

**ST. JOSEPH'S**  
**COLLEGE, MOOLAMATTOM**  
ARAKULAM P.O- 685591, IDUKKI, KERALA



**2.5.1 Mechanism of internal/external assessment is transparent and the grievance redressal system is timebound and efficient**

**PROVISION FOR RE-TEST**



# **DEPARTMENT OF ENGLISH**



Continuous Internal Evaluation (Test Papers)  
Grievance Redressal Application Form

Department	B.A. English	Semester	II	Programme	B.A
Name of Student	Azjin Suresh	Roll No	10	Name of Teacher in charge of the subject	Prince J Mathew
Course Name and Code			Issues that Matters		
Nature of the request Put tick mark (✓)			✓ Retest/ Revaluation/Scrutiny/ Improvement		

Reason for request

Due to Covid I could not attend the internal exams. So I request you to conduct another exam for me. <sup>write</sup>

Date: 11/2/2021

Signature and Name of Applicant: Azjin ARIJINSURESH

Report/ Action taken by the Teacher concerned

Grievance was forwarded to the committee.

Date: 11/2/2021

Signature and Name of Teacher in Charge: Prince

Report/ Action taken by HOD

Ms. Prince J. Mathew, class tutor was assigned duty to conduct the retest and the same was conducted on 18-02-2021

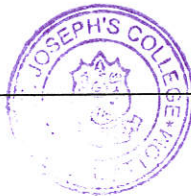
Date: 20-02-2021

Signature and Name of HOD: Roby Mathew

Action taken by Principal

Verified

Date: 20-02-2021



Signature and Name of Principal: [Signature]



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Email: sjcmoolamattom@gmail.com

Continuous Internal Evaluation (Test Papers)  
Application Form

Department	B.com Tax	Semester	1	Programme	B.com
Name of Student	Ajun-k-sathees	Roll No	14	Name of Teacher in charge of the subject	Sethulaekshmi Teacher Aparna Teacher
Course Name and Code	Fine tune your English				
Nature of the request Put tick mark ( ✓ )	Retest/ Revaluation/Scrutiny/ Improvement ✓				

Reason for request

I couldn't attend the 1<sup>st</sup> internal examination. kindly request to conduct a retest for me improvement exam.

 Ajun-k-sathees

Date: 27-09-2023

Signature and Name of Applicant

Report/ Action taken by the Teacher concerned

Retest conducted

 Aparna Prasad

Date: 27-09-2023

Signature and Name of Teacher in Charge

Report/ Action taken by HOD

Retest conducted based on his request

 Senthil Mathew

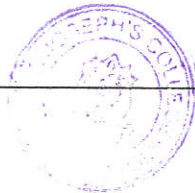
Date:

Signature and Name of HOD

Action taken by Principal

Verified

Date: 20-02-2023



  
Signature and Name of Principal



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### Continuous Internal Evaluation (Test Papers) Application Form

Department	English	Semester	.	Programme	BA
Name of Student	Jenitta Justin	Roll No	16	Name of Teacher in charge of the subject	Prince J. Mathew
Course Name and Code					
Nature of the request Put tick mark (✓)		✓ Retest/ Revaluation/Scrutiny/ Improvement			

#### Reason for request

I couldn't attend the internal exams due to health issues. Therefore I request you to kindly give me another chance to write the exam

Date: 6/2/2020

Jenitta Jenitta Justin  
Signature and Name of Applicant

#### Report/ Action taken by the Teacher concerned

The complaint was forwarded to the committee to take a suitable decision.

Date: 6-2-2020

prince  
Signature and Name of Teacher in Charge

#### Report/ Action taken by HOD

Mr. Prince J. Mathew was assigned the duty to conduct the retest and it was conducted on ~~18-02~~ from 13-02-2020 to 19-02-2020 from 3:30pm to 4:30pm

Date: 19-02-2020

Roby Roby Mathew  
Signature and Name of HOD

#### Action taken by Principal

Verified

Date: 20-02-2020



Principals  
Signature and Name of Principal



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### Continuous Internal Evaluation (Test Papers) Application Form

Department	English	Semester	V	Programme	B.A.
Name of Student	Athul Daniel	Roll No	5	Name of Teacher in charge of the subject	CYRIL C.T.
Course Name and Code			B.A. English Copy Editor		
Nature of the request Put tick mark ( ✓ )			Retest/ Revaluation/Scrutiny/ Improvement		

Reason for request

Kindly grant me the permission to submit an assignment for "Acts on the stage", as I could not submit the same on the given date.

Date: 03/10/2019

Signature and Name of Applicant

Report/ Action taken by the Teacher concerned

At the grievance forwarded to the committee to take the necessary action.

Date: 03-10-2019

Signature and Name of Teacher in Charge

Report/ Action taken by HOD

On his request regarding his failure in submitting the assignment, Athul Daniel was permitted to submit the same on or before 07-10-2019

Date: 08-10-2019

Signature and Name of HOD

Action taken by Principal

Verified

Date: 08/10/2019

Signature and Name of Principal





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## Continuous Internal Evaluation (Test Papers) Application Form

Department	English	Semester	I	Programme	B.A
Name of Student	Blessy Siby	Roll No	3	Name of Teacher in charge of the subject	Roby Mathew
Course Name and Code		Fine Tune Your English			
Nature of the request Put tick mark (✓)		Retest/ Revaluation/Scrutiny/ Improvement ✓			

Reason for request

In order to ensure the marks given. I kindly request to revalue my answer sheet.

Date: 26-8-19

Blessy Siby

Signature and Name of Applicant

Report/ Action taken by the Teacher concerned

Forwarded the application form to the grievance redressal committee to take suitable action

Date: 26-08-2019

Roby Mathew

Signature and Name of Teacher in Charge

Report/ Action taken by HOD

The answer sheet of Blessy Siby was revalued by Ms. Roopa Jose and there was no change in the marks. The method of valuation was briefed to her.

Date: 30-08-2019

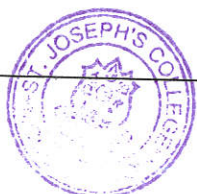
Roby Mathew

Signature and Name of HOD

Action taken by Principal

Verified

Date: 30-08-2019



Signature of Principal

Signature and Name of Principal




Continuous Internal Evaluation (Test Papers)  
Grievance Redressal Application Form

Department	English	Semester	III	Programme	BA
Name of Student	Cyril Wilson	Roll No		Name of Teacher in charge of the subject	Roopa Miss
Course Name and Code			Shapers & Destiny		
Nature of the request Put tick mark (✓)			Retest/ Revaluation/Scrutiny/ Improvement		

Reason for request

Due to certain health issues I couldn't prepare attend well for the internal exam conducted on 31-8-2018. Therefore kindly conduct a retest for me

Date: 05/9/2018

Cyril Wilson   
Signature and Name of Applicant

Report/ Action taken by the Teacher concerned

Test paper was conducted on 11/09/2018  
The paper was valued and the answer script was shown to the student.

Date: 12/09/2018

Roopa Jose  
Signature and Name of Teacher in Charge

Report/ Action taken by HOD

It was decided to conduct retest for Cyril Wilson on his request

Date: 12-09-2018

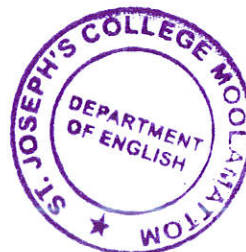
  
Signature and Name of HOD

Action taken by Principal

Verified

Date: 12-09-2018

  
Signature and Name of Principal







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Continuous Internal Evaluation (Test Papers)  
Application Form

Department	Commerce	Semester		Programme	B.com Computer
Name of Student	Manjima Sibi	Roll No	9	Name of Teacher in charge of the subject	Sethu lakshmi miss Aparna miss
Course Name and Code		Fine tune. Your English			
Nature of the request Put tick mark ( ✓ )		<input checked="" type="checkbox"/> Retest/ Revaluation/Scrutiny/ Improvement			

Reason for request

Join the college late. I couldn't complete all the notes. I could attend only a few days of classes.

Date: 26/9/23

Signature and Name of Applicant

Report/ Action taken by the Teacher concerned

Forwarded to the Grievance Committee

Date: 26/9/2023

Signature and Name of Teacher in Charge

Signature: Sethu Lakshmi

Report/ Action taken by HOD

Retest conducted

Date: 29/9/2023

Signature and Name of HOD

Action taken by Principal

Verified

Date: 29/9/2023

Signature and Name of Principal





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**Continuous Internal Evaluation (Test Papers)  
Application Form**

Department	English	Semester		Programme	B.A
Name of Student	B. Nandhana	Roll No	1	Name of Teacher in charge of the subject	Sunitha Miss
Course Name and Code					
Nature of the request Put tick mark ( ✓ )		Retest/ Revaluation/Scrutiny/ Improvement			

Reason for request  
I request you to kindly clarify the reason for shortage in my recorded attendance  
Date: 13/12/2022  
Nandhana B. Nandhana.  
Signature and Name of Applicant

Report/ Action taken by the Teacher concerned  
Forwarded to the grievance committee  
Date: 13/12/2022  
Sunitha Mathew  
Signature and Name of Teacher in Charge

Report/ Action taken by HOD  
The statement of attendance during the period October to December 10, 2022 from the College office was produced and convinced her  
Date: 15-12-2022  
Roby Mathew  
Signature and Name of HOD

Action taken by Principal  
Verified  
Date: 15/12/2022  
Signature and Name of Principal



# **DEPARTMENT OF MANAGEMENT STUDIES**

2023-24/1

**Continuous Internal Evaluation (Test Papers)  
Grievance Redressal Application Form**

Department	Management studies	Semester/ Year	III <sup>rd</sup> Year	Programme	BBM
Name of Student	Edwin Tomy	Roll No	213311	Name of Teacher in charge of the subject	Tisha Tomy
Course Name and Code		Managerial Economics			
Nature of the request Put tick mark (✓)		Retest/ Revaluation/Scrutiny/ Improvement ✓			

Reason for request

Low marks in the internal examination for the above paper

Date: 12/07/2023

Signature and Name of Applicant  
Edwin Tomy

Report/ Action taken by the Teacher concerned

The matter was discussed with him and got convinced that the reason for low marks was due to low attendance.

