLEGE MOOLAMATTOM ARAKULAM P.O. – 685 591, IDUKKI, KERALA

Mobile: 7510312043, E-mail: sjcmoolamattom@gmail.com Website: stjosephscollegemoolamattom.org

#### PROCEEDINGS OF THE PRINCIPAL, ST. JOSEPH'S COLLEGE, MOOLAMATTOM

 $\label{eq:sub:-Constitution of Grievance Redressal Committee - Appointment of Faculty members - order issued$ 

=======================================	=======	=========	=========	
Order No. GRC/3/2	2020	Arakulam	dtd.	26 June 2020

#### **CIRCULAR**

Grievance Redressal Committee (GRC) is constituted in St. Joseph's College Moolamattom and has come into existence from the date of this order. Following are the members nominated in the Cell.

- 1. Mr. Roby Mathew
- 2. Dr. Sabukutty M G
- 3. Dr. Praveen Joseph
- 4. Dr. Anju P Mathews
- 5. Ms. Tisha Tomy
- 6. Dr. Sr. Sijo Francis
- 7. Mr. Aneesh N
- 8. Dr. Sobitha Sebastian
- 9. Mr. Jose James

PRINCIPAL

SEPH'S COLLEGE



ARAKULAM P.O- 685591 IDUKKI, KERALA

Monutes of the meeting of the Grievance Redressal cell was held on, & July 2020. A meeting of the Grievonie Redrissel cell was convened on & July 2020. at 3.30 pm. Through Google meet, due to Covid - 19. members present: Dr. sabukutty m. 6. Mor Dr. Anju p. mathews. Mr. Roby mathew de Dr. praving Jouph D Sr. Sijo. Francis. Mr. Konthalam Flasson (PTA execute The meeting commenced with silent prayer. Following a brief Taddress by the principal, meeting discussed the agendo Grievanue Received and decision taken. The convenor reported the governous regarding lack of proper internet faillikes., lack og Smart devices for online class. and lack of online dunny covid · 19 period Competitions\_\_\_\_



ARAKULAM P.O- 685591 IDUKKI, KERALA

The meeting desussed the governoos in defail and following desussions where fakes: of a dequak number smart devius for online class. No request the principal to conduct Nonious Online. competitions To request the privacipal and management to install free 1sterned faulities is the compus. Ale meeting endeel at 4.00 pm, after the presentation and confirmation of the minutes.



ARAKULAM P.O- 685591 IDUKKI, KERALA

stjosephscollegemoolamattom.ac.in

Minutes of the mechangeth Greevance Redressel cell. was held of 10 September 2020. A mechany of the Grewance redressed all was held on to september 2020 at 3.00 pm. is the seminar hall The objectives of the cell were dissussed. The cell would examine the issues and complaints raised by the students. members present : Dr. Sabulutty m.c. Mar Dr. Anju p. marthews. Dr.Sr. Sijo Francis. Sonjo Mr. Roby mothew Ms Josha Tony Dr. pravies Joseph: Donfand Action Jaken Tr konthating (PIA ere) Hulow The convenor reported the action taken on the discussion, the previous meeting. The monagement ensured availability of adequate number of smort devices for poline class, costall internet facilities in the campus. The committee decided to conduct Various online competitions Grievanne Received and decision Jakes, The conversor reported the receipt of grievances from Shudents Legarding Repaint blackboards, and ensure Jafety go shederls sotting on the Verrandhe parcipet-



ARAKULAM P.O- 685591 IDUKKI, KERALA stjosephscollegemoolamattom.ac.in

principal to repaint the blackboards. the to request The convenor readout the minutes the mechan End the mumbers meeting ended at 3-30 pm will by the fooks Conveso ofe



\*\*

### ST. JOSEPH'S COLLEGE

ARAKULAM P.O- 685591 IDUKKI, KERALA

stjosephscollegemoolamattom.ac.in

Minuly of the meeting of the Griwance Redressal cell was held on 15 october 20,20. A meeting of the Grievanu Richrissal cell was held on 15th october 2020 and 3:30 pm in the Seminar halt Clhe objectives of the tell evere discussed. Clhe cell would examine the issues and the complaints baised by the students. The converse welcomed all the members members present: Dr: sabukulty mils abbai Dr. Shobitba Sebastiar. Ms. Tosha Tony Mr. Aneish N new Dr. Pravus Joseph R Dr. St: Sijo Francis: Mr: Roby mathew Mr. Kothelen Hasson (PTA exc). Jude Action Claken Report The principal reported the action Jakup of the previous meeting Begording repaint the blackboards. The monagement has ensured to repain all the black boards. The convenor reported that issue regarding safety of shudools. litting of the verandka percept; thenecessing arrangements. have been made to ensure safety of shidola Sitting on the veranda parapet. The minutes of the meeting were read and passed. The meeting ended at 3:30 pm with vote of theoles by the conversor.





The Grievance Redressal Cell of St. Joseph's college moolamattom operates with the primary objective of addressing concerns and complaints lodged by individuals associated with our college. The cell is dedicated to ensuring prompt, fair, and effective resolution of grievances brought to its attention.

As the impact of stringent measures adopted by various cells and departments in the college to prevent any kind of harassment no cases were reported during the academic year. Only five minor issues were reported and the grievance cell had resolved it in a short time. The institution maintained a peaceful and student friendly atmosphere throughout the academic year. Following points summaries grievance status for the academic year 2020-21

Types of Grievances Handled:

- Grievances regarding lack of proper internet facilities
- lack of smart devices for online class
- lack of online competitions during COVID -19 period.
- Regarding repaint blackboards
- Ensure safety of students sitting on the veranda parapet

#### **Statistical Data:**

Total number of grievances received: 5 Resolved cases: 5 Pending cases: 0

#### **Conclusion:**

The Grievance Redressal Cell worked diligently to ensure a fair and timely resolution of complaints. Continuous efforts are being made to refine the process for better efficiency and improved stakeholder satisfaction. The management ensured the availability of adequate number of smart devices for online class, install internet facilities in the campus and conducted various online competition during COVID -19 period. Ensured to Repaint all the blackboards. Necessary arrangements have been made to ensure safety of students sitting on the veranda parapet.

Suggestions for enhancing the efficiency and effectiveness of the grievance redressal mechanism.

Date : 15/3/2021

ST. JOSEPH'S COLLEGE



Convenor

19

ARAKULAM P.O- 685591

stjosephscollegemoolamattom.ac.in

IDUKKI, KERALA



#### ST. JOSEPH'S COLLEGE MOOLAMATTOM ARAKULAM P.O. – 685 591, IDUKKI, KERALA

Mobile: 7510312043, E-mail: sjcmoolamattom@gmail.com Website: stjosephscollegemoolamattom.org

#### PROCEEDINGS OF THE PRINCIPAL, ST. JOSEPH'S COLLEGE, MOOLAMATTOM

Sub:- Constitution of Grievance Redressal Committee – Appointment of Faculty members – order issued

==========		========		-
Order No.	. GRC/4/2021	Arakulam	dtd. 1 June 2021	

#### **CIRCULAR**

Grievance Redressal Committee (GRC) is constituted in St. Joseph's College Moolamattom and has come into existence from the date of this order. Following are the members nominated in the Cell.

- 1. Dr. Sabukutty M G
- 2. Mr. Roby Mathew
- 3. Dr. Praveen Joseph
- 4. Ms. Tisha Tomy
- 5. Dr. Anju P Mathews
- 6. Dr. Sobitha Sebastian
- 7. Mr. Aneesh N
- 8. Dr. Sr. Sijo Francis



PRINCIPAL

PRINCIPAN BT. JOSEPH'S COLLEGE COLLEGE COLLAMATTOM, ARAKKULAM C.



ARAKULAM P.O- 685591 IDUKKI, KERALA stjosephscollegemoolamattom.ac.in

Gnievanu Redressel cell was held Minutes on the 2 June 2021 Grievance Redressel Cell convened A meeting of the on 2 June 2021 at 3:00 pm, in the sension hall. The over the meeting. principal presided number present: Mason Dr. Sabukulty m.g. Coldro Dr. Shohitha, Sehastian, Ms. Tisha. Tomy Mr. Aniesh N Der Dr. pravies Jouph. Dr. Sr. Silo Frances. The method commenced with silest prayer. But The meeting discussed the agenda. Grievonce received and decision lakes. The convenor reported that receipt of grievone from shudents regarding having wash basins in front of the college during Covid-19., painting of classrooms and facilities for online complaints. The meeting discussed the grievances in clocail following dec this to request the principal to ensure online Autilitie for = Deuclid to inform the monagement about painting. It classooms. =) (10 fix availablasion infront of the college, request the principal to sort and the matter as soon as possible.



ARAKULAM P.O- 685591 IDUKKI, KERALA

The conversor read out the minutes of the mechany and approved. 0 The meeting ended at 3-30pm with by the Envenor. of thank, vole



ARAKULAM P.O- 685591 IDUKKI, KERALA

45 Minutes of the meeting broas held on 7 June 2021 A meeting of the grievance rectressed cell was held of 1 June 2021 at 3:30 pm is the chavara hall. members present. Dr. Shobitha Sebastian, Sobre Mr. Titha Tomu Ms. Tisha Comy Mr. Aneesh N. Dr. Draveus Joseph, Dr. Mr. Konthalan Hassas (PTR) The meeting storted activity silent prayer The principal williomed the members. The meeting discussed the agenda. Action Pakes Report. The convenue reported the action fakes at the previous meeting > facilities have been implemented to register complaint online. All the clasimon, were painted and eleaned. -) As per the decisions of the previous meeting, The monagement ensured availability of a deguak number of wash basins were installed infront of the compus. The conversor read out the minutes of the meeting and approved. The meeting encled at 200 pm with vote of thank by the convenor SOL (



ARAKULAM P.O- 685591 IDUKKI, KERALA stjosephscollegemoolamattom.ac.in

46 Minutes of the meeting of Grievana redressal cell. A meeting of the grievone recressed cell was convened of 28 march 2022 af 2:30 pm in the principal's champer. Dr. Sabukutty M.G. Mar Dr. Praven Gouph. Dr. Dr. Shohilba Sebastion members present ebla Dr. Anju p. mathews. Mr. Konthating Hassam (PTA). The shidest raised a complaint regarding the result. of and day competition. The meeting discussed the grievonce to defail and the following decisions even faken. As per the complaint, It was clevided to have a needing with the judges Action Jakan Report: The converse reported that, is per the complaint · securived regarding results of the competition, the meeting was held as judges and it was realized that I there is no change is the result. The meeting end at 3:00 pm.





### Annual Report of Grievance Redressal cell 2021-22

The Grievance Redressal Cell of St. Joseph's college moolamattom operates with the primary objective of addressing concerns and complaints lodged by individuals associated with our college. The cell is dedicated to ensuring prompt, fair, and effective resolution of grievances brought to its attention.

As the impact of stringent measures adopted by various cells and departments in the college to prevent any kind of harassment no cases were reported during the academic year. Only four minor issues were reported and the grievance cell had resolved it in a short time. The institution maintained a peaceful and student friendly atmosphere through out the academic year. Following points summaries grievance status for the academic year 2021-22

Types of Grievances Handled:

- Grievance regarding fixing wash basins in front of the college during COVID -19
- Painting of classrooms
- Facilities for online complaints.
- Complaint regarding the result of arts day competition **Statistical Data**:

Total number of grievances received: 4 Resolved cases: 4 Pending cases: 0

#### **Conclusion:**

The Grievance Redressal Cell worked diligently to ensure a fair and timely resolution of complaints. Continuous efforts are being made to refine the process for better efficiency and improved stakeholder satisfaction. Facilities have been implemented to register complaint online. All the class rooms were painted and cleaned. Ensured availability of adequate number of wash basins were installed in front of the campus. The meeting was held as judges and it was realized that there is no change in the result.

Suggestions for enhancing the efficiency and effectiveness of the grievance redressal mechanism.

Date :28/3/2022





#### ST. JOSEPH'S COLLEGE MOOLAMATTOM ARAKULAM P.O. – 685 591, IDUKKI, KERALA

Mobile: 7510312043, E-mail: sjcmoolamattom@gmail.com Website: stjosephscollegemoolamattom.org

#### PROCEEDINGS OF THE PRINCIPAL, ST. JOSEPH'S COLLEGE, MOOLAMATTOM

Sub:- Constitution of Grievance Redressal Committee – Appointment of Faculty members – order issued

=	=	= =	= =	=	=	=	=	=	=	=	=	=	=	=	=	=	=	=	=	==	=	===	=	:=	: ==	=	=	=	=	=	=		=	=	=	=	=	=	=	=	=	=	=	=	=	=	=	=	=
					0	rd	lei	r ľ	No		G	R	C/	5/.	20	22	2						A	r	ak	ul	ar	n									d	tc	1.	12		Ju	ne	e 2	02	22			
-	-	: =	= =	=		=		-	-		=			-	-	_		_		-	_		-									-	-	-			_					-		_	_	-	_		

#### **CIRCULAR**

Grievance Redressal Committee (GRC) is constituted in St. Joseph's College Moolamattom and has come into existence from the date of this order. Following are the members nominated in the Cell.

- 1. Dr. Sabukutty M G
- 2. Mr. Roby Mathew
- 3. Dr. Sr. Sijo Francis
- 4. Rev. Fr. Tison Thomas Kocheril CMI, Bursar
- 5. Dr. Rev. Fr Jomon K Sebastian
- 6. Dr. Alex E R
- 7. Dr. Subin Thomas



PRINCIPAL

PRINCIPAL ST. JOSEPH'S COLLEGE COLLEGE COLLAMATTOM, ARAKKULAM P. 6



ARAKULAM P.O- 685591 IDUKKI, KERALA

Minutes of the meeting of grievona redressal (el) A meeting of the Grievance redressal cell for the academic year was convened on 6 June 2022 al 3:30 pm in the principals chember. The principal presided over the meeting. Members present. Dr. Sabukutty m. b. Mar Rev - Fr. Tison Thomas Kochenil (m) Mr. Rohy mutbew Dr. Sr. Sijo Froneis Sijo Mr. Alex Abraham (PTA president) Dr. subig Chomas. CAMAT Mature og the grievence: Regarding parking faulities The convenor reported the receipt of grievonce from. shudents reporting parking failither his students. The meeting discussed in defait the grievonce and conduct on Enquiry isto the matter. =) It was devided to inform the management regarding the grievance as addressed by the shullests. -) B report on the diasvons taken thereon shall be Submitteel to the principal willing a short period of days. from & dale of receipt of the complaint. The meeting ended at 4:00 pm.