Date: 13/7/2023

Signature and Name of Teacher in Charge  
TISHA TOMY

Report/ Action taken by HOD

Appropriate steps were taken by the teacher-in-charge and the student is satisfied with the action taken

Date: 14/7/23

Signature and Name of HOD  
Joseph George

Action taken by Principal

Date:

Signature and Name of Principal  
Verified

2022-23  
2

**Continuous Internal Evaluation (Test Papers)  
Grievance Redressal Application Form**

Department	Management Studies	Semester/ Year	III	Programme	BBM
Name of Student	Anjaly michael	Roll No	203207	Name of Teacher in charge of the subject	Joseph George
Course Name and Code			GD & DC		
Nature of the request Put tick mark (✓)			Retest/ Revaluation/Scrutiny/ Improvement ✓		

Reason for request

Too poor marks rather than ~~20~~ I expected. Please give me more mark Sir

Date: 26/03/2023

Anjaly

Signature and Name of Applicant

Report/ Action taken by the Teacher concerned

Discussed the matter with Anjaly and proper guidance was given to her to present answers in the answer sheets to score better marks.

Date: 20/03/23

Signature and Name of Teacher in Charge

Joseph George

Report/ Action taken by HOD

Ensured that the student is satisfied with the action taken

Date: 20/3/23

Signature and Name of HOD

Joseph George

Action taken by Principal

Date:

Verified

Signature and Name of Principal

Manoj

2022-23

**Continuous Internal Evaluation (Test Papers)  
Grievance Redressal Application Form**

Department	Management Studies	Semester/Year	I	Programme	BBM
Name of Student	Aritia Tressa Jolly	Roll No	223114	Name of Teacher in charge of the subject	Tisha Tomzy
Course Name and Code			Financial Accounting		
Nature of the request Put tick mark (✓)			Retest/ Revaluation/Scrutiny/ Improvement		

Reason for request  
 Sir, my answers are <sup>right</sup> write but my handwriting is poor, I got less mark

Date: 08/12/2022

*Aritia*  
Signature and Name of Applicant

Report/ Action taken by the Teacher concerned

Advised her to list out the points for essay questions in the beginning of answers and then go for explanation.

Date: 9/12/2022

*Tisha Tomzy*  
Signature and Name of Teacher in Charge

Report/ Action taken by HOD

Discussed with the student and suggested him to write a copy write book daily (2 pages) to improve handwriting

Date: 9/12/22

*Joseph George*  
Signature and Name of HOD

Action taken by Principal

*Verified*

Date:

*Martin*  
Signature and Name of Principal

2022 (4)

**Continuous Internal Evaluation (Test Papers)  
Grievance Redressal Application Form**

Department	Management Studies	Semester/Year	II year	Programme	BBM
Name of Student	Jethink Rajan	Roll No	203215	Name of Teacher in charge of the subject	Sharonlee Jose
Course Name and Code					
Human Resource Management					
Nature of the request Put tick mark (✓)		Retest/ Revaluation/Scrutiny/ Improvement			

Reason for request  
Wide topic for the examination and is heavy to study, hence I would not be able to score good marks  
Date: 21/3/2022  
Jethink Rajan  
Signature and Name of Applicant

Report/ Action taken by the Teacher concerned  
Advised the student to be regular, so as to grasp the topics daily, to avoid last minute preparations.  
Date: 21/03/2023  
D. SHARON LEE JOSE  
Signature and Name of Teacher in Charge

Report/ Action taken by HOD  
Appropriate action taken and the student is satisfied  
Date: 22/03/2023  
Joseph George  
Signature and Name of HOD

Action taken by Principal  
Date: \_\_\_\_\_  
Verify  
Signature and Name of Principal

2020-21 (3)

**Continuous Internal Evaluation (Test Papers)  
Grievance Redressal Application Form**

Department	Management Studies	Semester/ Year	II	Programme	BBM
Name of Student	Resmi Suresh	Roll No	1931231	Name of Teacher in charge of the subject	Joseph George
Course Name and Code			Financial Accounting		
Nature of the request Put tick mark (✓)			Retest/ Revaluation/Scrutiny/ Improvement		

Reason for request  
Irrespective of the fact that i prepared well for the examination, i got lower marks  
Date: 25/03/2021  
Signature and Name of Applicant *Resmi*

Report/ Action taken by the Teacher concerned  
Retest was administered with new set of question paper and gave proper instructions to her score high marks, for the above paper  
Date: 27/03/21  
Signature and Name of Teacher in Charge *Joseph George*

Report/ Action taken by HOD  
The issue was rectified.  
Date: 27/3/21  
Signature and Name of HOD *Joseph George*

Action taken by Principal  
Date:  
Signature and Name of Principal *Resmi*



B  
2020-21 (1)

Online-over phone  
Submitted in the  
presence of the  
Principal form date

**Continuous Internal Evaluation (Test Papers)  
Grievance Redressal Application Form**

Department	Management Studies	Semester/ Year	III	Programme	BBA
Name of Student	Ancy George	Roll No	183107	Name of Teacher in charge of the subject	P. Tisha Tomy Financial Mgmt
Course Name and Code			Financial Management		
Nature of the request Put tick mark (✓)			Retest/ Revaluation/Scrutiny/ Improvement		

Reason for request  
For minor mistakes, marks were deducted unfairly  
Date: 06/10/2020  
Signature and Name of Applicant  
*Ancy*

Report/ Action taken by the Teacher concerned  
Decided to revalue the answer script liberally so as to give the eligible marks.  
Date: 7/10/2020  
Signature and Name of Teacher in Charge  
*Tisha Tomy*

Report/ Action taken by HOD  
Discussed with the student, and now she is satisfied with the marks scored  
Date: 8/10/20  
Signature and Name of HOD  
*Joseph George*

Action taken by Principal  
Date:  
Signature and Name of Principal  
*esr*

2019-20  
2  
↓

on late request  
later submitted  
in writing

**Continuous Internal Evaluation (Test Papers)  
Grievance Redressal Application Form**

Department	Management Studies	Semester/ Year	11 <sup>th</sup> year	Programme	BBM
Name of Student	Sidharth Rajeev	Roll No	183134	Name of Teacher in charge of the subject	Joseph George
Course Name and Code	Human Resource Management				
Nature of the request Put tick mark (✓)	Retest/ Revaluation/Scrutiny/ Improvement <input checked="" type="checkbox"/> Submission of Assignment <input checked="" type="checkbox"/>				

Reason for request  
Permission for resubmission of Assignment.

Date: 11/02/2020

Sidharth Rajeev  
*Sidharth*  
Signature and Name of Applicant

Report/ Action taken by the Teacher concerned

Sidharth was permitted to resubmit the assignment once again, as he submitted the assignment, which is not in the prescribed manner which was not accepted by me.

Date: 17/2/2020

Joseph George  
*Joseph George*  
Signature and Name of Teacher in Charge

Report/ Action taken by HOD

Permission was granted for submitting assignment once again for re-test.

Date:

*Joseph George*  
Signature and Name of HOD

Action taken by Principal

*Srinath*  
Signature and Name of Principal

Date:

2019-20  
1  
X

**Continuous Internal Evaluation (Test Papers)  
Grievance Redressal Application Form**

Department	Management studies	Semester/ Year	III	Programme	BBM
Name of Student	Anjana K.S	Roll No	173209	Name of Teacher in charge of the subject	Tisha Tomy
Course Name and Code					
Financial Management					
Nature of the request Put tick mark (✓)		Retest/ Revaluation/Scrutiny/ Improvement			

Reason for request  
Misinterpretation of answers which resulted in low marks.

Date: 24/09/2019

*Anjana*  
Signature and Name of Applicant

Report/ Action taken by the Teacher concerned  
Anjana was asked to write the answers once again and advised her to be much more specific in answering as per question weightage.

Date: 25/9/2019

*TISHA TOMY*  
Signature and Name of Teacher in Charge

Report/ Action taken by HOD  
The concerned grievance was redressed by granting permission for re-test.

Date:

*Fr. Francis*  
Signature and Name of HOD

Action taken by Principal

Date:

*Srinidhi*  
Signature and Name of Principal

2018-19  
1

**Continuous Internal Evaluation (Test Papers)  
Grievance Redressal Application Form**

Department	Management studies	Semester/Year	I	Programme	BBM
Name of Student	Simi Tommy	Roll No	183135	Name of Teacher in charge of the subject	Joseph George
Course Name and Code					
Soft Skill Management					
Nature of the request Put tick mark (✓)		Retest/ Revaluation/Scrutiny/ Improvement			

Reason for request  
Absence of proper feedbacks on my paper in order to avoid mistakes in the next exam.

Date: 28/11/2018

Signature and Name of Applicant  
*Simi*

Report/ Action taken by the Teacher concerned

The student was discussed with the student and doubts cleared as well proper guidance given to support her to present the answer in a better way

Date:

Signature and Name of Teacher in Charge  
*Joseph George*

Report/ Action taken by HOD

It was decided to ensure timely feedback.

Date:

Signature and Name of HOD  
*Dr. Francis*

Action taken by Principal

Date:

Signature and Name of Principal  
*Joseph*


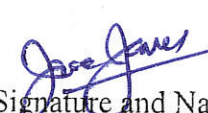

# **DEPARTMENT OF CHEMISTRY**

D/les



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**Continuous Internal Evaluation (Test Papers)  
 Grievance Redressal Application Form**

Department	Chemistry	Semester	I	Programme	B.Sc Chemistry
Name of Student	Dhanu Joseph	Roll No	19210	Name of Teacher in charge of the subject	Dr. Jose James <del>Dr. S. S. S. S.</del> <del>Dr. S. S. S. S.</del>
Course Name and Code		CHICRT01 - General and Analytical Chemistry			
Nature of the request Put tick mark (✓)		<input checked="" type="checkbox"/> Retest/ Revaluation/Scrutiny/ Improvement			
Reason for request Due to low mark by health issue					
Date: 14/11/2019		 Signature and Name of Applicant			
Report/ Action taken by the Teacher concerned Forwarded to committee (grievance redressal) to allow the student to conduct retest.					
Date: 15/11/2019		 Signature and Name of Teacher in Charge Dr. Jose James			
Report/ Action taken by HOD Recommended and forwarded					
Date: 16/11/2019		Signature and Name of HOD			
Action taken by Principal Verified					
Date: 17/11/2019		 Signature and Name of Principal			



Maam  
Secha



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Continuous Internal Evaluation (Test Papers)  
Grievance Redressal Application Form

Department	chemistry	Semester	III	Programme	B.Sc Chemistry
Name of Student	Secha Sebastian	Roll No	19233	Name of Teacher in charge of the subject	Dr. Ss. Sijo Francis
Course Name and Code					
CH3 CRT03 - Organic Chemistry - I					
Nature of the request Put tick mark (✓)		Retest/ Revaluation/Scrutiny/ Improvement ✓			
Reason for request Due to low marks by health issue  Date: 16/11/2020 Signature and Name of Applicant					
Report/ Action taken by the Teacher concerned Forwarded to grievance redressal committee for scrutiny to retest  Date: 17/11/2020 Signature and Name of Teacher in Charge					
Report/ Action taken by HOD Recommended and forwarded  Date: 18/11/2020 Signature and Name of HOD					
Action taken by Principal Verified  Date: 18/11/2020 Signature and Name of Principal					



Booked  
A. J. M.



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Continuous Internal Evaluation (Test Papers)  
Grievance Redressal Application Form

Department	Chemistry	Semester	V <sup>th</sup>	Programme	B.Sc Chemistry
Name of Student	Anju Thankam	Roll No	19205	Name of Teacher in charge of the subject	Dr. Jose James
Course Name and Code		CH5 CRT07 - Physical chemis: I			
Nature of the request Put tick mark (✓)		<input checked="" type="checkbox"/> Retest/ <input type="checkbox"/> Revaluation/ <input type="checkbox"/> Scrutiny/ <input type="checkbox"/> Improvement			

Reason for request

Unable to attend the test due to sister's marriage

Date: 10/11/2021

Signature and Name of Applicant

Report/ Action taken by the Teacher concerned

Forwarded to redressal committee for sanctioning the retest

Date: 11/11/2021

Signature and Name of Teacher in Charge

Report/ Action taken by HOD

Received & forwarded

Date: 12/11/2021

Signature and Name of HOD

Action taken by Principal

Verified

Date: 12/11/2021

Signature and Name of Principal





Manasy



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Continuous Internal Evaluation (Test Papers)  
Grievance Redressal Application Form

Department	Chemistry	Semester	III	Programme	M.Sc. Chemistry
Name of Student	Manasy K.S	Roll No	227205	Name of Teacher in charge of the subject	Dr. Sr. Sjo Francis
Course Name and Code		Organometallics and Nuclear Chemistry CH500101			
Nature of the request Put tick mark (✓)		Retest/ Revaluation/Scrutiny/ Improvement			

Reason for request: Unable to attend the test due to relative's death.

Date: 22/10/2022

Signature and Name of Applicant: *Manasy*

Report/ Action taken by the Teacher concerned: Forwarded to Grievance redressal committee to sanction the conduct of retest

Date: 23/10/22

Signature and Name of Teacher in Charge: *Sjo Francis*

Report/ Action taken by HOD: Recommended and Forwarded

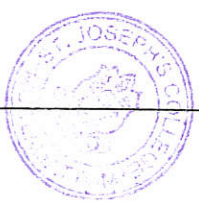
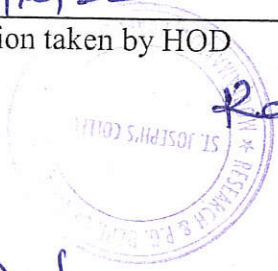
Date: 24/10/22

Signature and Name of HOD: *Sjo Francis*

Action taken by Principal: Verified

Date: 24/10/22

Signature and Name of Principal: *Manasy*



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**Continuous Internal Evaluation (Test Papers)  
 Grievance Redressal Application Form**

Department	Chemistry	Semester	II I	Programme	B.Sc Chemistry
Name of Student	Pooja Parvathy	Roll No	227207	Name of Teacher in charge of the subject	Dr. Jose James Amy Antony
Course Name and Code		CH500104 - Thermodynamics Kinetic theory			
Nature of the request Put tick mark (✓)		Retest/ Revaluation/Scrutiny/ Improvement ✓			

Reason for request: Due to low marks due to health issue

Date: 18/11/2022

Signature and Name of Applicant: Pooja Parvathy

Report/ Action taken by the Teacher concerned: Forwarded to Grievance redressal committee to search for retest

Date: 19/11/2022

Signature and Name of Teacher in Charge: [Signature]

Report/ Action taken by HOD: Recommended and forwarded

Date: 20/11/2022

Signature and Name of HOD: [Signature]

Action taken by Principal: Verified

Date: 20/11/2022

Signature and Name of Principal: [Signature]



# **DEPARTMENT OF COMMERCE**



Continuous Internal Evaluation (Test Papers)  
Grievance Redressal Application Form

Department	Commerce	Semester	I	Programme	B.com Computer
Name of Student	Jijo Thomas	Roll No		Name of Teacher in charge of the subject	Alphose P. Parakkal
Course Name and Code			Malayalam.		
Nature of the request Put tick mark (✓)			Retest/ Revaluation/Scrutiny/ Improvement		
Reason for request I requested to grant more marks for Malayalam since it was very low. Date: 18/8/23 Signature and Name of Applicant: Jijo Jijo Thomas.					
Report/ Action taken by the Teacher concerned Grievance was forwarded to the committee Date: 18/8/23 Signature and Name of Teacher in Charge: Alphose Alphose.p					
Report/ Action taken by HOD Mr. Eswara Serna, class tutor was assigned duty to conduct the retest and the same was conducted on 23/8/2023 Date: 21/8/2023 Signature and Name of HOD: [Signature]					
Action taken by Principal Verified Date: 21/8/23 Signature and Name of Principal: [Signature]					






**Continuous Internal Evaluation (Test Papers)  
Grievance Redressal Application Form**

Department	Commerce	Semester	3	Programme	Bcom
Name of Student	Alfan Muhammad	Roll No	4	Name of Teacher in charge of the subject	Ms. Sethu Lakshmi
Course Name and Code	English				
Nature of the request Put tick mark (✓)	Retest/ Revaluation/Scrutiny/ Improvement				
Reason for request	My internal mark of the subject English is very low as compared to other subjects.				
Date: 18/8/23	Signature and Name of Applicant Alfan Muhammad				
Report/ Action taken by the Teacher concerned	Grievance was forwarded to the committee.				
Date: 20/08/23	Signature and Name of Teacher in Charge Sethu Lakshmi S.				
Report/ Action taken by HOD	Granted permission for retest				
Date: 21/8/2023	Signature and Name of HOD James George				
Action taken by Principal	Verified				
Date: 21/8/2023	Signature and Name of Principal Mohan				



**Continuous Internal Evaluation (Test Papers)  
Grievance Redressal Application Form**

Department	Commerce	Semester		Programme	BBA
Name of Student	Cribin Shaji	Roll No		Name of Teacher in charge of the subject	Shaji . S
Course Name and Code		Corporate law			
Nature of the request Put tick mark (✓)		Retest/ Revaluation/Scrutiny/ Improvement			
Reason for request I requested to give a clarity about low my internal mark of the subject corporate law Date: 21/03/22 Cribin Shaji  Signature and Name of Applicant					
Report/ Action taken by the Teacher concerned Grievance was forwarded to the committee. Date: 21/03/22 Shaji Shaji . S. Signature and Name of Teacher in Charge					
Report/ Action taken by HOD Provide opportunity to re-test the concerned subject Date: 23/3/2022  Signature and Name of HOD					
Action taken by Principal Verified Date: 23/3/2022  Signature and Name of Principal					