ARAKULAM P.O- 685591 IDUKKI, KERALA

48 Alinutes of the greevance redressal cell was held 2 10 June 2022. 00 Action Maken report: A mechany of the Grievena redres (Ill was held on to June 2022 at 3:30 pm in the principal's chamber Mbe convince reported the action taken of the decision of the previous meeting. The pri-Necessary orrangements have been made to (parking faility for shulleds: ensur Grievance received The meeting clisussed be grievone received from the shiclesh regarding lack of theatre havility into It was decided to make necessary arrangement. without delay. The minutes were read out and the meeting indiel at 400 pm. members present: Dr. RevisiJomon K Schasting Kottavathil cm1 Dr. Gabakatty MiG Dr. subin Thomas Dr. Alex ER: Mr. Roby methew . 20 Mr. Alex Abraham (PTA) president Mad



ARAKULAM P.O- 685591 IDUKKI, KERALA

49 Minutes of the Grievonce Redressal cell mechaig A meeting of grivance redressed cell was build on 20 July 2022. at 4:00 pm inthe Seminar hall members present: Dr. Rev. Fr Jomon K. schashen Kaottarathil (m) Dr. Subig Thomas' Afri Mr. Roby mathew. de Dr. Mex E.R. OI = 2 Dr. Sr. Sijo Francis, Sig The meeting started at 4:00 pm with silent prayer The principal welcomed the members and reported the receipt of a gravane from shudints. reporting lack of theatre facility. The meeting clisussiel In agenda Action Takes: The principal reported the action takes at the previous meeting regarding lack of theatre failiting 11- was devided to build a theatre in the college. as per the demend of the children. Minutes of the needing were read out and approved The meeting ended at 4:30 pm will vote of thanks by the convenor





### Annual Report of Grievance Redressal cell 2022-23

The Grievance Redressal Cell of St. Joseph's college moolamattom operates with the primary objective of addressing concerns and complaints lodged by individuals associated with our college. The cell is dedicated to ensuring prompt, fair, and effective resolution of grievances brought to its attention.

As the impact of stringent measures adopted by various cells and departments in the college to prevent any kind of harassment no cases were reported during the academic year. Only two minor issues were reported and the grievance cell had resolved it in a short time. The institution maintained a peaceful and student friendly atmosphere through out the academic year. Following points summaries grievance status for the academic year 2022-23

Types of Grievances Handled:

- · Complaints related to parking facilities for students
- Lack of theatre facility in college

Statistical Data:

Total number of grievances received: 2 Resolved cases: 2 Pending cases: 0

#### **Conclusion:**

The Grievance Redressal Cell worked diligently to ensure a fair and timely resolution of complaints. Continuous efforts are being made to refine the process for better efficiency and improved stakeholder satisfaction. Necessary arrangements have been made to ensure parking facilities for students. Build a theatre in the college as per the demand of the students.



Convenor

Date : 14/3/2023

COLLEGE THE SCOLLEGE THE SCOLLE





### ANTI -RAGGING CELL

- Constitution Of The Cells
- Minutes
- Annual Report



#### ST. JOSEPH'S COLLEGE MOOLAMATTOM ARAKULAM P.O. – 685 591, IDUKKI, KERALA

Mobile: 7510312043, E-mail: sjcmoolamattom@gmail.com Website: stjosephscollegemoolamattom.org

### PROCEEDINGS OF THE PRINCIPAL, ST. JOSEPH'S COLLEGE, MOOLAMATTOM Sub:-ANTI-RAGGING CELL – Appointment of Faculty members – order issued

Order No. ANTR/1/2018

Arakulam

dtd.5August2018

#### CIRCULAR

ANTI-RAGGING CELL is constituted in St. Joseph's College Moolamattom and has come in to existence from the date of this order. Following are the members nominated in the Cell.

Members Present

\_ \_ \_ \_ \_

- 1. Dr. Sabukutty M.G
- 2. Dr. Sr. Sijo Francis
- 3. Dr. Praveen Joseph
- 4. Dr. Sobitha Sebastian
- 5. Mr. Roby Mathew



xion (

PRINCIPAL

BRINCIPAL ST. JOSEPH'S COLLEGE COLLEGE



ARAKULAM P.O- 685591 IDUKKI, KERALA stjosephscollegemoolamattom.ac.in

Minutes of Pob-Ragging cell - 2018-19 A meeting of the Anti-ragging cell was held 11th August 2018 at 2:30 pm in the Seminar hall 00 members present: Dr. sabukutly m. s. Mon Dr. Sr. Sijo Francis Sije Dr. Praven Joseph. Dun Dr. Shobitha sebastion Mr. Poby mathew. a The meeting was presided by principal. It begos will silest prayer the conversor welcomed the members In his presidential address the principal gave an overview of the reasponsibility of the cell Cibe meeting descussed in defail the agenda following devisions recording curbing of ragging, "I-was devided to take the following measury = Display and -ragging posters on the general and Department notice boards, and other important points. =) organise on a warnus programme =) Direct Department to be vigilant to prevent any attempt & ragging. =) Warn Senior Students Diegording the consequences, B any kind of Dagging is reported. · The meeting ended at 3.00 pm, with vok & thank by convenor.



ARAKULAM P.O- 685591 IDUKKI, KERALA stjosephscollegemoolamattom.ac.in

Action Maken report: As per the decision of the meching on 11th august 2018 on orientation lawarness pr conducted to the 1st year students on 20181 in the college auditorium. During the property

As per the decision of the mechang held on 11th august 2018 on oriendation lawarness program conducted to the 1st year students on 2018/2018. in the college auditorium. During the program student were rostructed to seehout the affidavi and the genidaan for the Same was also given Onti-ragging posters were clisplayed on the notice boards of the college, Departments and, other important places. X X ų2 K S X **M**S 



**ARAKULAM P.O- 685591** IDUKKI, KERALA stjosephscollegemoolamattom.ac.in

3 A meeting of Anti-rayging cell was held on 6th Pebruvony Dolg in the college conference ball The following members attended the meeting Dr. Sabukutty m.G. Maan Dr. Sr. Sijo Francis. Fr Dr. pravies Joseph. Den Dr. shobilba schashian. Mr. Roby malber Agenda: Evaluation (feedback) of Anti rugging cell A meeting of the Anti-raggine cell was held on 6th Februvary 2019 at 3.30 pm in-1w Seminar Hall The committee bas overviewed and evaluated the decision, of previous meeting No complaind sugarding sagging was reported to the committee during the academic year Doti - ragging 2018-19, Action Raken: As per the decision of the meeting, conducted. an awarness class. It helps to creake awarness about ragging & ensure a shedent porendly enviornment at all times.





## ANTI-RAGGING CELL ANNUAL REPORT 2018-2019

On August 30, a programme of orientation for first-year students was held. Dr. Sabukutty M G, Assistant Professor in the Department of Mathematics at St. Joseph's College Moolmattom, gave an enlightening speech on ragging awareness and informed the newly admitted students about the activities of the college's anti-ragging cell.

At the time of admission, the students were required to sign an affidavit promising not to engage in any form of ragging on campus. The parent's signature was also acquired on the declaration that their child will not participate in ragging.

Gave a legal awareness class to second-year UG and PG students and third-year UG students on July 21, 2018, from 11 a.m. to 12 p.m. in the College Auditorium. This was done to prevent ragging on campus when the first year arrived. The students were made aware of the consequences of ragging and the punishments associated with ragging. The anti-ragging cell convenor and members are always vigilant on campus monitoring students and ensuring that the college is a ragging-free zone.

St. Joseph's college campus is ragging-free, but all these precautions have been taken to ensure that freshers can pursue their studies without being bothered by seniors. As in the previous academic year, St Joseph's College Moolamattom, did not experience any ragging inside and outside the college. All of this would not have been possible without the enthusiastic support of students and teachers.

PRINCIPAL ST. JOSEPH'S COLLEGE AMATTOM, ARAKKULAM P. C

Jone Convenor

Date :26/03/2019





### ST. JOSEPH'S COLLEGE MOOLAMATTOM ARAKULAM P.O. – 685 591, IDUKKI, KERALA

Mobile: 7510312043, E-mail: sjcmoolamattom@gmail.com Website: stjosephscollegemoolamattom.org

## PROCEEDINGS OF THE PRINCIPAL, ST. JOSEPH'S COLLEGE, MOOLAMATTOM Sub:-ANTI-RAGGING CELL – Appointment of Faculty members – order issued

\_\_\_\_\_\_

Order No. ANTR/2/2019

Arakulam dtd. 12

dtd. 12 July 2019

## CIRCULAR

ANTI-RAGGING CELL is constituted in St. Joseph's College Moolamattom and has come in to existence from the date of this order. Following are the members nominated in the Cell.

**Members** Present

- 1. Dr. Sabukutty M.G
  - 2. Dr. Sr. Sijo Francis
  - 3. Dr. Praveen Joseph
  - 4. Dr. Sobitha Sebastian
  - 5. Mr. Roby Mathew
  - 6. Dr. Joseph George



PRINCIPAL

PRINCIPAL ST. JOSEPH'S COLLEGE COLLAMATTOM ARAKYLL



#### ARAKULAM P.O- 685591 IDUKKI, KERALA

Minutes q Anti - Ragging Cell 2019-20. 1) meching of the anti-radying cell was held on 25th July 2019 in the servined hall. The following members were present: Dr. sabulaty M.G. Mor Dr. Sr - Sijo Francis borg Dr. Sho hitha Schashon ... Mr. Roby mathew dr Dr. Pravies Joseph. S Dr. Joseph George, Jul The meeting commenced at 3.00 pm with Silent prayer. The convener latelcomed the members. Basic on the discussions regarding means of Spreading awarness among the students regarding ragging rolated issues, I Display and ragging posters on the general and department notice boards. studiots about the anti ragging prohibition act The meeting ended at 3.30 pm with vote of thooks.



#### ARAKULAM P.O- 685591 IDUKKI, KERALA

5 minute of the mb -raggine cell was held on 3rd march 2020. 1) meeting of the asti-ragging cell was held on 3rd march 2020 in the pri-seminar hall. The following members even present: Dr Sabukulty M.G. More Dr Sr Scjo France . Dr. shobilba Schastion. Sololog Dr. Proveen Joseph, OP Dr. Josyph George. Ky The meeting started with sitest prayer. The meeting discussed the agenda. Action Jakan report As per the decision of the previous meeting of the Anti-rayging commiller. Anti ragging posters were displayed on the notice boards of the college, Department and other important places. An awarness program regarding anti ragging prohibiting, and was conducted for the Ist year students During -The programs shedest were instructed to submit the affidavit and the quiclance for the same was given. rejording ragging was reported to the No complaint committee during the academic year . 2019-Anh - rugging 2020 -



## ANNUAL REPORT OF ANTI- RAGGING CELL 2019-20

On August 2, a programme of orientation for first-year students was held. Dr.Sabukutty M G, Assistant Professor in the Department of Mathematics at St. Joseph's College Moolmattom, gave an enlightening speech on ragging awareness and informed the newly admitted students about the activities of the college's anti-ragging cell.

•At the time of admission, the students were required to sign an affidavit promising not to engage in any form of ragging on campus. The parent's signature was also acquired on the declaration that their child will not participate in ragging.

• Gave a legal awareness class to second-year UG and PG students and third-year UG students on July 10, 2019, from 10.30 a.m. to 11.30 a.m. in the College Auditorium. This was done to prevent ragging on campus when the first year arrived. The students were made aware of the consequences of ragging and the punishments associated with ragging.

• The anti-ragging cell convenor and members are always vigilant on campus, monitoring students and ensuring that the college is a ragging-free zone.

• St. Joseph's college campus is ragging-free, but all these precautions have been taken to ensure that freshers can pursue their studies without being bothered by seniors. As in the previous academic year, St Joseph's College Moolamattom, did not experience any ragging inside and outside the college. All of this would not have been possible without the enthusiastic support of students and teachers.

Date: 27/3/2020

PRINCIPAL ST. JOSEPH'S COLLEGE BOOLAMATTOM, ARAKKULAM P. &

Convenor

**ARAKULAM P.O- 685591** 

stiosephscollegemoolamattom.ac.in

IDUKKI, KERALA





### ST. JOSEPH'S COLLEGE MOOLAMATTOM ARAKULAM P.O. - 685 591, IDUKKI, KERALA

Mobile: 7510312043. E-mail: sjcmoolamattom@gmail.com Website: stjosephscollegemoolamattom.org

## PROCEEDINGS OF THE PRINCIPAL, ST. JOSEPH'S COLLEGE, MOOLAMATTOM

Sub:-ANTI-RAGGING CELL – Appointment of Faculty members – order issued 

Order No. ANTR/3/2020

Arakulam

dtd. 5 October 2020 \_\_\_\_\_\_

## CIRCULAR

ANTI-RAGGING CELL is constituted in St. Joseph's College Moolamattom and has come in to existence from the date of this order. Following are the members nominated in the Cell.

#### Members Present

- 1. Dr. Sabukutty M.G
- 2. Dr. Sr. Sijo Francis
- 3. Dr. Praveen Joseph
- 4. Dr. Shobitha Sebastian
- 5. Mr .Roby Mathew



PRINCIPAL

PRINCIPAL ST. JOSEPH'S COLLEGE COLAMATTOM, ARAKKULAM P. B



ARAKULAM P.O- 685591 IDUKKI, KERALA stjosephscollegemoolamattom.ac.in

Monutes of the Apri-Raygine cell 2020 - 21. A muthing of the Anti-Ragging cell was. conducted on yth october 2020. at 4:00 pm throug google meet dueb. It was presided over by principal The principal spoke about the significance of the Anti- Ragging cell in his istructuriory speech. Pher delibrations, The committee took the following decisions to create awarness about And ragging I (reak awarness about the evil g raggingand That ragging is punishable by putting up posters. on all department notice boards. =) concluct Classer Ant - Ragging regarding Anti-ragging probibition Act. -) Go consum that Shudents are aware of the consequent of ragging as published to the college headbook. The following members were present. Dr. Sabakutty m's. North Dr. Sr. Sijo Francis Mr. Roby Mathew. Dr. Shopitha Sebashing. Dy. Pravien Josephi The meeting enclosed out 4:30 pm, with vote of thooks by - The convenion. 



#### ARAKULAM P.O- 685591 IDUKKI, KERALA

7 Minutes of the anti-ragging cell was beld on 18th Petry very 2021 18th Pebruvary 2021 The meeting of the and - ragging cell was held on 18th Pebruvory 2001 at 4:00 pm in the Seminor hall The committee overviewed the action taken for the smooth functioning of anti-ragging cell Action Jakas report - As per the decision of the meeting converses superfed that no complaints superfed -lo bi cell during the academic year 2020-21 Dati-ragging posters were desplayed on the notice boards of the cullege, department and other important places. An awarness programme regarding anti-ragging prohibition all was conducted for the first year stucked. During the program shudent were instructed to submit the appiclavil. The following members were present. Dr. Sabukutty m.C. Man Dr. Sr. Sip Francis. Sim Dr. Shobithe Sebashon. Dr · pravies Joseph . Mr Mr · Roby malbeur The meeting ended at 4:30 pm vith vote of thank by the Conenor .





On September 25, a programme of orientation for first-year students was held. Dr. Sabukutty M G, Assistant Professor in the Department of Mathematics at St. Joseph's College Moolmattom, gave an enlightening speech on ragging awareness and informed the newly admitted students about the activities of the college's anti-ragging cell.

• At the time of admission, the students were required to sign an affidavit promising not to engage in any form of ragging on campus. The parent's signature was also acquired on the declaration that their child will not participate in ragging.

• Gave a legal awareness class to second-year UG and PG students and third-year UG students on August10, 2020, from 2.00p.m to 3p.m through Google meet due to COVI-19 period. This was done to prevent ragging on campus when the first year arrived. The students were made aware of the consequences of ragging and the punishments associated with ragging.