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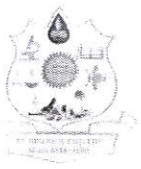
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Continuous Internal Evaluation (Test Papers)  
Grievance Redressal Application Form

Department	Commerce	Semester	II	Programme	B.Com
Name of Student	Roshni Raphy	Roll No		Name of Teacher in charge of the subject	Anu saju
Course Name and Code	B.Com Finance & Taxation (Financial Accounting - II)				
Nature of the request Put tick mark (✓)	Retest/ Revaluation/Scrutiny/ Improvement				
Reason for request	Internal mark of financial Accounting is low as compared with other subjects.				
Date: 5/3/2021	Signature and Name of Applicant Roshni Raphy				
Report/ Action taken by the Teacher concerned	Grievance was forwarded to the committee				
Date: 6/3/2021	Signature and Name of Teacher in Charge Anu saju				
Report/ Action taken by HOD	To suggest to the students regarding improvement in study strategies and provide additional support resources.				
Date: 9/3/2021	Signature and Name of HOD Joseph George				
Action taken by Principal	Verified				
Date: 21/3/2021	Signature and Name of Principal Mena				



**Continuous Internal Evaluation (Test Papers)  
 Grievance Redressal Application Form**


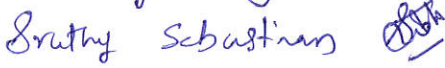


Department	Commerce.	Semester	III	Programme	BBA
Name of Student	Roshan Joshi George	Roll No		Name of Teacher in charge of the subject	Shibu K.R
Course Name and Code		Research methodology			
Nature of the request Put tick mark (✓)		Retest/ Revaluation/Scrutiny/ Improvement			
Reason for request lower internal marks as compared with other subject					
Date: 08/10/2019.		Signature and Name of Applicant Roshan Joshi George			
Report/ Action taken by the Teacher concerned grievances was forwarded to the committee					
Date: 08/10/2019		Signature and Name of Teacher in Charge Shibu K. R.			
Report/ Action taken by HOD To provide awareness of attendance on internal marks and the procedure and policy regarding the same has been done					
Date: 11/10/2019		Signature and Name of HOD [Signature]			
Action taken by Principal Verified					
Date: 21/10/2019		Signature and Name of Principal [Signature]			

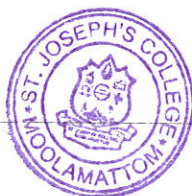


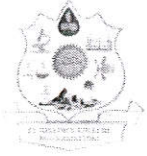
# **DEPARTMENT OF DATASCIENCE**

**Continuous Internal Evaluation (Test Papers)  
 Grievance Redressal Application Form**

Department	Data Science	Semester	Ist	Programme	IP-MSC CS-DS
Name of Student	Lena Tomon	Roll No	233601	Name of Teacher in charge of the subject	Sruthi
Course Name and Code			Programming in C		
Nature of the request Put tick mark (✓)			<input checked="" type="checkbox"/> Retest/ <input type="checkbox"/> Revaluation/ <input type="checkbox"/> Scrutiny/ <input type="checkbox"/> Improvement		

Reason for request	Due to low mark, because of health issue, <div style="text-align: right;">                       Lena Tomon                 </div>
Date: 13/10/2023	Signature and Name of Applicant
Report/ Action taken by the Teacher concerned	Allowed to write retest of the paper Programming In C <div style="text-align: right;">                       Sruthi Sebastian                 </div>
Date: 13/10/2023	Signature and Name of Teacher in Charge
Report/ Action taken by HOD	Approved <div style="text-align: right;">                       Lena Tomon K Sebastian                 </div>
Date: 16/10/2023	Signature and Name of HOD
Action taken by Principal	Verified <div style="text-align: right;">                       [Signature]                 </div>
Date:	Signature and Name of Principal





**Continuous Internal Evaluation (Test Papers)  
Grievance Redressal Application Form**

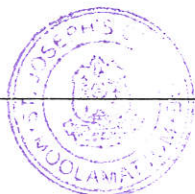
Department	Datascience	Semester	1	Programme	Msc datascience (integrated)
Name of Student	Steffymol Sunny	Roll No	21314281 0070	Name of Teacher in charge of the subject	Stuthy Sebastian
Course Name and Code					
1CSC1CR2 Programming in C					
Nature of the request Put tick mark (✓)		Retest/ Revaluation/Scrutiny/ Improvement			

Reason for request  
I could not attend the exam due to health issues  
kindly conduct retest for the subject programming in C  
Date: 24/1/2022  
Signature and Name of Applicant: steffymol sunny ~~Steffymol Sunny~~

Report/ Action taken by the Teacher concerned  
Retest will be conducted  
Date: 24/01/2022  
Signature and Name of Teacher in Charge: Stuthy Sebastian

Report/ Action taken by HOD  
Approved  
Date:  
Signature and Name of HOD: For Thomas K Sebastian

Action taken by Principal  
Verified  
Date:  
Signature and Name of Principal: Manu

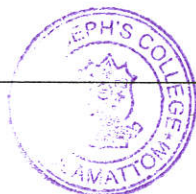




**Continuous Internal Evaluation (Test Papers)  
Grievance Redressal Application Form**

Department	Data science	Semester	2	Programme	Operating System
Name of Student	Augustine Shaji	Roll No	212142810066	Name of Teacher in charge of the subject	Jes Maria
Course Name and Code	operating system				
Nature of the request Put tick mark (✓)	<input checked="" type="checkbox"/> Retest/ <input type="checkbox"/> Revaluation/ <input type="checkbox"/> Scrutiny/ <input type="checkbox"/> Improvement				

Reason for request I could not attend the exam due to personal issues, wanted a retest for the subject programming in operating system Date: 17/6/2022 Augustine Shaji Signature and Name of Applicant
Report/ Action taken by the Teacher concerned Re-test approved Date: 27/06/22 Signature and Name of Teacher in Charge
Report/ Action taken by HOD Approved Date: Signature and Name of HOD
Action taken by Principal Verified Date: Signature and Name of Principal





**Continuous Internal Evaluation (Test Papers)  
Grievance Redressal Application Form**

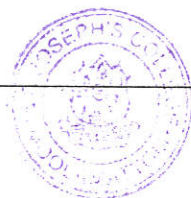
Department	Data science	Semester	2	Programme	Msc data science (integrated)
Name of Student	Cropika suresh SUT	Roll No	213142 810067	Name of Teacher in charge of the subject	Almeie Joseph k
Course Name and Code	Data structures				
Nature of the request Put tick mark (✓)	Retest/ Revaluation/Scrutiny/ Improvement				

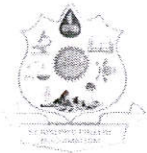
Reason for request  
I could not attend the exam due to personal issues conduct a retest for the subject Data structure.  
Date: 17/6/2022  
Signature and Name of Applicant: *Cropika Suresh*

Report/ Action taken by the Teacher concerned  
Retest Approved.  
Date: 27/06/2022  
Signature and Name of Teacher in Charge: *Almeie JOSEPH K*

Report/ Action taken by HOD  
Approved  
Date:  
Signature and Name of HOD: *Fr. Jomon K Sebastian*

Action taken by Principal  
Verified  
Date:  
Signature and Name of Principal: *Mastor*





**Continuous Internal Evaluation (Test Papers)  
Grievance Redressal Application Form**

Department	Data Science	Semester	I	Programme	Introduction to computers.
Name of Student	Thejus. T. Reji	Roll No	223142 8140072	Name of Teacher in charge of the subject	Sneha CI
Course Name and Code ICSC1CR3					
Introduction to Computers.					
Nature of the request Put tick mark (✓)		Retest/ Revaluation/Scrutiny/ Improvement			

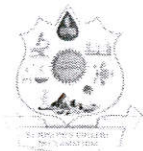
Reason for request  
I could not attend the exam due to health issues.  
Kindly conduct retest for the subject ~~retest~~ Introduction to computers.  
Date: 17-11-2022  
Thejus. T. Reji *Thejus*  
Signature and Name of Applicant

Report/ Action taken by the Teacher concerned  
Retest conducted on 21/11/22  
Date: \_\_\_\_\_  
Signature and Name of Teacher in Charge *Sneha*

Report/ Action taken by HOD  
Approved  
Date: \_\_\_\_\_  
Signature and Name of HOD *Shub*

Action taken by Principal  
Verified  
Date: \_\_\_\_\_  
Signature and Name of Principal *Mam*





**Continuous Internal Evaluation (Test Papers)  
Grievance Redressal Application Form**

Department	DATA SCIENCE	Semester	II <sup>ND</sup>	Programme	Msc. DATA SCIENCE LINEAR ALGEBRA
Name of Student	ANU ANISH	Roll No	2	Name of Teacher in charge of the subject	Dr. Fr. Jomon K. Sebastian
Course Name and Code	LINEAR ALGEBRA ICSC2CM5				
Nature of the request Put tick mark (✓)	Retest/ Revaluation/Scrutiny/ Improvement				

Reason for request

HAVE ~~Didn't~~ submitted assignment for linear algebra in the 2<sup>nd</sup> semester before the deadline, so requested to accept the submission of assignment.

Date: 15-06-2023

Anu Anish  
Signature and Name of Applicant

Report/ Action taken by the Teacher concerned

Permitted to submit

Date: 20/06/2023

Shank  
Fr. Jomon K Sebastian  
Signature and Name of Teacher in Charge

Report/ Action taken by HOD

Approved

Date: 20/6/2023

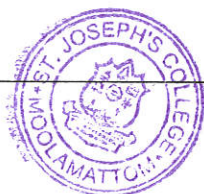
Shank  
Fr. Jomon K Sebastian  
Signature and Name of HOD

Action taken by Principal

Verified

Date: 20/6/23

Shank  
Signature and Name of Principal





**Continuous Internal Evaluation (Test Papers)  
Grievance Redressal Application Form**

Department	DATA SCIENCE	Semester	II	Programme	LINEAR ALGEBRA
Name of Student	JOSE SEBASTIAN	Roll No	05	Name of Teacher in charge of the subject	DR. FR. JOMON KOTTARATHIL
Course Name and Code					
LINEAR ALGEBRA ICSC2CM5					
Nature of the request Put tick mark (✓)		Retest/ Revaluation/Scrutiny/ Improvement			

Reason for request  
to accept the submission of assignment after the dead line.

Date: 15-6-2023

Jose sebastian *Jose*  
Signature and Name of Applicant

Report/ Action taken by the Teacher concerned

permitted to submit

Date: 20/06/2023

*Fr. Jomon K Sebastian*  
Signature and Name of Teacher in Charge

Report/ Action taken by HOD

permitted to resubmit

Date: 20/6/2023

*Fr. Jomon K Sebastian*  
Signature and Name of HOD

Action taken by Principal

Verified

Date: 20/6/2023

*Mann*  
Signature and Name of Principal





# **DEPARTMENT OF ECONOMICS**



ST. JOSEPH'S COLLEGE MOOLAMATTOM  
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**Continuous Internal Evaluation (Test Papers)  
 Grievance Redressal Application Form**

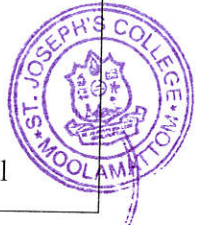
Department	Economics	Semester	1	Programme	BA Economics
Name of Student	Alphy George V.A	Roll No	212207	Name of Teacher in charge of the subject	Prof. Pramod Joseph
Course Name and Code	EC1CRT01 Perspectives & Methodology of Economics				
Nature of the request Put tick mark (✓)	Retest/ Revaluation/Scrutiny/ Improvement ✓				

Reason for request  
 Sir, I did not get the expected mark in the Internal examination so I request you to reevaluate my answer paper.  
 Date: 11/02/2021  
 Alphy George  
 Signature and Name of Applicant

Report/ Action taken by the Teacher concerned  
 As per the request, it was decided to revalue the answer sheet of Alphy George  
 Date: 15/02/2021  
 Pramod Joseph  
 Signature and Name of Teacher in Charge

Report/ Action taken by HOD  
 The answer script of Alphy George was revalued  
 Date: 15/02/2021  
 Dr. Justine Joseph  
 Signature and Name of HOD

Action taken by Principal  
 Date:  
 Signature and Name of Principal



Department of Economics  
 St. Joseph's College  
 Moolamattom  
 Arakulam P. O, Idikki.

Justine



**Continuous Internal Evaluation (Test Papers)  
 Grievance Redressal Application Form**

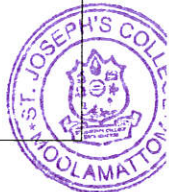
Department	Economics	Semester	II	Programme	Economics
Name of Student	Ansiya Rasheed	Roll No	212211	Name of Teacher in charge of the subject	premad joseph
Course Name and Code			ECICRT02 micro economic analysis		
Nature of the request Put tick mark (✓)			Retest/ Revaluation/Scrutiny/ Improvement		

Reason for request  
 sir,  
 since i was sick i could not write the internal examination of micro economics. so i request you to write examination  
 Date: 12/12/2022  
 Signature and Name of Applicant: *Ansiya Rasheed*

Report/ Action taken by the Teacher concerned  
 it was decided to allow a retest for Ansiya as per her request  
 Date: 16/12/2022  
 Signature and Name of Teacher in Charge: *Premad Joseph*

Report/ Action taken by HOD  
 Ansiya was permitted to write the retest  
 Date: 16/12/2022  
 Signature and Name of HOD: *Dr. Justine Joseph*

Action taken by Principal  
 Date:  
 Signature and Name of Principal: *Justin*



*Justin*



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**Continuous Internal Evaluation (Test Papers)  
 Grievance Redressal Application Form**

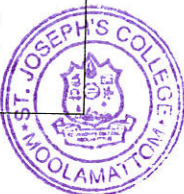
Department	Economics	Semester	2	Programme	B.A. Economics
Name of Student	Kaleshkanan	Roll No	26	Name of Teacher in charge of the subject	Dr. Prasad Joseph
Course Name and Code		Micro Economics I			
Nature of the request Put tick mark (✓)		<input checked="" type="checkbox"/> Retest/ Revaluation/Scrutiny/ Improvement			

Reason for request  
 Sir,  
 I could not write the internal Exam of Micro Economics. So I request you to allow me to write retest 27/6/2023  
 Date: \_\_\_\_\_  
 Signature and Name of Applicant: Kalesh

Report/ Action taken by the Teacher concerned  
 Retest was conducted  
 Date: 31/6/2023  
 Signature and Name of Teacher in Charge: Prasad Joseph

Report/ Action taken by HOD  
 Kalesh was permitted to write the retest after discussion with the concerned teacher and result was published.  
 Date: 31/6/2023  
 Signature and Name of HOD: Dr. Justin Joseph

Action taken by Principal  
 Date: \_\_\_\_\_  
 Signature and Name of Principal: \_\_\_\_\_



Department of Economics  
 St. Joseph's College  
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Justin



**Continuous Internal Evaluation (Test Papers)  
 Grievance Redressal Application Form**

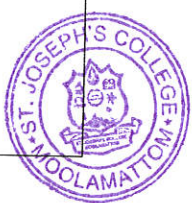
Department	Economics	Semester	III	Programme	B.A Economics
Name of Student	Jerin Antony	Roll No	212225	Name of Teacher in charge of the subject	Prof. Justin Joseph
Course Name and Code			EC3CRT03 Micro Economic Analysis - II		
Nature of the request Put tick mark (✓)			Retest/ Revaluation/Scrutiny/ Improvement		

Reason for request  
 Sir, I couldn't write the internal examination of Micro economics due to fever, so, I request you to allow me to write a retest  
 Date: 22/09/2023  
 Signature and Name of Applicant: *[Signature]*

Report/ Action taken by the Teacher concerned  
 One meeting of the teachers in the department decided to conduct a retest for Jerin Antony  
 Date: 27/09/2023  
 Signature and Name of Teacher in Charge: *Justin Joseph*

Report/ Action taken by HOD  
 A retest was conducted and result published  
 Date: 27/09/2023  
 Signature and Name of HOD: *Justin Joseph*

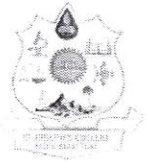
Action taken by Principal  
 Date:  
 Signature and Name of Principal: *[Signature]*



Department of Economics  
 St. Joseph's College  
 Moolamattom  
 Arakulam P. O, Idikki.

*Justin*

# **DEPARTMENT OF MATHEMATICS**



# ST. JOSEPH'S COLLEGE MOOLAMATTOM

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## Continuous Internal Evaluation (Test Papers) Grievance Redressal Application Form

Department	Mathematics	Semester	VI	Programme	BSc Mathematics (2022-2023)
Name of Student	Merin Shibu	Roll No		Name of Teacher in charge of the subject	Dr. P. J. Thomas K. Sebastian
Course Name and Code	MM6CR702: Graph Theory and Metric Spaces.				
Nature of the request Put tick mark (✓)	Retest/ Revaluation/Scrutiny/ Improvement ✓				

Reason for request

Request for the revaluation of the Paper 'Graph Theory and Metric Spaces' in Semester VI (1<sup>st</sup> Internal)

Date: 13/02/2023

Signature and Name of Applicant  
Merin Shibu

Report/ Action taken by the Teacher concerned

Allowed to reevaluate the paper 'Graph Theory and Metric Spaces'.

Date: 15/02/2023

Signature and Name of Teacher in Charge  
Shibu

Report/ Action taken by HOD

Approved.