• The anti-ragging cell convenor and members are always vigilant on campus, monitoring students and ensuring that the college is a ragging-free zone.

• St.Joseph's college campus is ragging-free, but all these precautions have been taken to ensure that freshers can pursue their studies without being bothered by seniors. As in the previous academic year, St Joseph's College Moolamattom, did not experience any ragging inside and outside the college. All of this would not have been possible without the enthusiastic support of students and teachers.

low Convenor

**ARAKULAM P.O- 685591** 

stiosephscollegemoolamattom.ac.in

IDUKKI, KERALA

Date: 29/03/2021

PRINCIPAE ST. JOSEPH'S COLLEG BAOLAMATTOM, AF





## ST. JOSEPH'S COLLEGE MOOLAMATTOM ARAKULAM P.O. – 685 591, IDUKKI, KERALA

Mobile: 7510312043, E-mail: sjcmoolamattom@gmail.com Website: stjosephscollegemoolamattom.org

### PROCEEDINGS OF THE PRINCIPAL, ST. JOSEPH'S COLLEGE, MOOLAMATTOM

Sub:-ANTI-RAGGING CELL – Appointment of Faculty members – order issued

Order No. ANTR/4/2021	Arakulam	dtd: 25 July 2021

## CIRCULAR

ANTI-RAGGING CELL is constituted in St. Joseph's College Moolamattom and has come in to existence from the date of this order. Following are the members nominated in the Cell.

Members Present

- 1. Dr. Sabukutty M.G
- 2. Dr. Rev. Fr. Jomon K Sebastian CMI
- 3. Dr. Praveen Joseph
- 4. Dr. SubinThomas
- 5. Dr. Shintu Dennis



PRINCIPAL ST. JOSEPH'S COLLEGE COOLAMATTOM. ARAKKUIAM P



lell -2021-22 Minules of Ante-Ragging the and legging A meeting of Morlamettom cell of St Gosephis conlege for the academic year 2021 - 22 was heled Conference et cologe ged August 2021 lt ant - Lappy The following messares is hall. cell allender the multi-1. DR. Sabulcerthy M-Cprongo 2. Por. Dr. Jomon Schashas Kostarothe cross 3- Dr. Plaveer Sureph Sabos Thomas ... 11 11 4. De. meeting evas During the LSt year Olientelin 50 decided Act and Students about plevention Leggin about the appring of and Logging the dended one college. It was 1cell lo US and PG Student eti ell asle alfrdant regarding online Submit an 1 begging prevention 1 - Marm Sabublevely Mr.G De Rev Dr. Somon Sebestran Barya Planey. De Suber Thomas Di

**ARAKULAM P.O- 685591** 

stjosephscollegemoolamattom.ac.in

IDUKKI, KERALA



ARAKULAM P.O- 685591 IDUKKI, KERALA stjosephscollegemoolamattom.ac.in

4 S. Samerelle 1 Action Takey -: As per The devision llo M meeting held on 3rd August 2823 an orrentenso / Riveriens purgean allanged for the 1st year Mudents Soon effer these admission. The peoplan way be held is online mode Awarney was clealed Stalent amony About the @ Raygon pervalues Ref and about the art Regary all of one college. All the students in the college hop silonelly le appeart as deude the fle meeting Planen Jorg, C DA. 



## ST. JOSEPH'S COLLEGE MOOLAMATTOM

#### ARAKULAM P.O- 685591 IDUKKI, KERALA

5 a 1 1.1 3 4 4 1 older in Attu Receivery Run Morameton uller Susepho pronegal lli 01 mech ell held and anti raygon the legardy enguly conduced an lo Dewsled 10 ennerpel by comp land & Received la mo 0 Mar George K.V. thom Ergligh. Dan BA beary N attended ul 20 followsm nichty Doryd non Pravers DL 1. Jomos Acbothing 2 DA Subes Thomas 3. Dr Dennis Shinter DA 4 Taken 1 Achon cel has windheted Th R Lompland 1h enging det sely mitcel been a an Deinigoal lla Joseph & Cashor DM 2.1





## ANNUAL REPORT OF ANTI- RAGGING CELL 2021-22

On August 12, a programme of orientation for first-year students was held. Dr. Praveen Joseph, Assistant Professor in the Department of Physics at St. Joseph's College Moolmattom, gave an enlightening speech on ragging awareness and informed the newly admitted students about the activities of the college's anti-ragging cell.

• At the time of admission, the students were required to sign an affidavit promising not to engage in any form of ragging on campus. The parent's signature was also acquired on the declaration that their child will not participate in ragging.

• Gave a legal awareness class to second-year UG and PG students and third-year UG students This was done to prevent ragging on campus when the first year arrived. The students were made aware of the consequences of ragging and the punishments associated with ragging.

• The anti-ragging cell convenor and members are always vigilant on campus, monitoring students and ensuring that the college is a ragging-free zone.

• St.Joseph's college campus is ragging-free, but all these precautions have been taken to ensure that freshers can pursue their studies without being bothered by seniors. As in the previous academic year, St Joseph's College Moolamattom, did not experience any ragging inside and outside the college. All of this would not have been possible without the enthusiastic support of students and teachers.

Date: 29/3/2022

Convenor

PRINCIPAL ST. JOSEPH'S COLLEGE REGLAMATION, ARAKKULAM P. 0





### ST. JOSEPH'S COLLEGE MOOLAMATTOM ARAKULAM P.O. - 685 591, IDUKKI, KERALA

Mobile: 7510312043. E-mail: sjcmoolamattom@gmail.com Website: stjosephscollegemoolamattom.org

### PROCEEDINGS OF THE PRINCIPAL, ST. JOSEPH'S COLLEGE, MOOLAMATTOM

Sub:-ANTI-RAGGING CELL - Appointment of Faculty members - order issued 

Order No. ANTR/5/2022

----

====

Arakulam

dtd: 3 June 2022 \_\_\_\_\_\_

## **CIRCULAR**

ANTI-RAGGING CELL is constituted in St. Joseph's College Moolamattom and has come in to existence from the date of this order. Following are the members nominated in the Cell.

Members Present

- 1. Dr. Sabukutty MG
- 2. Dr. Rev. Fr. Jomon K Sebastian CMI
- 3. Dr. Praveen Joseph
- 4. Dr. Subin Thomas
- 5. Dr. Shintu Dennis





PRINCIPAL ST. JOSEPH'S COLLEGE COLAMATTOM, ARAKKULAM ? .



ARAKULAM P.O- 685591 IDUKKI, KERALA stjosephscollegemoolamattom.ac.in

6 Minutes of Anto Ragging Cell- 2022-23 meeting of elso anho daysong lell 2) St Soreph willy Mostamatton for the alademic year 2022 - 23 was held in the welly conjection half gthe Gun on 2022. Dury et meeting zi was as conduct an awaren purren delider ls for the M year Students about fles And decided ante royen prohabition and. instruct all US and pG students of the tolege to Subant an Anh - dagning attidant online & un llos to porta where Rats Ragging in Dr. Sabulakulty, MG (purpuped) Moon De Domon Sebarhay ME (Bulles) Dr. Pravees Suseph Dr. Subin Thomas Dlm De Subin Dr Shinte Dennis 1. Carpen St. Achim Takes? . Lastin 32.7 An awarenen peoplem was conducted soon after la ist ye admission And Regging helpluse number 50 1800-180 5532 - is communically to the students. Students were enstructed to Saband affident, and that had been monstorie the and legging lell, Dr Plancen Surgel Dlume

51

**SELF STUDY REPORT 2023** 



ARAKULAM P.O- 685591 IDUKKI, KERALA

24 held Anto Reyson a Cell 6/2/2028 after Receiving on meeting principal an engenie conduct Brdee uno lompland by the. Leeved. about 1 Shi Johns Beon Con Geord UB principal 321 2023 bn welsel decided !! 5 wom the ( BUR D SI Ll.detailed engwry on and heavy ll lo the Submit Repart other and abtendes the principal mentou following she how 8). Joseph Pearcen Da. Jonoy Sebashy 2 0 Subir Thomas 3 Da. Dennis Shintu 4 DL Jalens Actor been log uner Defaily Leport 10 le A Condu lho philapal Submilted DAG 734 Joseph Shveen TOM Lind's ?. 





On September 2, a programme of orientation for first-year students was held. Dr. Praveen Joseph, Assistant Professor in the Department of Physics at St. Joseph's College, Moolmattom, gave an enlightening speech on ragging awareness and informed the newly admitted students about the activities of the college's anti-ragging cell.

• At the time of admission, the students were required to sign an affidavit promising not to engage in any form of ragging on campus. The parent's signature was also acquired on the declaration that their child will not participate in ragging.

• Gave a legal awareness class to second-year UG and PG students and third-year UG students This was done to prevent ragging on campus when the first year arrived. The students were made aware of the consequences of ragging and the punishments associated with ragging.

• The anti-ragging cell convenor and members are always vigilant on campus, monitoring students and ensuring that the college is a ragging-free zone.

• St.Joseph's college campus is ragging-free, but all these precautions have been taken to ensure that freshers can pursue their studies without being bothered by seniors. As in the previous academic year, St Joseph's College Moolamattom, did not experience any ragging inside and outside the college. All of this would not have been possible without the enthusiastic support of students and teachers.

Date: 30/3/2023

Convenor

**ARAKULAM P.O- 685591** 

stjosephscollegemoolamattom.ac.in

IDUKKI, KERALA

PRINCIPAL ST. JOSEPH'S COLLEGE COLLEGE COLLEGE







## INTERNAL COMPLAINTS COMMITTEE FOR THE PREVENTION OF SEXUAL HARASSMENT OF WOMEN AT WORKPLACE

- CONSTITUTION OF THE CELL
- MINUTES



### ST. JOSEPH'S COLLEGE MOOLAMATTOM ARAKULAM P.O. - 685 591, IDUKKI, KERALA

Mobile: 7510312043, E-mail: sjcmoolamattom@gmail.com Website: stjosephscollegemoolamattom.org

### PROCEEDINGS OF THE PRINCIPAL, ST. JOSEPH'S COLLEGE, MOOLAMATTOM

Sub:- Internal complaint committee for the prevention of sexual harassment of women at workplace- Appointment of Faculty members - order issued \_

=		
Order No. PSH/1/2018	Arakulam	dtd : 2 /10/18
	CIRCULAR	

### **INTERNAL COMPLAINT COMMITTEE FOR THE PREVENTION** OF SEXUAL HARASSMENT OF WOMEN AT WORKPLACE is

constituted in St. Joseph's College Moolamattom and has come in to existence from the date of this order. Following are the members nominated in the Cell. Members Present

- 1. Ms. Sunitha Mathew
- 2. Ms. Droupathi Devi
- 3. Dr. Joseph Geoege
- 4. Ms. Roopa Jose



PRINCIPAL ST. JOSEPH'S COLLEGE BOLAMATTOM, ARAKKULAM P A



11 NO.4 2018 - 2019 05/10/2018 A meeting of the Internal Complaint Committee to prevent Sexual Harassment of women at walkplace was held on Oct 5, 2018 al-1.00 pm the seminae Hall. Abliv the prayer, the meeting discussed on the importance of conducting an Sinformative sessions for the women students of the college. It was devided to invite Dr. Agnes Mathend, HOD, Dept. of Gynaecology, Al- Alzhas College, Thodupusha to engage a session on Nev 7, 2011 on the topic 'sexnality and self-Improvement.' Nov 7, 2018 The meeting concluded at 1.30 pm. @ ms Sunitha Mathew Prosiding officer The following members were present 1. Ms. Sunitha Mathew, Asst Prof. in English Ins 2. Ms. Droupath Dev C. b. Librarian Droup 3. Dr. Joseph George, Asst. Prof is daw 4. Ms. Roopa Jose, Arst. Prof in English 2101 ς ren PRINCIPAL

ST. JOSEPH'S COLLEGE COLLAMATTUM, ARSKKULAM P.C.

ARAKULAM P.O- 685591

stjosephscollegemoolamattom.ac.in

IDUKKI, KERALA

56



Action Taken ) An informative service on gonder sensitization was conducted for lie women students of the college. The women cell conducted various programs is order 2) to create awareness among the students Safely and sexual haransme Regarding Sexual 101 Suritha Mathend 14 Secto. Mrs. Sunilla Manual Jeseph Burngi Beef

57

ARAKULAM P.O- 685591 IDUKKI, KERALA stjosephscollegemoolamattom.ac.in

5.1 STUDENT SUPPORT



### ST. JOSEPH'S COLLEGE MOOLAMATTOM ARAKULAM P.O. – 685 591, IDUKKI, KERALA

Mobile: 7510312043, E-mail: sjcmoolamattom@gmail.com Website: stjosephscollegemoolamattom.org

### PROCEEDINGS OF THE PRINCIPAL, ST. JOSEPH'S COLLEGE, MOOLAMATTOM

sub:- Internal complaint committee for the prevention of sexual harassment of women at workplace- Appointment of Faculty members – order issued

	============	============
Order No. PSH /2/2019	Arakulam	dtd. 10 June 2019
	CIRCULAR	

### **INTERNAL COMPLAINT COMMITTEE FOR THE PREVENTION OF SEXUAL HARASSMENT OF WOMEN AT WORKPLACE** is

constituted in St. Joseph's College Moolamattom and has come in to existence from the date of this order. Following are the members nominated in the Cell. Members Present

- 1. Ms. Sunitha Mathew
- 2. Ms. Droupathi Devi
- 3. Dr. Joseph George
- 4. Ms. Roopa Jose



PRINCIPAL ST. JOSEPH'S COLLEGE



ARAKULAM P.O- 685591 IDUKKI, KERALA

2.5 2019-20 6/2019 A meeting of the Internal comptaint committee for The prevention of Sexual Harassment of Women at workplace was held on 19th Three 2019 at 3.30 p.m. in the conference hall. At the outset, presiding officer Saintha mathew welcomed all the participants of the meeting. The committee noted - that no complaint of Sexual Harvassment has been received. It is decided in the meeting to put up banness / posters / notices in conspicuous places in the work place defining swal harassment, in order to create awareness. and The committee also stressed the need to increase gender sensitization programmes among the employees. The meeting concluded at 4 p.m. The following members were present 1. Ms. Sunitha Mathew, Asst. Prof. Q 2. Dr. & Joseph George Asst. Prof. 3. Ms. Roopa Jose, Arat Prof. 4. Mr. Droupath Devi C.G., Librarian Droupal Sunitha Mathew 410VC noon.