Date: 17/02/2023

Signature and Name of HOD  
Shibu

Action taken by Principal

Date: 17/2/2023

Signature and Name of Principal  
Meera





# ST. JOSEPH'S COLLEGE MOOLAMATTOM

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## Continuous Internal Evaluation (Test Papers) Grievance Redressal Application Form

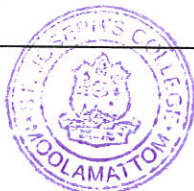
Department	Mathematics	Semester	V	Programme	B.A. Mathematics (2022-2023)
Name of Student	Krishna Das Biju	Roll No	2000216 33977	Name of Teacher in charge of the subject	Fr. Dr. Tommas Kollanathal.
Course Name and Code	5 <sup>th</sup> Semester (All papers)				
Nature of the request Put tick mark (✓)	Retest/ Revaluation/Scrutiny/ Improvement				

Reason for request  
I am request to write the 5<sup>th</sup> Semester Internal exams as I have gone to participate in the RPC camp of NCC  
Date: 12/12/2022  
Signature and Name of Applicant  
Krishna Das Biju

Report/ Action taken by the Teacher concerned  
The internal exams of 5<sup>th</sup> semester (Supplementary) will be conducted for Krishna Das Biju  
Date: 14/12/2022  
Signature and Name of Teacher in Charge  
Fr. Dr. Tommas Sebastian

Report/ Action taken by HOD  
Approved.  
Date: 16/12/2022  
Signature and Name of HOD

Action taken by Principal  
verified  
Date: 16/12/2022  
Signature and Name of Principal







# ST. JOSEPH'S COLLEGE MOOLAMATTOM

Arakulam, Thodupuzha - 685591

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## Continuous Internal Evaluation (Test Papers) Grievance Redressal Application Form

Department	Mathematics	Semester	III <sup>rd</sup>	Programme	BSc Mathematics (2021-2022)
Name of Student	Joel Jaison	Roll No		Name of Teacher in charge of the subject	Messa M Nair
Course Name and Code		ST 2 CM TO 2 : Probability Theory			
Nature of the request Put tick mark (✓)		Retest/ Revaluation/Scrutiny/ Improvement ✓			

Reason for request  
Request for the Scrutiny of the Paper 'Probability Theory' in Semester III<sup>rd</sup> (I<sup>st</sup> of Internal Examination).

Date: 24/05/2022

Signature and Name of Applicant  
Joel Jaison Joel

Report/ Action taken by the Teacher concerned  
A form and test papers are rechecked and student is convinced.

Date: 26/05/2022

Signature and Name of Teacher in Charge  
Messa

Report/ Action taken by HOD  
Approved.

Date: 28/05/2022

Signature and Name of HOD  
Messa

Action taken by Principal  
Verified

Date: 28/5/2022

Signature and Name of Principal  
Messa





**Continuous Internal Evaluation (Test Papers)  
 Grievance Redressal Application Form**

Department	<i>Mathematics</i>	Semester	<i>III rd</i>	Programme	<i>BSc Mathematics (2021-2022)</i>
Name of Student	<i>A66905</i>	Roll No		Name of Teacher in charge of the subject	<i>Tr. Dr. Jomon K. Sebastian</i>
Course Name and Code			<i>MM3CRT01: Calculus.</i>		
Nature of the request Put tick mark (✓)			Retest/ Revaluation/Scrutiny/ Improvement ✓		

Reason for request *Request for the Improvement of the Paper 'Calculus' in semester III<sup>rd</sup>. (Ist Internal exam)*

Date: *22/03/2022* Signature and Name of Applicant

Report/ Action taken by the Teacher concerned

*Request is granted for the <sup>above</sup> paper.*

Date: *23/03/2022* Signature and Name of Teacher in Charge

Report/ Action taken by HOD

*Retest Approved*

Date: *25/03/2022* Signature and Name of HOD

Action taken by Principal

*Accepted*

Date: *25/3/2022* Signature and Name of Principal





# ST. JOSEPH'S COLLEGE MOOLAMATTOM

Arakulam, Thodupuzha - 685591

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Email: sjcmoolamattom@gmail.com

## Continuous Internal Evaluation (Test Papers) Grievance Redressal Application Form

Department	Mathematics.	Semester	V	Programme	B.Sc Maths. (2020-21)
Name of Student	Arsha Rose Davasia	Roll No	1800210 36633	Name of Teacher in charge of the subject	Aneesh N.
Course Name and Code	5th semester University Exams.				
Nature of the request Put tick mark (✓)	Retest/ Revaluation/Scrutiny/ Improvement				

Reason for request

Request for the approval to write my 5th.  
Semester exams in kanner District. Due to corona  
pandemic situation.

Date: 15/10/21

Arsha Rose  
Signature and Name of Applicant

Report/ Action taken by the Teacher concerned

Forwarded to HOD

Date: 12/10/21

Signature and Name of Teacher in Charge

Report/ Action taken by HOD

Forward to principal.

Date: 19/10/21

Signature and Name of HOD

Action taken by Principal

Date: 19/10/21

Signature and Name of Principal

Dept. of Mathematics  
St. Joseph's College  
Moolamattom



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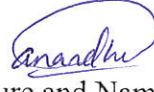
Email: sjcmoolamattom@gmail.com

## Continuous Internal Evaluation (Test Papers) Grievance Redressal Application Form

Department	Mathematics.	Semester	IV	Programme	B.sc maths. (2019-20)
Name of Student	Anandhu R. Nair	Roll No	1800210 36631.	Name of Teacher in charge of the subject	Ance Denny.
Course Name and Code	STAT104 - Statistical Inference.				
Nature of the request Put tick mark (✓)	<input checked="" type="checkbox"/> Retest/ Revaluation/Scrutiny/ Improvement				

Reason for request  
Request for the Retest of the paper 'Statistical Inference'  
in Semester IV (1<sup>st</sup> internal exam)  
Reason due to TSC camp, NCC

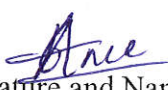
Date: 03/02/2020.

 Anandhu  
Signature and Name of Applicant

Report/ Action taken by the Teacher concerned

Allowed to write retest of the paper 'Statistical Inference'


Date: 07/2/2020.

 Ance Denny  
Signature and Name of Teacher in Charge

Report/ Action taken by HOD

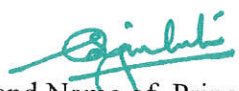
Approved.

Date: 10/2/2020.

  
Signature and Name of HOD

Action taken by Principal

Date: 10/2/2020

  
Signature and Name of Principal

Dept. of Mathematics  
St. Joseph's College  
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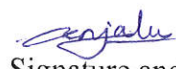
Email: sjcmoolamattom@gmail.com

## Continuous Internal Evaluation (Test Papers) Grievance Redressal Application Form

Department	Mathematics.	Semester	I <sup>st</sup>	Programme	B.Sc Maths. (2019-20).
Name of Student	Anjaly V.B.	Roll No	1900210 36674.	Name of Teacher in charge of the subject	Jayakrishnan K.
Course Name and Code	MMICRT01: Foundation of Mathematics.				
Nature of the request Put tick mark (✓)	<input checked="" type="checkbox"/> Retest/ Revaluation/Scrutiny/ Improvement				

Reason for request  
Request for the retest of the paper.  
in Semester I<sup>st</sup> (I<sup>nd</sup> internal).


Date: 26/08/19

 Anjaly V.B.  
Signature and Name of Applicant

Report/ Action taken by the Teacher concerned

Allowed to write, retest of the paper.


Date: 27/8/19

 Jayakrishnan,  
Signature and Name of Teacher in Charge

Report/ Action taken by HOD


Approved.


Date: 28/8/19.

  
Signature and Name of HOD

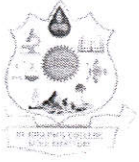
Action taken by Principal

Date: 28/8/19

  
Signature and Name of Principal



Dept. of Mathematics  
St. Joseph's College  
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Continuous Internal Evaluation (Test Papers)
Grievance Redressal Application Form

Table with 6 columns: Department (Mathematics), Semester (V), Programme (B.Sc maths - 2018-19), Name of Student (Sona Joseph), Roll No (16002103 9529), Name of Teacher in charge of the subject (Aneezh N.), Course Name and Code (MM5 CRT03: Abstract Algebra), Nature of the request (Retest/ Revaluation/Scrutiny/ Improvement).

Reason for request: Request for the retest of the paper 'Abstract Algebra' in semester 5 (1st internal). Reason - (eye disease). Date: 11/9/2018. Signature and Name of Applicant: Sona Joseph.

Report/ Action taken by the Teacher concerned: Allowed to rewrite retest of the paper. Date: 14/9/2018. Signature and Name of Teacher in Charge.

Report/ Action taken by HOD: Approved. Date: 14/9/2018. Signature and Name of HOD.

Action taken by Principal: Verified. Date: 17/9/2018. Signature and Name of Principal.