ARAKULAM P.O- 685591 IDUKKI, KERALA stjosephscollegemoolamattom.ac.in

Action Taken The order to create awareness about - good from the ate prohibities of several harassment against women in the work place, notices and posters ware put up is the notice boards and conspicuous places of the college 2. Gender sensitization programmes were conducted among the employeesmg Surillia Mathew PRINCIPAL -57, 1051 6H/3 - COLLEGE ST HALLANARA MUTTAMALES



### ST. JOSEPH'S COLLEGE MOOLAMATTOM ARAKULAM P.O. – 685 591, IDUKKI, KERALA

Mobile: 7510312043, E-mail: sjcmoolamattom@gmail.com Website: stjosephscollegemoolamattom.org

#### PROCEEDINGS OF THE PRINCIPAL, ST. JOSEPH'S COLLEGE, MOOLAMATTOM

sub:- Internal complaint committee for the prevention of sexual harassment of women at workplace- appointment of faculty members - order issued

=======================================		
Order No. PSH /3/2020	Arakulam	dtd. 25/7/20
	=======================================	and and an and an and and and and and an

### CIRCULAR

### **INTERNAL COMPLAINT COMMITTEE FOR THE PREVENTION OF SEXUAL HARASSMENT OF WOMEN AT WORKPLACE** is

constituted in St. Joseph's College Moolamattom and has come in to existence from the date of this order. Following are the members nominated in the Cell. Members Present

- 1. Ms. Sunitha Mathew
- 2. Ms. Droupathi Devi
- 3. Dr. Joseph George
- 4. Ms. Roopa Jose



PRINCIPAL

PRINCIPAL ST. JOSEPH'S COLLEGE GASLAMATTOM, ARAKKULAM P &



ARAKULAM P.O- 685591 IDUKKI, KERALA

LJ 2020-21 2.6 meeting of the Ice for the prevention of Sexual nt of women at work place was held on adap Harassment ostosfrord at via grouple meet. The meeting ted with a prayer The meeting discussed on the commitment of the Starled institution to provide an environment free of genderbased discriminations. In order to increase the awareners about gender discriminations, the Tec deuded to conduct Gender Awareness Programmest Webmares in collaboration with Women Cell of the college. The meeting also strenged the need to inform the class bachen / mentors to create awarners among the students regarding of unwelcome physical, berbal, non-verbal conduct of sexual behaviour and by to provide support during online classes. The following Members were present. Ms. Sunifice Mathew, Asot Proferm (Prindy Officer Dr. Joseph Creorge, Alest Professor Ms. Roopa Jose, Asst Professor Me. Droupathy Des. C.G. Inbrainas Sunitha Mathew



ARAKULAM P.O- 685591 IDUKKI, KERALA

stjosephscollegemoolamattom.ac.in

Action Takes Women cell conducted various Gender awareners 1. webinals for the staff and students of the college. 2. Class teachers and mentors provided support and guidance to give students during the cond pandemic locked down period. Feilitators also adopted various methods to create awarene among about the reaners of harasement among students. (Ims Surillis Mether

63



## ST. JOSEPH'S COLLEGE MOOLAMATTOM ARAKULAM P.O. – 685 591, IDUKKI, KERALA

Mobile: 7510312043, E-mail: sjcmoolamattom@gmail.com Website: stjosephscollegemoolamattom.org

### PROCEEDINGS OF THE PRINCIPAL, ST. JOSEPH'S COLLEGE, MOOLAMATTOM

sub:- Internal complaint committee for the prevention of sexual harassment of women at workplace- Appointment of Faculty members - order issued

=======================================		=============
Order No. PSH /4/2021	Arakulam	dtd. 2 august 2021
	CIRCULAR	

### **INTERNAL COMPLAINT COMMITTEE FOR THE PREVENTION OF SEXUAL HARASSMENT OF WOMEN AT WORKPLACE** is

constituted in St. Joseph's College Moolamattom and has come in to existence from the date of this order. Following are the members nominated in the Cell. **Members Present** 

- 1. Ms. Sunitha Mathew
- 2. Ms. Droupathi Devi
- 3. Dr. Joseph George
- 4. Ms. Roopa Jose



PRI

PRINCIPAL ST. JOSEPH'S COLLEGE CONLAMATTOM, ARAKKULAM P. 6



2021-22 and the second Nb:7 A meeting of the Members of the Internal Complaint Committee for the Procribitions and redrenal of geonal harassment of women at workeplace was held on 10th ought 2021 at the media room, Able a silent player, the following decoursions points were discovered. 1. In order to create gender equality is the institution, gender awareness programmes should be conducted 2. Gender sensitization cell Could regarise programs is ande that way comprove the basic understanding's about gender selations and instances of gender discriminations 3. Instances of sexual harassment against women need to be seported without any delay. Clars leaching & mentions com should make she Sure that no care is left unattended. It was decided is the meeting to londuct a gender sensitization programme in the month of Airgust thelf in the online mode - So that maximum students can in collaboration with the gender sensibilitions cell, The following members were present. 1. Ms. Sumillia Mathew, Aur Proferer (Presidize officia) 2. Dr. Joseph Crearge, Ant - Professor (memper) 3. Ms. Roopa Jore, Art- Professor (member) 20 4. Me. Droupathy Dess' C. C. Perrit. Profens (Member) dibranian Drompal. Marp PRINCIPAL ST. JOSEPH'S COLLEGE COLAMATTOM. ARAKKULAM P. C

**ARAKULAM P.O- 685591** 

stjosephscollegemoolamattom.ac.in

IDUKKI, KERALA

65



ARAKULAM P.O- 685591 IDUKKI, KERALA

Action Taken Gender sonsitization programmes Wale conducted by Women Cell through Varions activities like Seminars Campaigns debates, blashmobs, physical training etc. 1. 2. Gender sensitization cell conducted webinars explaining Gender selations and gender descriminations for the staff and Students of the college in the month of August 3. IQAC. of the college organized premarital counselling for the students strening the need for Gender equality and the dangers of Sexual harassment Ims Sunilly Malhen SAM (1) SFLIDSLING COLLEGE WIDDANIUM COLLEGE



## ST. JOSEPH'S COLLEGE MOOLAMATTOM

ARAKULAM P.O. - 685 591, IDUKKI, KERALA

Mobile: 7510312043, E-mail: sjcmoolamattom@gmail.com Website: stjosephscollegemoolamattom.org

### PROCEEDINGS OF THE PRINCIPAL, ST. JOSEPH'S COLLEGE, MOOLAMATTOM

Sub:- Internal complaint committee for the prevention of sexual harassment of women at workplace- appointment of faculty members - order issued

Order No. PSH /5/2022	Arakulam	dtd. 10June 2022
	CIRCULAR	

### **INTERNAL COMPLAINT COMMITTEE FOR THE PREVENTION OF SEXUAL HARASSMENT OF WOMEN AT WORKPLACE** is

constituted in St. Joseph's College Moolamattom and has come in to existence from the date of this order. Following are the members nominated in the Cell. Members Pressent

- 1. Ms. Sunitha Mathew
- 2. Dr. Shintu Dennis
- 3. Ms. Roopa Jose
- 4. Dr. Anju P Mathews
- 5. Mr. Roby Mathew



PRINCIPAL

PRINCIPAL ST. JOSEPH'S COLLEGE BOSLAMATTOM, ARAKKULAM P. 6



ARAKULAM P.O- 685591 IDUKKI, KERALA

2022 -23 academic year. A neeting of the internal complaint- Committee for the probibition of and redressal of gernal barassmint- of workplace was. held on. gard June 2020 at the chavana hall. Afiles a sailest prayer, Der Anjumathew welcomed all the participants of the meeting. The committee noted that 20 complaints. of sexual hyraxsmost has been received, It is decided is the meeting to put up benners/posters/notices in conspiction place to the workeplace defining scanal horassment in order to create awarness. The compile also Shessed the need to. Increase gender sensitization programmes among the employees . The meeting conducted al 3.30 pt Ale hollowing members are present and Mr. Roby malber Mr. Roby malben i pr - Shister Dennis. & Ap ms. Sunitha mathew of me Dr. Angle p milbers. Action alung Report: As per the clecision of the meching Concluded awarness program Degarching prohibition of seaved harasement.





## WOMEN GRIEVANCE REDRESSAL CELL

- CONSTITUTION OF THE CELL
- MINUTES
- ANNUAL REPORT



ARAKULAM P.O. - 685 591, IDUKKI, KERALA

Mobile: 7510312043,

E-mail: sjcmoolamattom@gmail.com

Website: stjosephscollegemoolamattom.org

PROCEEDINGS OF THE PRINCIPAL, ST. JOSEPH'S COLLEGE, MOOLAMATTOM Sub:- WOMEN GRIEVANCE REDRESSAL CELL

Order No. WGR/1/2018

Arakulam

dtd. 7<sup>TH</sup> AUGUST 2018

## CIRCULAR

WOMEN GRIEVANCE REDRESSAL CELL is constituted in St. Joseph's College Moolamattom and has come in to existence from the date of this order. Following are the members nominated in the Cell.

#### Members Present

- 1. Ms. Sunitha Mathew
- 2. Dr. Shobitha Sebastian
- 3. Dr. George V Thomas
- 4. Ms. Sumi Sugathan
- 5. Ms. Droupathy Devi C.G



PRINCIPAL ST. JOSEPH'S COLLEGE COLLEGE COLLEGE



ARAKULAM P.O- 685591 IDUKKI, KERALA stjosephscollegemoolamattom.ac.in

正 20 M Harassment Prevention Committee. Women 2018-19. ANT SALE IN . 3. 5. 11 These for the set 25 8.5 S. Ms. Sunitha Mathew. CONVENOR - Dr. Shobitha Sebastion. menbers Dr. George V. Ahomas Ms. Sumi Sugalton. Spartial Ms. Roopa Jose Ms. Droupath, Devi 11 while encount 1 police - . + 1 ANST. dis. ill deals with these planable whe A Salar S 1011 -Section Al dens will handberry why



#### ARAKULAM P.O- 685591 IDUKKI, KERALA

2 Minutes - of Women Havassement held on 7/s/2018 al 3.00 pm in the Reminar hall > Che meching was Started will a Silest prayer which was presided by Ms. Suritha mathew the Conversor of wormer havaisment prevetion Conviller. Commillee - constatut alternal - 200 ). The convenier read the role and responsibilities of committee. S. Darry V. aller =). The committee will provide assistance to the faculty/ Study for taking previolive Steps in the matter any type of harassmint (The committee may form ) review the guide lines / policy for redressal of greveneed as required to time which may be in according will bore is suid by Court and yoversmest agenores. =) The committee will deals with clases / complaints of any type of harrassment of finale students to aching not teaching woman stall of the college. (The committee desussed libure matters in the meeting



#### ARAKULAM P.O- 685591 IDUKKI, KERALA

stjosephscollegemoolamattom.ac.in

3 A. N. MA member) present No. B. C. M. S. Ms. Sunita Malber C Dr. Shabitha . Schashion . Solo Dr. George V. ahomes ms. Sumi sugathan G Dewstons: abre committee has decided to istrochun the role known of zero policy system of worms havassmid prevention committee. in the college to the Bt year studiost during onvertation programme? It is also decoded to summar an immediate muching of the committee. I any grievance Submitted on writing by a female employee / egist student cohile. =) Organise an awarness programme regarding prevention of sexual har Meeting was wound up with vote of thanks. delivered By Dr. Shobitha Subashian

73



ARAKULAM P.O- 685591 IDUKKI, KERALA

stjosephscollegemoolamattom.ac.in

4 Minutes y meeting held og 17-30-2019 Agenda - Evaluation (fuedback) og WHPC. Members present. Dr. Shobilba Sebashion \_ Sthill EPH'S Ms. Sunitha Mathew Que Mrs. Sum' sugadban, Curil Ms. Droupetly Der C-G, Noroupal Ms. Droupetly Der C-G, Noroupal Alhe meching was consecuted by Ms. Stanidba sebastion. Alhe convenor of WHPL, Dimecting of the cooner harassment cell Was held on 1.7 march 2019 at 4:00 pm is the servicer ball The committee has overviewed and evaluated the decision of previous meeting. It is absented that Mere is no. physical, psychological or third party harassment reported during the year. The convenor expressed her gratifiedes to the Committee member g all famility be maintaining hermony g the college . The meeting cous conclusted at 2.40 pm with vote g thanks deliveried by Ms. Shobitha, Schaspion. Action Claken report. The convenor reported that, action taken at the previous mechag. The committee conducted an awarness class regarding prevention of Sexual havasened.

74



## ARAKULAM P.O- 685591 IDUKKI, KERALA stjosephscollegemoolamattom.ac.in

## Annual Report 2018-19

Women's grievance cell of St. Joseph's college Moolamattom is functioning to deal with problem and difficulties faced by women's and girls' students to inculcate sense of security on the campus. The guideline regarding it is display on the college website and committee tried to implement it, which has been helpful for employee and students.

The subject of women anti sexual harassment is a burning issue all over in India. So that St. Joseph's college Moolamattom formed the women anti sexual harassment cell for college girls students and women staff of college.

In 2018 -2019 Women cell organized various programs for the female students.

On July 17, 2018 Programme was conducted by women grievance cell to communicate the guidelines for redressal of student grievances to teachers and students.

There is mechanism for the submission of offline and online grievance. The complaint boxes are placed . These boxes are open in presence of member at regular interval.

If complaint found are addressed and the report regarding it is convey to the authority. Awareness program and meetings were organized at regular interval.

staff members also guide to newly admitted students in their respective classes. Similarly the committee constituted for women's empowerment also organized several programmes to spread awareness regarding their health issues and laws specially meant for the against gender discrimination, Women's rights, etc.

As a result of this no single complaint regarding is received by the committee. However awareness campaign about ragging is the regular practice in the campus.

PRINCIPAL ST. JOSEPH'S COLLEGE BOLAMATTOM, ARAKKULAN 2 P



Convenor

Date:17/03/2019



ST. JOSEPH'S COLLECE MOOLAMATTOM

ARAKULAM P.O. - 685 591, IDUKKI, KERALA

Mobile: 7510312043,

E-mail: sjcmoolamattom@gmail.com

Website: stjosephscollegemoolamattom.org

PROCEEDINGS OF THE PRINCIPAL, ST. JOSEPH'S COLLEGE, MOOLAMATTOM Sub:- WOMEN GRIEVANCE REDRESSAL CELL

Order No. WGR/2/2019 A

Arakulam

dtd. 11<sup>TH</sup> JUNE 2019

## CIRCULAR

WOMEN GRIEVANCE REDRESSAL CELL is constituted in St. Joseph's College Moolamattom and has come in to existence from the date of this order. Following are the members nominated in the Cell.

### **Members Present**

- 1. Ms. Sunitha Mathew
- 2. Dr. Shobitha Sebastian
- 3. Dr. Joseph George
- 4. Ms. Deena Paul
- 5. Ms. Droupathy Devi C.G
- 6. Ms. Roopa jose
- 7. Ms. Anjumol Sebastian



PRINCIPAL PRINCIPAL ST. JOSEPH'S COLLEGE CARLAMATTOM, ARAKKULAM P. 6



ARAKULAM P.O- 685591 IDUKKI, KERALA

. 5 11 . . . . . . . . . WOMEN HARASSMENT PREVENTION COMMITTEE 2019-2020. (principal) Dr. Saju M. Schastroo. Director Ms. Sunitba mathew ( Presiding officer) members Dr. shobitha Sebastiao. Ms. Deepa paul. Ms. Droupathr Devi Ms Roopa Jose Ms - Anumal Schastian (Student Representation) br. Joseph George . . at sit 11-11 . + 2



ARAKULAM P.O- 685591 IDUKKI, KERALA

Minules y the meeting Held on. 11-06-2019 The first meeting of the comments meeting of the cours held of 11 June 2019. at 12.30 pm in Chavara Hall. Olhe meeting was presided. over by Dr. Shobitha sebastion. (The committee desussed about how to maintain healthy atmosphere. of the st. Joseph's college moolamatten in between. increasing thereat is activities against women and girls is sourchy In the light of descuts sions, the committee has cleaded to request the incragement to fin Anti- Horassment policies. all over the Campus including main venues . Chi mentors of each degred class ove also requested to give equity to the students. The meeting was wound up with the rote of thanks delivered by Ms. Sonitha. Mathew. members present. Dr. Shobitha Sebashko Ms. Sunitha Mathew Of MS MS. Roops Jose 20 ms. proupabi Devi Dr. Joseph George.



ARAKULAM P.O- 685591 IDUKKI, KERALA

Minutes & WHPC held or. 11-3-2020. Agenda - Evaluation (feedback) of WHPC A meeting of the women horassenst cell caus held on 11 march 2020 at 3.30 pm in the Conference hall Members - Present 8. Ms. Anumol Sebastian Ms. Sonitba . makew. ( Dr. sho bith Sebastion. \$Ms Deenh Paul, De M's, Draupathi Devi Ch. Drouga Ms Roopa Jose 20 Ms. Sunitha semather presided over the meeting Clie overall functioning of the committee. was evaluated. by the convenors that the whole hearted cooperation and efforts of committee members, families and management. Aben was not a single. Grierance reported during the a cadence year. The convenor expressed thes words a gratified ber the same to alf The meeting wound up at 4.15 pm with whe of Theoles. member present: Action taken report & hs per 16 decision of 1bc meeting conducted an awarness programme regarding prohibition of women barassment



## Annual Report 2019-20

Women's grievance cell of St. Joseph's college Moolamattom is functioning to deal with problem and difficulties faced by women's and girls' students to inculcate sense of security on the campus. The guideline regarding it is display on the college website and committee tried to implement it, which has been helpful for employee and students.

The subject of women anti sexual harassment is a burning issue all over in India. So that St. Joseph's college Moolamattom formed the women anti sexual harassment cell for college girls students and women staff of college.

In 2019 -2020 Women cell organized various programs for the female students.

On June, 2019 Programme was conducted by women grievance cell to communicate the guidelines for redressal of student grievances to teachers and students.

On August, 2019 Awareness program was conducted regarding prohibition of women harassment.

There is mechanism for the submission of offline and online grievance. The complaint boxes are placed . These boxes are open in presence of member at regular interval.

If complaint found are addressed and the report regarding it is convey to the authority. Awareness program and meetings were organized at regular interval.

staff members also guide to newly admitted students in their respective classes. Similarly the committee constituted for women's empowerment also organized several programmes to spread awareness regarding their health issues and laws specially meant for the against gender discrimination, Women's rights, etc.

As a result of this no single complaint regarding is received by the committee. However awareness campaign about ragging is the regular practice in the campus.

PRINCIPAL ST. JOSEPH'S COLLEGE BOOLAMATTOM; ARAKKULAM P. 0

Conveno

**ARAKULAM P.O- 685591** 

stjosephscollegemoolamattom.ac.in

IDUKKI, KERALA

Date:11/03/2020

80



#### ST. JOSEPH'S COLLEGE MOOLAMATTOM

ARAKULAM P.O. - 685 591, IDUKKI, KERALA

Mobile: 7510312043,

E-mail: sjcmoolamattom@gmail.com

Website: stjosephscollegemoolamattom.org

PROCEEDINGS OF THE PRINCIPAL, ST. JOSEPH'S COLLEGE, MOOLAMATTOM Sub:- WOMEN GRIEVANCE REDRESSAL CELL

Order No./WGRC/3/2020

Arakulam

dtd. 7<sup>TH</sup> JULY 2020

### **CIRCULAR**

WOMEN GRIEVANCE REDRESSAL CELL is constituted in St. Joseph's College Moolamattom and has come in to existence from the date of this order. Following are the members nominated in the Cell.

### **Members Present**

- 1. Ms. Sunitha Mathew
- 2. Dr. Joseph George
- 3. Ms. Droupathy Devi C.G
- 4. Ms. Roopa jose



PRINCIPAL ST. JOSEPH'S COLLEGE CHOLAMATTOM, ARAKKULAM P &



1 1 . . . WOMEN HARASSMENT PREVENTION COMMITTEE 2020 - 21. Menbers: Ms. Sunitha Mathew (Presiding officer) Ms. Droupathi Devi (manber). 1 Dr. Joseph George. Ms. Roopa Jose, y 16 . Ms Agunol Scheistig (shudest Representative) 13 Dr. Jonph George 1: Vit. 31.1 harrad . A Lante 13 

ARAKULAM P.O- 685591 IDUKKI, KERALA stjosephscollegemoolamattom.ac.in



ARAKULAM P.O- 685591 IDUKKI, KERALA stjosephscollegemoolamattom.ac.in

3 9 . minutes. of the meeting held on. 7-7-2020: ahe hast meeting of the works therasiment committee was held on 7-07-2020 at "Through google Mathiew presiding officer. of WHPC. The committee, decided about how to maistain healthy atmosphere. Ms. Sunitha -Im St - Joseph's college as in between increasing The thread of activities against women and girls in Souchy The committee has decided to introduce the sole havassment prevention committee. Women the mestor of each class are als requested give awarness about burner night and gesded equality to the stadests. Tote of thooks detivered by Mr. Roopa Jose members present: Stand O 11 18 ·Sunitha Mathew. ms. ms. Droupathi Devi C. Dr. Joseph George. Ms. Roopa Jose



10 Minutos of WHPC held on 10-3-2021 Agenda: Evaluation (feedback) of white members present: Ms. sunita mathew of Ms - Roopa Jose HOHO Ms. Droupathi Deri Dr. Joseph George M Sneype Ms. Sunitha Mathew presided over the meeting Cile overall heathop of the committee was evaluated. by the presiding officer. It is observed that other is no physical, psychological or third party harastment reported clunny the academic year. The convenes expressed bor graphicle to the Connitles member & all faculty but maintaining harmony of the college. The meeting was conducted at 2.30 pm with vote of theoles. delivered by MJ- Droupathi Devi member of WHPC. tarde all'all' Pichon taken Report: As per the decision of the previous necting - conclucted an awarmess programme regarding prohibition a como harassment. The programm attended by all the women in the was Covered the composit and redressed mea of the complaints encloy the Sexuel horas comint

**ARAKULAM P.O- 685591** 

stjosephscollegemoolamattom.ac.in

IDUKKI, KERALA

84



## JOSEPH'S COLLEGE ΜΟΟΙΑΜΑΤΤΟ



## Annual Report 2020-21

Women's grievance cell of St. Joseph's college Moolamattom is functioning to deal with problem and difficulties faced by women's and girls' students to inculcate sense of security on the campus. The guideline regarding it is display on the college website and committee tried to implement it, which has been helpful for employee and students.

The subject of women anti sexual harassment is a burning issue all over in India. So that St. Joseph's college Moolamattom formed the women anti sexual harassment cell for college girls students and women staff of college.

In 2020 -2021 Women cell organized various programs for the female students.

On June, 2020 Programme was conducted by women grievance cell to communicate the guidelines for redressal of student grievances to teachers and student through Google meet.

On August, 2020 Awareness program was conducted regarding prohibition of women harassment through Google meet due to COVID-19 period.

There is mechanism for the submission of offline and online grievance. The complaint boxes are placed . These boxes are open in presence of member at regular interval.

If complaint found are addressed and the report regarding it is convey to the authority. Awareness program and meetings were organized at regular interval.

staff members also guide to newly admitted students in their respective classes. Similarly the committee constituted for women's empowerment also organized several programmes to spread awareness regarding their health issues and laws specially meant for the against gender discrimination, Women's rights, etc.

As a result of this no single complaint regarding is received by the committee. However awareness campaign about ragging is the regular practice in the campus.

> PRINCIPAL ST. JOSEPH'S COLLEG BOLAMATTOM, ARAKKII A

Date: 10/03/2021

Convenor



ST. JOSEPH'S COLLEGE MOOLAMATTON

ARAKULAM P.O. - 685 591, IDUKKI, KERALA

Mobile: 7510312043,

E-mail: sjcmoolamattom@gmail.com

Website: stjosephscollegemoolamattom.org

PROCEEDINGS OF THE PRINCIPAL, ST. JOSEPH'S COLLEGE, MOOLAMATTOM Sub:- WOMEN GRIEVANCE REDRESSAL CELL

\_\_\_\_\_\_

Order No. /WGR/4/2021 Arakulam

dtd. 22<sup>nd</sup> JULY 2021

## **CIRCULAR**

WOMEN GRIEVANCE REDRESSAL CELL is constituted in St. Joseph's College Moolamattom and has come in to existence from the date of this order. Following are the members nominated in the Cell.

### **Members Present**

- 1. Ms. Sunitha Mathew
- 2. Dr. Shobitha Sebastian
- 3. Dr. Joseph George
- 4. Ms. Geetha Mathew
- 5. Ms. Droupathy Devi C.G
- 6. Ms. Roopa jose

PRINCIPAL

PRINCIPAL ST. JOSEPH'S COLLEGE BOOLAMATTOM, ARAKKULAM P. 6



ARAKULAM P.O- 685591 IDUKKI, KERALA stjosephscollegemoolamattom.ac.in

1 --11 4 WOMEN HARASSMENT PREVENTION COMMITTEE. 1 1.5 . . . . . 2021 - 2027 Menbers: Ms. Sonitba Mathew (Presiding officer). Ms. Roopa Jose. Dr. Joseph George. Ms. Droupathy Devi C.G. Ms beetha Mathew. Ms. Anagha C.S Cshudent Representative) 1 X = X = X = X



Z

# ST. JOSEPH'S COLLEGE

12 Minutes of the meeting held on 22-4-2021 (The first meeting of white by the academic year was held on 22-4-2021 in St. Chavara Irall. at 12.30 pm. The meeting was starled. with a silent prayer which presided over by the committe presiding officer Ms. Switha mathew. Committee dissessed that the collective action and co-operation of the healthy environment to the campus. The presiding officer expressed but Sincer theoles to committee member faculties. and management for the same of the consister member Ms. Geetha mathew delivered Note of the anthe Member presed

Ms. Sontha Mathew Ms. Roopa Joe Jr. J. secha Ms. gretha mathew Ms. Droupathi Devi C.G Dr. Joseph George. Ju Fer Deusion: The committee clevicuet to concluse an awarness class regarding prevention of Women barassment

**ARAKULAM P.O- 685591** 

stjosephscollegemoolamattom.ac.in



Minutes. of the meeting held on 29-03-2092 Agusda: Feedback of the functioning women year and discussion on Further delegence required 3 the whpc. in the functioning Members present: Ms. Sunitha mather. 9 Ms. Roopa Jose, HA Secthe Ms. Geetha mathew. Ms. Droupathr. Devi c.c. Spougal. meeting of WHPC of the academic. libe Gavare on 24-03-2022 10 the bild was at 3 30 pm. The meeting was presided ball Over. tom ms. Sunitha Schastian. 64 After the discussion pibrated in agenda to: meeting the committee bas decided to Dequest the management to modify the posters and change in the with Changing times. Meeting came to an end with words 9. Thanks by Ms - Droupathi Devi C.G. Action taken report : As per The decision of the meeting, conducted as awarness class, It include general overview along with the background that said Poundation by the existing Sexual harassment of women at workplace. Act It helps to (realing awarness.

ARAKULAM P.O- 685591

stjosephscollegemoolamattom.ac.in





## Annual Report 2021-22

Women's grievance cell of St. Joseph's college Moolamattom is functioning to deal with problem and difficulties faced by women's and girls' students to inculcate sense of security on the campus. The guideline regarding it is display on the college website and committee tried to implement it, which has been helpful for employee and students.

The subject of women anti sexual harassment is a burning issue all over in India. So that St. Joseph's college Moolamattom formed the women anti sexual harassment cell for college girls students and women staff of college.

In 2021 -2022 Women cell organized various programs for the female students.

On July 2021 Programme was conducted by women grievance cell to communicate the guidelines for redressal of student grievances to teachers and student through Google meet.

On August, 2021 Awareness program was conducted, it include general overview along with the background that laid foundation for the existing sexual harassment of women at work place act. it helps to creating awarness among students.

There is mechanism for the submission of offline and online grievance. The complaint boxes are placed . These boxes are open in presence of member at regular interval.

If complaint found are addressed and the report regarding it is convey to the authority. Awareness program and meetings were organized at regular interval.

staff members also guide to newly admitted students in their respective classes. Similarly the committee constituted for women's empowerment also organized several programmes to spread awareness regarding their health issues and laws specially meant for the against gender discrimination, Women's rights, etc.

As a result of this no single complaint regarding is received by the committee. However awareness campaign about ragging is the regular practice in the campus.

ST. JOSEPH'S COLLEGE COLLEGE COLAMATTOM, ARAKKULAM P. C

PRINCI

Convenor

Date:24/03/2022





ST. JOSEPH'S COLLEGE MOOLAMATTOM

ARAKULAM P.O. - 685 591, IDUKKI, KERALA

Mobile: 7510312043,

E-mail: sjcmoolamattom@gmail.com

Website: stjosephscollegemoolamattom.org

PROCEEDINGS OF THE PRINCIPAL, ST. JOSEPH'S COLLEGE, MOOLAMATTOM Sub:- WOMEN GRIEVANCE REDRESSAL CELL

Order No/.WGR/5/2022

Arakulam

dtd. 27<sup>th</sup> JULY 2022

## **CIRCULAR**

WOMEN GRIEVANCE REDRESSAL CELL is constituted in St. Joseph's College Moolamattom and has come in to existence from the date of this order. Following are the members nominated in the Cell.

### **Members Present**

- 1. Ms. Deena Paul
- 2. Ms. Geetha Mathew
- 3. Ms. Roopa jose
- 4. Dr. Anju P Mathew



PRINCIPAL ST. JOSEPH'S COLLEGE BEBLAMATTOM, ARAKKIII AM P :



ARAKULAM P.O- 685591 IDUKKI, KERALA

		14			
an a					
		and all the market back so same an			
	-1_	the structure of a state we have the state of the second of			
		A second the second sec			
		an en en conta ou trainer allegers same			
	1	WOMEN HARASSMENT PREVENTION			
		COMMITTEE.			
		2000 Date			
		2022 - 2023			
	Menbers:				
	Dr. Mich P. Matheobs (president of				
		M3. Roopa Jose			
	!!!	ms. Deem Paul.			
	-	1) y haby marthew.			
		Ms. Geetra Mathew.			
		Ms. Bragba (Studest Representative)			
		Alle hi de ser fil let in specto to			
		in the first set of the set of the set of the set			
	 	the second second second second second			
		t a second a second a second a			
		I a straction attack to grand at the second by Brack			
	<u> </u>    	buy they three parts three the			
		A short which a short to be a short be the short of the second states of the			
- 41 Hi					



#### ARAKULAM P.O- 685591 IDUKKI, KERALA

Madenie gear was of July 27-7-2022. The first meeting of white during the acadenie gear was on July 27 2022 at 12 pm in the charage balt. Agenda: Discussions og planning oge willpc duning the academic year members present: 1 24 Dr. Anju P. mathews. ms. Roopa Jose, 20 ms: Deena Paul Deena mj. Gretha mathew Greeka mj. Ana' 1 6 11 The committee descussed and decided to request The committee descussed and contained to infuse the college authority to provide bacility for Onlorine complaint system. It is also decorded by committee to arrange self degence awarness classes and training for ladies and girl shudent 'The compus meeting came to an end with words of thanks by Ms. Deena Paul.