Dept. of Mathematics
St. Joseph's College
Moolamattom



**DEPARTMENT OF SOCIAL WORK**



**Continuous Internal Evaluation (Test Papers)  
Grievance Redressal Application Form**

Department	M.S.W	Semester	4	Programme	Social Work
Name of Student	Nayana Raju	Roll No	19	Name of Teacher in charge of the subject	Manu Kurian
Course Name and Code		4 <sup>th</sup> Semester M.S.W Fieldwork			
Nature of the request Put tick mark (✓)		Retest/ <input checked="" type="checkbox"/> Revaluation/Scrutiny/ Improvement			
Reason for request Lowest Internal mark for fieldwork Date: 22/07/2023 Signature and Name of Applicant Nayana Nayana Raju					
Report/ Action taken by the Teacher concerned Rechecked and submitted to HOD Date: 23/07/2023 Signature and Name of Teacher in Charge Manu Kurian					
Report/ Action taken by HOD Reevaluated mark approved Date: 23/07/2023 Signature and Name of HOD					
Action taken by Principal Date: Signature and Name of Principal					





**Continuous Internal Evaluation (Test Papers)  
Grievance Redressal Application Form**

Department	MSW	Semester	4	Programme	Social Work
Name of Student	Avani K.A	Roll No	11	Name of Teacher in charge of the subject	Manu Kurian
Course Name and Code		4 <sup>th</sup> semester, MSW Field Work			
Nature of the request Put tick mark (✓)		Retest/ Revaluation/Scrutiny/ Improvement ✓			
Reason for request lowest internal mark for field work.					
Date: 21/07/2023		Signature and Name of Applicant <u>Avani</u> Avani K.A.			
Report/ Action taken by the Teacher concerned Rechecked and submitted to HOD					
Date: 22/07/2023		Signature and Name of Teacher in Charge <u>Manu Kurian</u> Manu Kurian			
Report/ Action taken by HOD Reevaluated marks approved.					
Date: 23/07/2023		Signature and Name of HOD <u>Manu Kurian</u>			
Action taken by Principal					
Date:		Signature and Name of Principal <u>Manu Kurian</u>			



**Continuous Internal Evaluation (Test Papers)  
Grievance Redressal Application Form**

Department	MSW	Semester	4	Programme	Social Work
Name of Student	Alfena Tomy	Roll No	04	Name of Teacher in charge of the subject	Manu Kuxian
Course Name and Code	4 <sup>th</sup> semester MSW Field work				
Nature of the request Put tick mark (✓)	Retest/ Revaluation/Scrutiny/ Improvement ✓				
Reason for request	Lowest internal mark for field work.				
Date: 22/07/23	Signature and Name of Applicant Alfena Alfena Tomy				
Report/ Action taken by the Teacher concerned	Rechecked and submitted to HOD				
Date: 23/07/23	Signature and Name of Teacher in Charge Manu Kuxian				
Report/ Action taken by HOD	Re-evaluated mark approved				
Date: 23/07/23	Signature and Name of HOD				
Action taken by Principal					
Date:	Signature and Name of Principal				



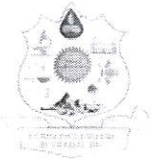
**Continuous Internal Evaluation (Test Papers)  
Grievance Redressal Application Form**

Department	M.S.W	Semester	4	Programme	Social work
Name of Student	Bhagya Stee .S	Roll No	12	Name of Teacher in charge of the subject	masu kuriyan
Course Name and Code			4th semester M.S.W field work		
Nature of the request Put tick mark (✓)			Retest/ Revaluation/Scrutiny/ Improvement		
Reason for request lowest internal mark for field work					
Date: 21/07/2023			Bhagya Stee .S Signature and Name of Applicant		
Report/ Action taken by the Teacher concerned Rechecked and submitted to HOD					
Date: 22/07/2023			Masu Kuriyan Signature and Name of Teacher in Charge		
Report/ Action taken by HOD Re evaluated mark approved					
Date: 23/07/2023			[Signature] Signature and Name of HOD		
Action taken by Principal					
Date:			[Signature] Signature and Name of Principal		



**Continuous Internal Evaluation (Test Papers)  
Grievance Redressal Application Form**

Department	MSW	Semester	4	Programme	Social work
Name of Student	Alan Jolly	Roll No	3	Name of Teacher in charge of the subject	Manu Kurian
Course Name and Code			4th Semester MSW field work		
Nature of the request Put tick mark (✓)			Retest/ Revaluation/Scrutiny/ Improvement		
Reason for request lowest internal mark for field work Date: 21/07/2023 Signature and Name of Applicant Alan Jolly					
Report/ Action taken by the Teacher concerned Rechecked and submitted to HOD. Date: 22/07/2023 Signature and Name of Teacher in Charge Manu Kurian					
Report/ Action taken by HOD Revalued mark approved Date: 24/07/2023 Signature and Name of HOD					
Action taken by Principal Date: Signature and Name of Principal					



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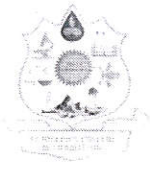
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## Continuous Internal Evaluation (Test Papers) Grievance Redressal Application Form

Department	M.S.W	Semester	2	Programme	
Name of Student	Arjun K.R	Roll No	2	Name of Teacher in charge of the subject	Justin Joseph
Course Name and Code					
Nature of the request Put tick mark (✓)		Retest/ Revaluation/Scrutiny/ Improvement			
Reason for request <i>EXTENSION of 1 month time period for fee remittance</i>					
Date: <i>01-04-2022</i>		<i>Arjun</i> Arjun K.R Signature and Name of Applicant			
Report/ Action taken by the Teacher concerned <i>forwarded to the HOD</i>					
Date: <i>1/4/22</i>		<i>Justin Joseph</i> Signature and Name of Teacher in Charge			
Report/ Action taken by HOD <i>Forwarded to the Principal</i>					
Date: <i>2/4/22</i>		<i>[Signature]</i> Signature and Name of HOD			
Action taken by Principal					
Date:		<i>[Signature]</i> Signature and Name of Principal			

Principal  
St. Joseph's College  
Moolamattom, Arakulam - 685 591



**Continuous Internal Evaluation (Test Papers)  
Grievance Redressal Application Form**

Department	Ar M.S.W	Semester	2	Programme	M.S.W
Name of Student	Akhil Thankachan	Roll No	1	Name of Teacher in charge of the subject	Justin Joseph
Course Name and Code					
Nature of the request Put tick mark (✓)		Retest/ Revaluation/Scrutiny/ Improvement			
Reason for request Extension of 1 month time period for free remittance  Date: 01/04/2022 Akhil Thankachan Signature and Name of Applicant					
Report/ Action taken by the Teacher concerned Forwarded to HOD.  Date: 1/4/2022 Justin Joseph Signature and Name of Teacher in Charge					
Report/ Action taken by HOD Forwarded to Principal  Date: 2/4/22 Signature and Name of HOD					
Action taken by Principal  Date: Signature and Name of Principal					

# **DEPARTMENT OF PHYSICS**



ST. JOSEPH'S COLLEGE MOOLAMATTOM

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Continuous Internal Evaluation (Test Papers)
Grievance Redressal Application Form

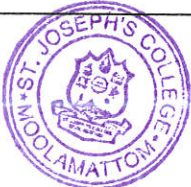
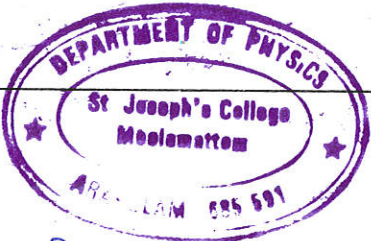
Table with 6 columns: Department (PHYSICS), Semester (5), Programme (B.Sc PHYSICS), Name of Student (ADARNA. R. KRISHNAN), Roll No (8869), Name of Teacher in charge of the subject (Dr. Anju. P. Mathews), Course Name and Code (Digital electronics and programming PH5ERT07), Nature of the request (Retest/ Revaluation/Scrutiny/ Improvement)

Reason for request: Improving
Date: 19/09/18
Signature and Name of Applicant

Report/ Action taken by the Teacher concerned: Retest initiated
Date: 22-09-2018
Signature and Name of Teacher in Charge

Report/ Action taken by HOD: Retest approved
Date: 22-09-2018
Signature and Name of HOD

Action taken by Principal: Verified
Date: 22/9/2018
Signature and Name of Principal







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Continuous Internal Evaluation (Test Papers)  
Grievance Redressal Application Form

Department	PHYSICS	Semester	3	Programme	B.S.C PHYSICS
Name of Student	SREENOL K.K	Roll No	1668	Name of Teacher in charge of the subject	Dr. Roy Sebastian
Course Name and Code	MICROPROCESSOR AND INTERFACING DEVICE AEBV0705				
Nature of the request Put tick mark (✓)	<input checked="" type="checkbox"/> Retest/ <input type="checkbox"/> Revaluation/ <input type="checkbox"/> Scrutiny/ <input type="checkbox"/> Improvement				

Reason for request

bad marks than expected,

Date: 5/11/18

Signature and Name of Applicant

Report/ Action taken by the Teacher concerned

Forwarded to the committee

Date:

5/11/2018

Signature and Name of Teacher in Charge

Report/ Action taken by HOD

Retest initiated

Date:

8/11/18

Signature and Name of HOD

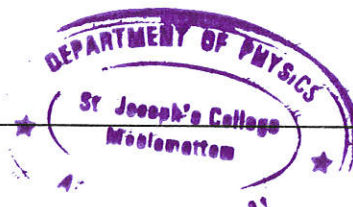
Action taken by Principal

Verified

Date:

8/11/18

Signature and Name of Principal






**Continuous Internal Evaluation (Test Papers)  
Grievance Redressal Application Form**

Department	Physics.	Semester	1	Programme	BSc Physics
Name of Student	Alena Baburaj	Roll No	2212	Name of Teacher in charge of the subject	Dr. Roy Sebastian.
Course Name and Code	Principle of Electronic Components				
Nature of the request Put tick mark (✓)	Retest/ Revaluation/Scrutiny/ Improvement				

Reason for request

Low Score


Date: 10/12/2018

  
Signature and Name of Applicant

Report/ Action taken by the Teacher concerned

Retest decided.

Date: 12-12-18

  
Signature and Name of Teacher in Charge

Report/ Action taken by HOD


Retest initiated

Date: 12/12/2018

  
Signature and Name of HOD

Action taken by Principal

Date: 12/12/2018

  
Signature and Name of Principal



Verified






**Continuous Internal Evaluation (Test Papers)  
Grievance Redressal Application Form**

Department	Physics	Semester	6.	Programme	BLC Physics.
Name of Student	Jais Benny	Roll No	8862.	Name of Teacher in charge of the subject	Dr. Roy Sebastian.
Course Name and Code			Relativity & Spectroscopy		
Nature of the request Put tick mark (✓)			Retest/ Revaluation/Scrutiny/ Improvement		

Reason for request

for improving


Date: 02/03/19.