ARAKULAM P.O- 685591 IDUKKI, KERALA

stjosephscollegemoolamattom.ac.in

16 harassment, Minulas & the mechag Womes Previation committee held 00 march 28-2023 at 2.30 pm in the chavara hall Agenda: Evaluation of the of the Rupchaning Committee members prusent. Dr · Anju p · mathure. Ms Roops Jose 21 046 Ms - Duga Paul. Deen Ghe committee overviewed the alton, takes for the Smooth Junchioning & wormen havassment prevention 1011. The awarness classes were have a good Busult. No complaints Submitted to the cell during 2022-23 The committee presiding equices sincer thanke to all who hook epoxed for the coill brochoning of the system. 1 5 P 5 1 1 Ms. Roopa Jose delivered vote of thanks. Action Makes report & As per the decision of the meeting Convenus reported that, ensured the availed bility & Online complaind system, The committee conclusted an awarness prog regarding prevention of women travers

94





## Annual Report 2022-23

Women's grievance cell of St. Joseph's college Moolamattom is functioning to deal with problem and difficulties faced by women's and girls' students to inculcate sense of security on the campus. The guideline regarding it is display on the college website and committee tried to implement it, which has been helpful for employee and students.

The subject of women anti sexual harassment is a burning issue all over in India. So that St. Joseph's college Moolamattom formed the women anti sexual harassment cell for college girls students and women staff of college.

In 2022-2023 Women cell organized various programs for the female students.

PRINCIPAL

On July, 2022 Programme was conducted by women grievance cell to communicate the guidelines for redressal of student grievances to teachers and student through Google meet.

On August, 2022 Awareness program was conducted regarding prohibition of women harassment.

There is mechanism for the submission of offline and online grievance. The complaint boxes are placed . These boxes are open in presence of member at regular interval.

If complaint found are addressed and the report regarding it is convey to the authority. Awareness program and meetings were organized at regular interval.

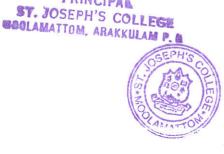
staff members also guide to newly admitted students in their respective classes. Similarly the committee constituted for women's empowerment also organized several programmes to spread awareness regarding their health issues and laws specially meant for the against gender discrimination, Women's rights, etc.

As a result of this no single complaint regarding is received by the committee. However awareness campaign about ragging is the regular practice in the campus.

Mason

Convenor

Date:28/03/2023





ARAKULAM P.O- 685591 IDUKKI, KERALA stjosephscollegemoolamattom.ac.in

## **SC /ST MONITIORING CELL**

- **CONSTITUTION OF THE CELLS**
- MINUTES
- ANNUAL REPORT



### ST. JOSEPH'S COLLEGE MOOLAMATTOM ARAKULAM P.O. – 685 591, IDUKKI, KERALA

Mobile: 7510312043, E-mail: sjcmoolamattom@gmail.com Website: stjosephscollegemoolamattom.org

#### PROCEEDINGS OF THE PRINCIPAL, ST. JOSEPH'S COLLEGE, MOOLAMATTOM

Sub:- Constitution of SC/ST Committee - Appointment of Faculty members - order issued

= = = =			=======================================
	Order No. SCST/1/2018	Arakulam	dtd. 18 JULY 2018
====			

#### **CIRCULAR**

SC/ST Committee is constituted in St. Joseph's College Moolamattom and has come in to existence from the date of this order. Following are the members nominated in the Cell.

- 1. Dr. George V. Thomas
- 2. Dr. Ebey Koshy
- 3. Mr. Albin jose
- 4. Ms. Sunitha Mathew
- 5. Dr. Shobitha Sebastian
- 6. Dr. Sabukutty MG



PRINCIPAL

PRINCIPAL ST. JOSEPH'S COLLEGE MOLAMATTOM, ARAKKULAM P. 6



#### 1 is nation into a 1.4 Lain all al 11 1939144 105.12101 121 Charlen Maria 王白子 what Unital MARINE sally. Have bebund LUMA UMAD CURICA 1951 11 % Minutes of SC/ST 2018-19 1 1 and and 1 Think ? . . - A 1. main reh? hini 10110 141, 101-3109 CARL FORT LARKS Inchesci monpers : in territe all - A part of the Dr. George V. Thomas Eby Koshy CONVENDY Dr. Mr. Abis Joir O Ms. Sunitha mathew ) mark 12r. shobitha sebashian Dr. Sabukutty m.G. Mr. Tony kuose E.S. 111 . 2684 4. 1. and a part of set 80.34 North Attach Lice of Sect. 14

100

**ARAKULAM P.O- 685591** 

stjosephscollegemoolamattom.ac.in



Minutes of SCIST G.C. (2018-19). meeting 1 Date: 10/7/2018 Venye: chavava fall Cell held on 10th July 2018 at 3.15pm in the Chavara ball. The convenue welcomed all the members. The committee devided to provide as orientation programme for the first year students During the academic period 2018-19. and also discussed about various activities - The meeting decided to provide class about schola The meeting comes to as end at 4 pm with vote of thanks Kall Hart Gove U l'he following member are present. CONVOR: Dr. GLORGE V. Abomas Mr. Abin Jose, Ms. Sunitha mathew. Dr. shobitha Sebatian Sobhat Dr. Sabukatty mig Mr. Tomy Kuppel" Carl And And And

**ARAKULAM P.O- 685591** 

stjosephscollegemoolamattom.ac.in



3 sc/ST grivance cell. Of minutes meeting 2 Date: 19/3/2019 Venue: Seminar hall. Agenda : Reviewing previous year A meeting of the SCIST committee was held on 19/3 loog at 2-30 pm in the seminar hall. commonued with silent prayer. The The meeting of the Birst meeting discussed and minuty Convenor reported Had no complaints was. Laged during the year. the mining modernor Action takes seport - As per the decision of the meeting, Conduct special class to se, st studiols about the defails of scholarships WITH MARKANE TO The meeting came to an end af 3.1510m with vote of Abadas, Mr. Prens Ka The following membere WERE present Dr. Bey koshy El. Mr. Apin Jose Dr. Shobitha Mathew Man Dr · Sabukulty M.G, Mr. Long Kume

**ARAKULAM P.O- 685591** 

stjosephscollegemoolamattom.ac.in





### ANNUAL REPORT OF SC/ST MONITORING CELL 2018-19

St. Joseph's college Moolamattom provides enormous facilities for SC/ST students as per the admission Rules and Regulations. In the year 2018-19 admission process completed after filling all the concerned seats for SC/ST students.

And at the same time, college gives different scholarship under government schemes as well as college level to the concerned students for their upliftment. At the class level, each class teachers are taking deep concern for their academic and extracurricular activities.

For academic purpose, teachers are conducting special remedial classes for SC/ST students. Mentoring facilities were also made available at the college level. The College gives placement facilities with special reference to SC/ST students.

On July, 2018 Programme was conducted by SC/ST Monitioring cell to communicate about various scholarships and reservations It helps to make awareness about how to apply scholarships and various documents need for it.

If complaint found are addressed and the report regarding it is convey to the authority. Awareness program and meetings were organized at regular interval.

Convenor reported that no complaints were lodged during the academic period.

PRINCIPAL ST. JOSEPH'S COLLEGE BOOLAMATTOM, ARAKKULAM P. 0









### ST. JOSEPH'S COLLEGE MOOLAMATTOM ARAKULAM P.O. – 685 591, IDUKKI, KERALA

Mobile: 7510312043, E-mail: sjcmoolamattom@gmail.com Website: stjosephscollegemoolamattom.org

### PROCEEDINGS OF THE PRINCIPAL, ST. JOSEPH'S COLLEGE, MOOLAMATTOM

Sub:- Constitution of SC/ST Committee - Appointment of Faculty members - order issued

		=======================================
Order No. SCST/2/2019	Arakulam	dtd. 27 August 2019

#### **CIRCULAR**

SC/ST Committee is constituted in St. Joseph's College Moolamattom and has come in to existence from the date of this order. Following are the members nominated in the Cell.

Dr. Saju M Sebastian
 Dr. Ebey P Koshy
 Ms. Sunitha Mathew
 Ms. Premika PM
 Dr. Sabukutty MG



PRINCIPAL

PRINCIPAL ST. JOSEPH'S COLLEGE CORLAMATTOM, ARAKKULAN



### 1 1.0 5 + ig. 4 1411 s) i shất A great A an win of 15-419 N. cellin A ST Gnevance 5 561 cl 31 . . in sindian 14 3 frels alors 7 21 1-2019 Sec. Y - 20 Youldow on Menbers present " com set potent kind Dr. saju m. Sebastian. Dr. Ebey P- Kosby Dr. sabukily m. b. Ms: Deena paul Convenor -S. A. A. C. Ms. Sunitha mathew P.M. M.c. Premika Tomy kussel (parchaged president A-STAND W grov C A.C. 1995 (1 2 31-> ~1.5/ 238/122722

**ARAKULAM P.O- 685591** 

stjosephscollegemoolamattom.ac.in



5 Migutes of meeting held on 13/8/2019. S POW BEAT meeting 1 10-54 51 21 · 54. 54 Dale : 13/8/2019 Lind provide Station V venue: Chavara hall A Preda Franke and So for an back to 1 Locale dense Right in Internet AN 33.1 4 A miching of the SC/ST grievance cell way belet in the chavara ball at 3.00 pm 00 13 august 2019. [The meeting west presided over by principal Dr. Saja on Sebashian, 1th began with a Silent prayer. (The principal in his introductory remortes emplained the significance of the cell to ensure aware about their selidorships. particulary the breshors. Members present: Winder, Suja M Sebashan, ODr E bey p. 100shalls Mrs Sovilsa matsin. Ms. premika p.m. Proemitie The meeting discussed is detail the agenda, > Organise an auximess program tox first year students. especially about rants. The meeting ended at 3: 45 pm with vote of thanks by the convider.

**ARAKULAM P.O- 685591** 

stjosephscollegemoolamattom.ac.in



minuter of the meeting held on 18/3/2020. meeting 2. Dafe: 18/3/2020 N. 8. Nenue: chavara hall Agenda: Reviewing of the previous year A meeting of the SC /ST governance cell conducted up 18th march 2020 at 1.45 Pm io the changra hall The principal spoke about the sourprease of this committee in his thoduelong speech. After delibrations, the converted reported the achivities conducted during this year and DD complaints was registered during this year Action takes report - As per the decision of the neering: Conducted a special class to SC, ST students, about the online details of scholarships, many students have beneficied this dass. Sand 1 an interior present : pr. saju m sebastion. membu Dr. Ebey p. kosby M3. Sunta matsus Ms. Prenika p.m. Dr. Saburally m.G. 2.30 pm after the the meeting ended and and and conformation of the presentation minutes

**ARAKULAM P.O- 685591** 

stjosephscollegemoolamattom.ac.in





### ANNUAL REPORT OF SC/ST MONITORING CELL 2019-20

St. Joseph's college Moolamattom provides enormous facilities for SC/ST students as per the admission Rules and Regulations. In the year 2019-20 admission process completed after filling all the concerned seats for SC/ST students.

And at the same time, college gives different scholarship under government schemes as well as college level to the concerned students for their upliftment. At the class level, each class teachers are taking deep concern for their academic and extracurricular activities.

For academic purpose, teachers are conducting special remedial classes for SC/ST students. Mentoring facilities were also made available at the college level. The College gives placement facilities with special reference to SC/ST students.

On August, 2019 Programme was conducted by SC/ST Monitoring cell to communicate about various scholarships and reservations. It helps to make awareness about how to apply scholarships and various documents need for it.

If complaint found are addressed and the report regarding it is convey to the authority. Awareness program and meetings were organized at regular interval.

Convenor reported that no complaints were lodged during the academic period.

Date:27/03/2020

PRINCIPAL ST. JOSEPH'S COLLEGE BOLAMATTOM, ARAKKULAM P. 0







Mobile: 7510312043, E-mail: sjcmoolamattom@gmail.com Website: stjosephscollegemoolamattom.org

#### PROCEEDINGS OF THE PRINCIPAL, ST. JOSEPH'S COLLEGE, MOOLAMATTOM

Sub:- Constitution of SC/ST Committee – Appointment of Faculty members – order issued

 Order No. SCST/3/2020
 Arakulam
 dtd. 26 AUGUST 2020

#### **CIRCULAR**

SC/ST Committee is constituted in St. Joseph's College Moolamattom and has come in to existence from the date of this order. Following are the members nominated in the Cell.

- 1. Dr. Ebey P Koshy
- 2. Dr. Sabukutty MG
- 3. Ms. Roopa Jose
- 4. Ms. Tisha Tomy
- 5. Dr .Anju P Mathew



PRINCIPAL ST. JOSEPH'S COLLEGE COLLEGE COLLEGE



**ARAKULAM P.O- 685591** IDUKKI, KERALA stjosephscollegemoolamattom.ac.in

7 12020 1 1 1 1083 1.0 112 4 C. Kentist 18-10-20184 in' IN STATES Y 10000 Service + + hall SCIST Committee Grievance 63 2 210.14 111 1.0 1 1. 19 20 E.C. WALL - CT ,(1 members present: NEAR NATION OF Dr. Eben P. Koshy Dr. sabututy COnvenor: m G. MS. isha Tomu Justine Joseph Dr. 0,43 1343 Ms. Roopa, Jose 100 ports 11 1.1.4 Anju p. Mathews. 1 Dr Mr. Visod a ist not k:s Donchay president 1.721 15 13 WA 3 With 318 13 Sever Lord Sever Dy 6.2 Arres U.L. ...... 4. 16.3 110 17 nr. C HELPINE ICH



00. 22/6/2020 Minutes of the meeting held meeting 1 Venue: Grogle Meet Dafe: 22/6/2020. A meeting of the committee held on 22/6/2020 at 3.15 pm through Googlemeet due to COVID-19 members present: Dr. Bhey P. Koshy Se Dr. sabukuty m. g Convenor) Ms. Tisba Tomy Mr. Vinod K.S Jule The meeting was presented over by the convenor, it- began with a silent prayer. committee decided to conclud an oninfation programme for the first year student during the academic gear 2020-21. The meeting decided to. conduct a class for their scholarships or \_ any grants. The meeting comer to an end at 4. pm with rote of thanks. -Stat State State

**ARAKULAM P.O- 685591** 

stjosephscollegemoolamattom.ac.in



22/6/2020 Minutes of the meeting held 00. meeting 1 Venue: Grogle Meet Dafe: 22/6/2020. A Start Start A needing of the committee held on 22/6/2020 at 3.15 pm through Googlemeet due to COVID-19 members present: Dr. Ebuy P. Koshy sert Dr. sabukuty m. g Corveror) Ms. Tisha Tomy Ms. Roopa Jose Dr. Anju 'P mathewas Mr. Vinod K.S June The meeting was presented over by the convenor, it- began with a silent prayer. committee decided to concluet an orientation programme for the first year student during the academic gear 2020 - 21. The meeting classeled to. Conduct a class for their scholorships or -any grants. The meeting comen to an end at 4. pm with rote of thanks. ALCONT VI

**ARAKULAM P.O- 685591** 

stjosephscollegemoolamattom.ac.in





#### ANNUAL REPORT OF SC/ST MONITORING CELL 2020-21

St. Joseph's college Moolamattom provides enormous facilities for SC/ST students as per the admission Rules and Regulations. In the year 2020-21 admission process completed after filling all the concerned seats for SC/ST students.