  
Signature and Name of Applicant

Report/ Action taken by the Teacher concerned

Retest initiated

Date: 04/03/19.

  
Signature and Name of Teacher in Charge

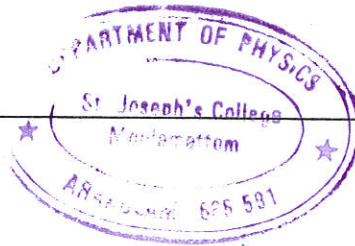
Report/ Action taken by HOD

Retest conducted

Date: 04/Mar/19

  
Signature and Name of HOD

Action taken by Principal



Verified

Date: 4/3/19

  
Signature and Name of Principal





**Continuous Internal Evaluation (Test Papers)  
 Grievance Redressal Application Form**

Department	Physics.	Semester	2	Programme	Bsc Physics
Name of Student	Athira A.R	Roll No	2218	Name of Teacher in charge of the subject	Dr. Roy Sebastian
Course Name and Code			Power Electronics		
Nature of the request Put tick mark (✓)			Retest/ Revaluation/Scrutiny/ Improvement		

Reason for request

rougher examination

Date: 11/04/2019

Signature and Name of Applicant

Report/ Action taken by the Teacher concerned

Retest announced.

Date: 13/04/19.

Signature and Name of Teacher in Charge

Report/ Action taken by HOD

Date: ~~13/4/18~~ 13/4/19

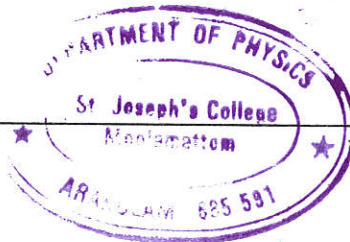
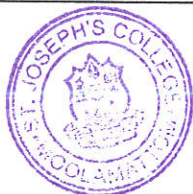
Signature and Name of HOD

Action taken by Principal

Verified

Date: 13/4/19.

Signature and Name of Principal





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Continuous Internal Evaluation (Test Papers)
Grievance Redressal Application Form

Table with 6 columns: Department (physics), Semester (3), Programme (BSC PHYSICS), Name of Student (Sudhi Jayan), Roll No (4312), Name of Teacher in charge of the subject (Ms. Alena Sabu), Course Name and Code (Optics laser & fiber optics), Nature of the request (Retest/ Revaluation/Scrutiny/ Improvement)

Reason for request: failed the exam. Date: 3/10/19. Signature and Name of Applicant: [Signature]

Report/ Action taken by the Teacher concerned: Retest initiated. Date: 09/10/19. Signature and Name of Teacher in Charge: [Signature]

Report/ Action taken by HOD: Retest granted. Date: 09/10/19. Signature and Name of HOD: [Signature]

Action taken by Principal: Verified. Date: 9/10/19. Signature and Name of Principal: [Signature]





**Continuous Internal Evaluation (Test Papers)  
 Grievance Redressal Application Form**

Department	<i>Physics.</i>	Semester	<i>1</i>	Programme	<i>Res. Physics</i>
Name of Student	<i>Jaya Krishna</i>	Roll No	<i>1815</i>	Name of Teacher in charge of the subject	<i>Dr. Roy Sebastian</i>
Course Name and Code		<i>Methodologies &amp; Projective Phy.</i>			
Nature of the request Put tick mark (✓)		<input checked="" type="checkbox"/> Retest/ <input type="checkbox"/> Revaluation/ <input type="checkbox"/> Scrutiny/ <input checked="" type="checkbox"/> Improvement			

Reason for request

*For good mark than the before mark get in exam*

Date: *30/10/19.*

*Jaya*  
Signature and Name of Applicant

Report/ Action taken by the Teacher concerned

*Retest initiated*

Date: *02/12/19.*

*Roy*  
Signature and Name of Teacher in Charge

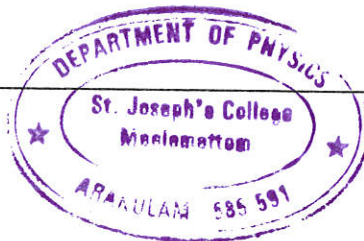
Report/ Action taken by HOD

*Retest permitted*

Date: *02/12/19.*

*Roy*  
Signature and Name of HOD

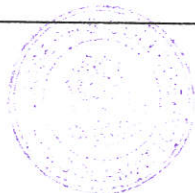
Action taken by Principal



Date: *2/12/19.*

*Verified*

*Principal*  
Signature and Name of Principal





**Continuous Internal Evaluation (Test Papers)  
 Grievance Redressal Application Form**

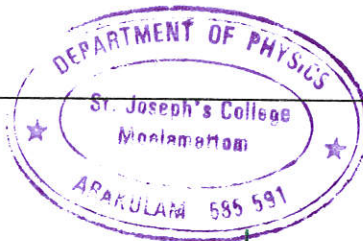
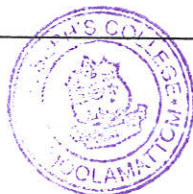
Department	Physics	Semester	4	Programme	BSc Physics
Name of Student	Nandhana Nandag	Roll No	2224	Name of Teacher in charge of the subject	Dr. Anju P. Mathew
Course Name and Code		Application of microprocessors			
Nature of the request Put tick mark (✓)		Retest/ Revaluation/Scrutiny/ Improvement ✓			

Reason for request  
 small mistake in the written test; mark low scored.  
 Date: 6/02/20  
 Signature and Name of Applicant

Report/ Action taken by the Teacher concerned  
 Recounted the marks.  
 Date: 10/02/20  
 Signature and Name of Teacher in Charge

Report/ Action taken by HOD  
 Suggested to scrutinize  
 Date: 10/02/20  
 Signature and Name of HOD

Action taken by Principal  
 Verified  
 Date: 10/2/20  
 Signature and Name of Principal





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## Continuous Internal Evaluation (Test Papers) Grievance Redressal Application Form

Department	PHYSICS	Semester	6	Programme	B.S.C Physics
Name of Student	Dony Benny	Roll No	1660	Name of Teacher in charge of the subject	Dr. Roy Sebastian
Course Name and Code		Nuclear, Particle and Astrophysics PH6CRT11			
Nature of the request Put tick mark (✓)		Retest/ Revaluation/Scrutiny/ Improvement			

Reason for request

Low marking Awarding

Date: 05/03/2020

Dony

Signature and Name of Applicant

Report/ Action taken by the Teacher concerned

Retest initiated

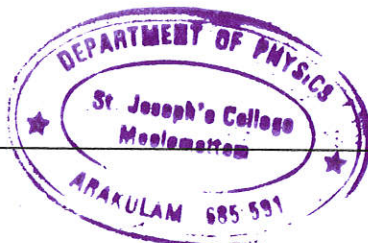
Date: 13/03/20

Ruel

Signature and Name of Teacher in Charge

Report/ Action taken by HOD

Date: 13/3/2020



Ruel

Signature and Name of HOD

Action taken by Principal

Verified

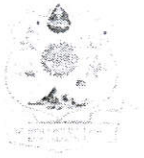
Principal

Date:

Signature and Name of Principal







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## Continuous Internal Evaluation (Test Papers) Grievance Redressal Application Form

Department	PHYSICS	Semester	2	Programme	B.S. Physics
Name of Student	Vishwanamya Vinod	Roll No	1818	Name of Teacher in charge of the subject	Dr. Praveen Joseph
Course Name and Code		mechanics and properties of matter PH2CR001			
Nature of the request Put tick mark (✓)		Retest/ Revaluation/Scrutiny/ Improvement <input checked="" type="checkbox"/>			

Reason for request

for Improving

Date: 20/03/20

*[Signature]*  
Signature and Name of Applicant

Report/ Action taken by the Teacher concerned

Retest initiated

Date: 21/03/20

*[Signature]*  
Signature and Name of Teacher in Charge

Report/ Action taken by HOD

Retest Recommended.

Date: 21/03/20

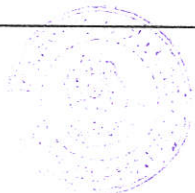
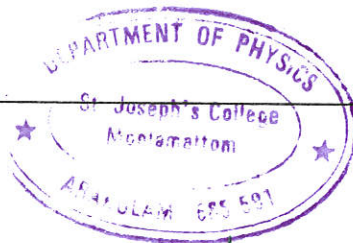
*[Signature]*  
Signature and Name of HOD

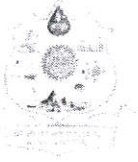
Action taken by Principal

Venfred

Date: 21/3/20

*[Signature]*  
Signature and Name of Principal





# ST. JOSEPH'S COLLEGE MOOLAMATTOM

Arakulam, Thodupuzha - 685591

Affiliated to Mahatma Gandhi University Kottayam

www.stjosephscollegemoolamattom.ac.in

Email: sjcmoolamattom@gmail.com

## Continuous Internal Evaluation (Test Papers) Grievance Redressal Application Form

Department	Physic.	Semester	5	Programme	BSc Physics.
Name of Student	Arjun