And at the same time, college gives different scholarship under government schemes as well as college level to the concerned students for their upliftment. At the class level, each class teachers are taking deep concern for their academic and extracurricular activities.

For academic purpose, teachers are conducting special remedial classes for SC/ST students. Mentoring facilities were also made available at the college level. The College gives placement facilities with special reference to SC/ST students.

On July, 2020 Programme was conducted by SC/ST Monitoring cell to communicate about various scholarships and reservations through Google meet due to COVID-19 period. It helps to make awareness about how to apply scholarships and various documents need for it.

If complaint found are addressed and the report regarding it is convey to the authority. Awareness program and meetings were organized at regular interval.

Convenor reported that no complaints were lodged during the academic period.

PRINCIPAN ST. JOSEPH'S COLLEGE BABLAMATTOM, ARAKKULAM

Date:26/03/2021

PRINCIPAN BT. JOSEPH'S COLLEGE MAGLAMATTOM, ARAKKULAM P. O COLAMATO DOLAMATO



Mobile: 7510312043, E-mail: sjcmoolamattom@gmail.com Website: stjosephscollegemoolamattom.org

#### PROCEEDINGS OF THE PRINCIPAL, ST. JOSEPH'S COLLEGE, MOOLAMATTOM

Sub:- Constitution Of SC/ST Committee – Appointment of Faculty members – order issued

 Order No. SCST/4/2021
 Arakulam
 dtd. 14 JULY 2021

#### **CIRCULAR**

SC/ST Committee is constituted in St. Joseph's College Moolamattom and has come in to existence from the date of this order. Following are the members nominated in the Cell.

Dr. Sabukutty MG
 Dr. Robin Jhon
 Dr. Salini L.R
 Dr. Subin Thomas
 Dr. Shintu Dennis



PRINCIPAN ST. JOSEPH'S COLLEGE BOLAMATTOM, ARAKULAR



### LU SC/ST Grievance Committee. 2021 - 22 alademic geon. members: Dr. Sabukutty mes. (pnincipal) Convenor: Dr. Robia John - Byff 18 Dr. salini LR. 1. .... Dr. Anu Antory Dr. Subin Ahomas. J. Frank Mr. Amal J Azbakatb. Dr Shinty Dennis. Mr. Vinod K.s Cpunchaypet president - toxise 1. V. 9 . . . 1. DI Gall . Unda 1. 1. 1. Sint 13. 1. 1.2 1 1 1 6 i. 15

**ARAKULAM P.O- 685591** 

stjosephscollegemoolamattom.ac.in



11 of the meeting held og 12/8/2021 Montes metry Seminar Hall Venue 10/8/2021 Date Time 3.30 pm. The meeting of the committee held on at 12.00 pm in the Seminar hall 12/8/21 members present: Dr sabulatty mics. Dr. Robig John. Dr. Salisi LiR Dr. Subin Thomas. Dr. Shihbu Dennis \$ (The convenor welcomed all the members. The connittee decided to provide an awarness programs about Scholarships and grants. Convenor gave as overview of the seasponsibility of the cell Committee decided to conduct a special class about scholorships The meeting ended at 4 100 pm with vole The meeting regardiel by the convenor. thanks 

**ARAKULAM P.O- 685591** 

stjosephscollegemoolamattom.ac.in



12 Minutes q-the meeting held on 22/3/2022 meeting 2. Mate: Senior hall Date: 22/3/2022. A meeting of the SC/ST Cell was held on sals/ 2000 at 3.15 pm in the Semined hall. The meeting commenced with silent prayer. The convenos welcomed all the members. The montes of the last meeting way discussed. The conversor reported that no complaints. (The conversor required users lodged during the year The meeting coded at 4 pm after the Note of thanks. members present: Dr. sabukuty m.b. More Dr. Robin John Dr. Salini L.R. L.R. Dr subig Ghoma Action Jakes Report Mr. Vinod kis As per the decision of the meeting conducted spectration dass to se, st shudents about the online details of scholarship and procederives. It helps to (rick gazines about Scholorchips schemes among the students.

**ARAKULAM P.O- 685591** 

stjosephscollegemoolamattom.ac.in





#### ANNUAL REPORT OF SC/ST MONITORING CELL 2021-22

St. Joseph's college Moolamattom provides enormous facilities for SC/ST students as per the admission Rules and Regulations. In the year 2021-22 admission process completed after filling all the concerned seats for SC/ST students.

And at the same time, college gives different scholarship under government schemes as well as college level to the concerned students for their upliftment. At the class level, each class teachers are taking deep concern for their academic and extracurricular activities.

For academic purpose, teachers are conducting special remedial classes for SC/ST students. Mentoring facilities were also made available at the college level. The College gives placement facilities with special reference to SC/ST students.

On July, 2021 Programme was conducted by SC/ST Monitoring cell to communicate about various scholarships and reservations. It helps to make awareness about how to apply scholarships and various documents need for it.

If complaint found are addressed and the report regarding it is convey to the authority. Awareness program and meetings were organized at regular interval.

Convenor reported that no complaints were lodged during the academic period.





Date:30/03/2022





Mobile: 7510312043, E-mail: sjcmoolamattom@gmail.com Website: stjosephscollegemoolamattom.org

#### PROCEEDINGS OF THE PRINCIPAL, ST. JOSEPH'S COLLEGE, MOOLAMATTOM

Sub:- Constitution of SC/ST Committee - Appointment of Faculty members - order issued

=====		===========	=======================================
Or	der No. SCST/5/2022	Arakulam	dtd.13 JULY 2022

#### **CIRCULAR**

SC/ST Committee is constituted in St. Joseph's College Moolamattom and has come in to existence from the date of this order. Following are the members nominated in the Cell.

- 1. Dr. Sabukutty MG
- 2. Mr. Roby Mathew
- 3. Dr. Anju P Mathew
- 4. Dr. Subin Thomas
- 5. Mr. Vinod KS
- 6. Rev. Dr.Jomon K Sebastian CMI
- 7. Ms. Sunitha Mathew
- 8. Dr. Anu Antony
- 9. Ms. Sunitha Mathew



PRINCIPAL

PRINCIPAL	
ST. JOSEPH'S COLLEGE	
COLAMATTOM, ARAKKULAM P	



ARAKULAM P.O- 685591 IDUKKI, KERALA stjosephscollegemoolamattom.ac.in

13
the black protonon of the experience
 C. C.
 Tale : 1-110 Mayou
 And the second of the second o
We surger Farmer in produced to
SC/ST Givenance Committee.
the the Service full - Streeters all all all
2022 - 23.
iter called control to assault and an an an and
Classes to Book starts to
members :
Convesor: Mr. Roby mathew.
Dr. sabalauty m.b. (priscipal. Man
Dr. ADU ADatony
Convesor: Mr. Roby matheme. Dr. sabatauty m.s. (prioripaD. Man Dr. Hou Hostony. Ms. Suritha Arectbere.
Ms Deena Paul.
Ms Diena Paul.
Dr. Subio Thomas. Au
Rev. Dr : Jomos K. Sebastian Kothratbil cm1 She
Mr. Vieod Ks (parchayat president).
Che a stabage harded the State part of the holes from a
Supply Supply and



14 Minutes of the meeting held on 14/6/2027 meeting 1 Dule: 14/6/2022. Vinue: Seminar Hall Was beld on 14th june 2022 at 2.30 pm is the seninor hall. (The meeting started with Silent prayer: The convenior welconed all the members All committee decided to arrange an awarness Classes for those students members present TOUL, . dether Dr subukuty mrs. SU Mr. Roby mathew Dr. Anu Astony Mathew C Rev. Dr. Jomos K Sebastion cm1 Dr Subio ahomas Dr. Anju p. Mathin ) Mr. Vinod K.S. The meeting ended and 3.00 pm colls vote on thanks Convenor. by the

ARAKULAM P.O- 685591

stjosephscollegemoolamattom.ac.in



15 Minutes of the meeting held on 28/3/2023 Dale: 20/3/2023 Venue: Chargen Hall. 1 28/3/2023 at 3.30 pm in the A meching held on Chavara hall. The meeting started with a silest The conversor welcomed all the members. prayer. The convenor gave a description about activities. related to SclST gonerace cell during the aladort . The convenue reported that year 2022-23 no complaint was lodged during the year. Action lakes report & As per the decision of the meeting no complaint Conducted special class to sc, st students about various Scholorships and its procedures. The inching boded out 4.00 pm with whe op baster by the convenor. chemberg present Dr. Sabukutty M.G. DSA nr - Roby mathews . Dr. Ann Anting. Ms. Suritha Marthew Dr. Anju P. Malhero. Dr. Subin Alaonas. Mr. Vinod Kis. SEPHI

ARAKULAM P.O- 685591

stjosephscollegemoolamattom.ac.in





#### ANNUAL REPORT OF SC/ST MONITORING CELL 2022-23

St. Joseph's college Moolamattom provides enormous facilities for SC/ST students as per the admission Rules and Regulations. In the year 2022-23 admission process completed after filling all the concerned seats for SC/ST students.

And at the same time, college gives different scholarship under government schemes as well as college level to the concerned students for their upliftment. At the class level, each class teachers are taking deep concern for their academic and extracurricular activities.

For academic purpose, teachers are conducting special remedial classes for SC/ST students. Mentoring facilities were also made available at the college level. The College gives placement facilities with special reference to SC/ST students.

On August, 2022 Programme was conducted by SC/ST Monitoring cell to communicate about various scholarships and reservations through Google meet due to COVID-19 period. It helps to make awareness about how to apply scholarships and various documents need for it.

If complaint found are addressed and the report regarding it is convey to the authority. Awareness program and meetings were organized at regular interval.

Convenor reported that no complaints were lodged during the academic period.

Date:29/03/2023











### **OBC / MINORITY CELL**

**CONSTITUTION OF THE CELL** 

MINUTES ANNUAL REPORT



Mobile: 7510312043, E-mail: sjcmoolamattom@gmail.com Website: stjosephscollegemoolamattom.org

#### PROCEEDINGS OF THE PRINCIPAL, ST.JOSEPH'S COLLEGE, MOOLAMATTOM

Sub:-Constitution of OBC/MINORITY committee- Appointment of Faculty members - order issued

Order No. OBC/1/2018 Arakulam dtd. 24 JULY 2018

#### **CIRCULAR**

OBC/MINORITY committees constituted in St. Joseph's College Moolamattom and has come in to existence from the date of this order. Following are the members nominated in the Cell.

- 1. Dr. George V Thomas
- 2. Dr.Sbukutty M.G
- 3. Ms. Sunitha Mathew
- 4. Mr. Roby Mathew
- 5. Ms. Roopa Jose
- 6. Dr. Shobitha Sebastian
- 7. Dr. Saju M Sebastian



PRINCIPAL

PRINCIPAL ST. JOSEPH'S COLLEGE CABLAMATTOM, ARAKKUL M. T. S.



Minutes of the meeting held 09 10/7/2028 A meting of the OBC/minority cell was held in the Services hall at 200pm on 10/4 00 10/7/18. (The meeting was presided over by principal Dr. ge orge V. Thomas. It- began with Silent prayer. The principal in his introductory remarks explained The soynificane g-Ine cell to by particularly the prester. member present " Pr. George R. Ahomas, sur Dr. sabukutty m.c., Man Dr. saju ne sebastrange Mr · Roby malber - 8 Dr. Shohitha Sebastion - -Ms-Sunitba Medbew ans MI - RODINA Jose. 20 Tomy kupnel (panihaval preside Clike meeting cliscussed the agenda The committee was decided to conduct awarness class about various Scholarships The meeting come to an end at 3.30 pm with vok of thanks.

ARAKULAM P.O- 685591

stjosephscollegemoolamattom.ac.in



Monutes of the meeting held on 4 Januvery 2019 The needing of the OBC/minority call was held of 4 tablivary 2019. at 2.30 pm is the lening hall The meeting commenced with silest prayer The convener collomed all the members. The mautes of the first meeting was descused and · The convenor reported. that no complaint was lodged during the academic year 2018-19 The second is a straight - mark following members present: ahe : Dr sabakalty M.G. Mes Ms. Sunitha mathew. Q Ms-Roopa Jose 240 Mr. Roby Mathew Dr. Shobitha Rebastion. abho Tomy Kunnel (ponchayat president) This Action Aakon Report: The convenor reported that an awarness class regarding various scholarships for oper Iminority Shudenty was held on 6 august 2018 in the College andibonium, The meeting came to an end at 3.00 pm with of thanks. tole 

ARAKULAM P.O- 685591

stjosephscollegemoolamattom.ac.in



ARAKULAM P.O- 685591 IDUKKI, KERALA stjosephscollegemoolamattom.ac.in

#### ANNUAL REPORT OF OBC/ MINORITY MONITORING CELL 2018-19

St. Joseph's college Moolamattom provides enormous facilities for OBC /Minority students as per the admission Rules and Regulations. In the year 2018-19 admission process completed after filling all the concerned seats for OBC /Minority students.

And at the same time, college gives different scholarship under government schemes as well as college level to the concerned students for their upliftment. At the class level, each class teachers are taking deep concern for their academic and extracurricular activities.

For academic purpose, teachers are conducting special remedial classes for OBC /Minority students. Mentoring facilities were also made available at the college level. The College gives placement facilities with special reference to OBC /Minority students.

On August6, 2018 Programme was conducted by OBC /Minority Monitoring cell to communicate about various scholarships and reservations It helps to make awareness about how to apply scholarships and various documents need for it.

If complaint found are addressed and the report regarding it is convey to the authority. Awareness program and meetings were organized at regular interval.

Convenor reported that no complaints were lodged during the academic period.

PRINCIPAL ST. JOSEPH'S COLLEGE COSLAMATTOM. ARAKKULAM P. C

Convenor



Date:29/3/2019



Mobile: 7510312043, E-mail: sjcmoolamattom@gmail.com Website: stjosephscollegemoolamattom.org

#### PROCEEDINGS OF THE PRINCIPAL, ST.JOSEPH'S COLLEGE, MOOLAMATTOM

Sub:-Constitution of OBC/MINORITY committee– Appointment of Faculty members – order issued

	=	=	= =	= =	= :	-						=	222	=	-	-	=	=	=	=	=	=	=	=	=	=	=	=	==	 	=		=	=	=	=	==	==	=	=	=	=	=	=	 ==	==	=
				(	0	rd	eı	r I	No	).	0	B	C/.	2/2	20	19	)				A	ra	ık	ul	ar	n										d	td		16	j	uly	y 2	20	19			
-	=	=	=	-	-	= :	-	=	_	-	-	=	-	-	-	200			=		1000	-			=	-		=	-	 =	=	=	=	-	-	-	-	==	==	-	-		-	=	 =	=	=

#### **CIRCULAR**

OBC/MINORITY committees constituted in St. Joseph's College Moolamattom and has come in to existence from the date of this order. Following are the members nominated in the Cell.

- 1. Dr. Saju M Sebastian
- 2. Dr.Sabukutty MG
- 3. Dr. Praveen Joseph
- 4. Ms. Sunitha Mathew
- 5. Dr. Sr. Sijo Francis



PRINCIPAL PRINCIPAL ST. JOSEPH'S COLLEGE CAGLAMATTOM, ARAKKULAN S



#### ARAKULAM P.O- 685591 IDUKKI, KERALA

stjosephscollegemoolamattom.ac.in

6 Minutes of the meeting held of 18/4/2019. g the meeting on climinosity cell Minutes was al 3.00 pm, 19-16e Chavara held og 18/7/2019 hall. The meeting commenced with silest prayer. The Convenor wellooked all the members. of Various. matters were discussed. Ao addres compleiols if any, early as possible The muching came to an end at 3:45 pm with vale thanks C Decision: To conclud accorness programmes regarding. various scholarships for oper Invironity Sheelists (The following members were present Opr. Saya. M. Scharpan. Dr. Sabukuty mes sur Dr. Praven Joseph Olum Ms. Sunitar motow 9 Do. Sr Sijo Francis di 1 Tony kunnel



ARAKULAM P.O- 685591 IDUKKI, KERALA stjosephscollegemoolamattom.ac.in

Minuter of the meeting held on 5/ \$3/2020. minutes of the meeting obc/minority cell was held on 5/03/2020 at 3.16pm Dio the Serind hall. The meeting commenced with silest Prayer, The convenor welcomed all the members and déscussed activities and seported ilbert con no lodged during the academic year 2019-22 Complaints Action takes Report: Cille convenor reported the action kilon at the previous meeting, regarding awarness class. An awarnes. class regarding scholarships for oper minority students was on 20 august 2019 in the college auditorium. Reld members present. Dr. sabakulty m. S. Mar Dr. praveen Joseph. Dew Ms - Servither Malberry, C Dr. Sr. Sijo froncis Sing Dr. Saju . M Echastion By Tomy kunnel ghok The meeting came to arend at 3:45 pm with votre of theories.





#### ANNUAL REPORT OF OBC/ MINORITY MONITORING CELL 2019-20

St. Joseph's college Moolamattom provides enormous facilities for OBC /Minority students as per the admission Rules and Regulations. In the year 2019-20 admission process completed after filling all the concerned seats for OBC /Minority students.

And at the same time, college gives different scholarship under government schemes as well as college level to the concerned students for their upliftment. At the class level, each class teachers are taking deep concern for their academic and extracurricular activities.

For academic purpose, teachers are conducting special remedial classes for OBC /Minority students. Mentoring facilities were also made available at the college level. The College gives placement facilities with special reference to OBC /Minority students.

On August 20, 2019 Programme was conducted by OBC /Minority Monitoring cell to communicate about various scholarships and reservations. It helps to make awareness about how to apply scholarships and various documents need for it.

If complaint found are addressed and the report regarding it is convey to the authority. Awareness program and meetings were organized at regular interval.

Convenor reported that no complaints were lodged during the academic period.

Date:27/03/2020



ST. JOSEPH'S COLLEGE







Mobile: 7510312043, E-mail: sjcmoolamattom@gmail.com Website: stjosephscollegemoolamattom.org

#### PROCEEDINGS OF THE PRINCIPAL, ST.JOSEPH'S COLLEGE, MOOLAMATTOM

Sub:-Constitution of OBC/MINORITY Committee– Appointment of Faculty members – order issued

=======================================	========	=======================================
Order No. OBC/3/2020	Arakulam	dtd. 5 August 2020
=======================================		

#### **CIRCULAR**

OBC/MINORITY Committees constituted in St. Joseph's College Moolamattom and has come in to existence from the date of this order. Following are the members nominated in the Cell.

- 1. Dr. Ebey P Koshy
- 2. Dr.Sabukutty MG
- 3. Ms. Sunitha Mathew
- 4. Mr. Roby Mathew
- 5. Dr.Anju P Mathew



PRINCIPAL

BRINCIPAL ST. JOSEPH'S COLLEGE



ARAKULAM P.O- 685591 IDUKKI, KERALA stjosephscollegemoolamattom.ac.in

Minutes of the meeting held og 16/4/2020. A meeting of the OBC/minority cell while and 16/4/20. at 1246pm thorough Googlemeet a Othe presided over by principal Dr. Ebuy p. kosty began with sitest prayer. (The principal in bass in productory passemark, emphasised the significance of the cell members present: Dr. Ebey p. Koshypes Dr. sahitally mot Mj. Sunilba Matbew ( Dr. Agu - P. Mathews. Mr. Roby Matbew. Do The meeting discussed the ageodar Based on the discussions. regarding various scholarships, conduct as awarnes, program, for shiclents, The meeting inded at 1. 20pm with vote of thanks.



### ST. JOSEPH'S COLLEGE MOOLAMATTOM

ARAKULAM P.O- 685591 IDUKKI, KERALA stjosephscollegemoolamattom.ac.in

7 Minutes of the anti-ragging cell was beld on 18th Pebruvary 2021 The meeting of the and - ragging cell was held on 18th Pebruvory 2021 at 4:00 pm in the Seninor hall The committee overviewed the action taken for the smooth functioning of anti ragoing cell Action Aalan report - As per the decision of the meeting convenor superfed that no complaints superfed -lo the cell during the alademic year 2020-21 Dati-ragging posters were displayed on the notice boards of the cullege, department and other important places. An awarness programme regarding anti-ragging prohibition all was conducted for the first year stucked. During the program Shudent were instructed to submit the appiclanit. The following members were present. Mason Dr. Sabukutty m.G. Mann Dr. Sr. Sip Frances. Sing Dr. Shobithe Sebashon. Dr · pravies Joseph . Mur Mr · Roby malber The meeting ended at 4:30 pm villo vote of lbank by lbe Conenor .





#### ANNUAL REPORT OF OBC/ MINORITY MONITORING CELL 2020-21

St. Joseph's college Moolamattom provides enormous facilities for OBC /Minority students as per the admission Rules and Regulations. In the year 2020-21 admission process completed after filling all the concerned seats for OBC /Minority students.

And at the same time, college gives different scholarship under government schemes as well as college level to the concerned students for their upliftment. At the class level, each class teachers are taking deep concern for their academic and extracurricular activities.

For academic purpose, teachers are conducting special remedial classes for OBC /Minority students. Mentoring facilities were also made available at the college level. The College gives placement facilities with special reference to OBC /Minority students.

On September 2, 2020 Programme was conducted by OBC /Minority Monitoring cell to communicate about various scholarships and reservations through Google meet due to COVID-19 period. It helps to make awareness about how to apply scholarships and various documents need for it.

If complaint found are addressed and the report regarding it is convey to the authority. Awareness program and meetings were organized at regular interval.

Convenor reported that no complaints were lodged during the academic period.

Date:26/03/2021







Mobile: 7510312043, E-mail: sjcmoolamattom@gmail.com Website: stjosephscollegemoolamattom.org

#### PROCEEDINGS OF THE PRINCIPAL, ST.JOSEPH'S COLLEGE, MOOLAMATTOM

Sub:-Constitution of OBC/MINORITY Committee– Appointment of Faculty members – order issued

### Order No. OBC/4/2021 Arakulam dtd. 8 JULY 2021

#### **CIRCULAR**

OBC/MINORITY Committees constituted in St. Joseph's College Moolamattom and has come in to existence from the date of this order. Following are the members nominated in the Cell.

- 1. Dr.Sabukutty MG
- 2. Ms. Sunitha Mathew
- 3. Mr. Roby Mathew
- 4. Dr. Anju P Mathew
- 5. Dr. Shintu Dennis
- 6. Dr. Robin John
- 7. Dr. Praveen Joseph



PRINCIPAL

PRINCIPAL ST. JOSEPH'S COLLEGP



ARAKULAM P.O- 685591 IDUKKI, KERALA stjosephscollegemoolamattom.ac.in

· D1. 12 Minules of the meeting helds on. 20/2/2021 A meeting of the bisc minority cell held on zolate 230 pm to the chavana hall. It began with af Siled prayer . An principal eveloped the members The principal emphasized los significance of the cell is our college. to ensure a safe compare for all The meeting discussed the agenda: spicents clonal know about scholorships. So committee devided to give a awarnes class about various scholarships, and how to apply forscholarship members presents and alosted Dr. sabulerty meg slop Ms. Swritten mathew In Mr. Roby mathew Dr Apju p Matbeeds Dr. Short Denis Dr. Robin John Dr. Praven Joseph Mr. Vinod K.S panchayaf president ended at 3.00 pm with ple abencehry of thank

136



ARAKULAM P.O- 685591 IDUKKI, KERALA stjosephscollegemoolamattom.ac.in

Minutes qy-im meeting held on 10 November 2021 A meeting of the oracl minurity cellawhild on. 10 november 2021 at 3:00 pm in the charare hall., It began with silest prayer an Convenir melumed all the members and descussed previous meeting and reported that no complaints lodged during this alademic yea 2021-22. Members present: Dr. sabulently M.G. Man Ms. Suritha Mathew Qms Dr. Appi p. mathews. Action takes report: As per the decisions of the previous meeting, Conclusted an awarness program regarding Various Scholarships. many shudents have beneficied from the class ... is i interested of The mechan ended at 3:30 pm with Voke of thisks of





#### ANNUAL REPORT OF OBC/ MINORITY MONITORING CELL 2021-22

St. Joseph's college Moolamattom provides enormous facilities for OBC /Minority students as per the admission Rules and Regulations. In the year 2021-22 admission process completed after filling all the concerned seats for OBC /Minority students.

And at the same time, college gives different scholarship under government schemes as well as college level to the concerned students for their upliftment. At the class level, each class teachers are taking deep concern for their academic and extracurricular activities.

For academic purpose, teachers are conducting special remedial classes for OBC /Minority students. Mentoring facilities were also made available at the college level. The College gives placement facilities with special reference to OBC /Minority students.

On July, 2021 Programme was conducted by OBC /Minority Monitoring cell to communicate about various scholarships and reservations. It helps to make awareness about how to apply scholarships and various documents need for it.

If complaint found are addressed and the report regarding it is convey to the authority. Awareness program and meetings were organized at regular interval.

Convenor reported that no complaints were lodged during the academic period.

PRINCIPAL SY. JOSEPH'C MAIRA

Date:30/03/2022







Mobile: 7510312043, E-mail: sjcmoolamattom@gmail.com Website: stjosephscollegemoolamattom.org

#### PROCEEDINGS OF THE PRINCIPAL, ST.JOSEPH'S COLLEGE, MOOLAMATTOM

Sub:-Constitution of OBC/MINORITY Committee– Appointment of Faculty members – order issued

-	=	:=	=	=		=	=		===	=	-	-	-		= :	= =	= =	= =	= =	= =	=	: =	: =	: ===	=	=	=	1	 =	=	=	=	=	==	=	=	=	-	: 22	=	: ==	=	=	=	= :	_
				0	r	lei	r I	No	), (	0]	BC	1	5/2	202	22				41	al	ku	la	m											d	td	l. :	20	j	ul	y	20	22	2			
=	=	=	=	=	=	==	=	=	=	=	=	=	= :	= :	= =		= =				-				=	_	-		 -							-	-			-		_	-			

#### ORDER

OBC/MINORITY Committees constituted in St. Joseph's College Moolamattom and has come in to existence from the date of this order. Following are the members nominated in the Cell.

1.Dr. Sabukutty MG
 2. Rev. Dr. Thomas George, CMI
 3. Mr. Roby Mathew
 4.Dr. Subin Thomas
 5.Ms. Sunitha Mathew
 6.Dr. Anu Antony
 7.Mr. Vinod KS
 8.Rev. Fr. Tison Thomas Kocheril
 9.Ms. Roopa Jose
 10. Ms. Sunitha Mathew



PRINCIPAL

PRINCIPAL BT. JOSEPH'S COLLERST STOLLM'TTOM, ADAMAGE &



**ARAKULAM P.O- 685591** 

stjosephscollegemoolamattom.ac.in

held on 21/7/2022 Monules & benechny A meeting of the OBC/misority cell held og 21 17/ 2022 at 3.00 pm 12 lbe & Servicer hall Elle meching was presided over by principal Dr. Sabularty It began with solent prayer. In this ispoductory oremaric, emphasized the significance of the cell to ensur-of all, particularly the freshers. The meeting discussed the agenda', The committee was devided to conclused an awarness programme regarding warious scholorships respectally for orc minunly students in the st. Joseph's college, · WERE DELIGINE - 2 Section Vinney members present: Dr. Sabularthy M.G. Mar Rev. pr. Ahomer George, cm. M. J. Romy Madbew. bir Subin Chamay. RA-Ms. Suritba mathew. 9 · Dr. An u Antony Mr. Vinod K.S (president of arability Rev, Fr. Tison Chomas Kochenel, The needing ended at 3.30 pm will vote of theory 140



#### ARAKULAM P.O- 685591 IDUKKI, KERALA stjosephscollegemoolamattom.ac.in

16 held on a13/2023 Minutes of the meeting A meeting of the OBI/ minorshy all held on al 3/2023 at 2:30 pm. The principal welcomed all the members, It bugan with silent prayes. The convenor reported about previous meeting and also reported that no complaint (bdge) Aunny this alademic year 2012-22. Action Jaken report: The accorner class was. Conducted as decided by the committee. Ate was very helpful bi the shidents. numbers present: ms. Ma Dr. sabukulty HA Jose Ms. Roopa Ms-Suniting Martbeer Mr. Roby methaw. Dr. Subin Chomas Dr. An Abluny Mr. Vinod W.s. with vote of thooks The meching ended at BODPM





#### ANNUAL REPORT OF OBC/ MINORITY MONITORING CELL 2022-23

St. Joseph's college Moolamattom provides enormous facilities for OBC /Minority students as per the admission Rules and Regulations. In the year 2022-23 admission process completed after filling all the concerned seats for OBC /Minority students.

And at the same time, college gives different scholarship under government schemes as well as college level to the concerned students for their upliftment. At the class level, each class teachers are taking deep concern for their academic and extracurricular activities.

For academic purpose, teachers are conducting special remedial classes for OBC /Minority students. Mentoring facilities were also made available at the college level. The College gives placement facilities with special reference to OBC /Minority students.

On August ,2022 Programme was conducted by OBC /Minority Monitoring cell to communicate about various scholarships and reservations. It helps to make awareness about how to apply scholarships and various documents need for it.

If complaint found are addressed and the report regarding it is convey to the authority. Awareness program and meetings were organized at regular interval.

Convenor reported that no complaints were lodged during the academic period.



Convenor

Date:29/03/2023

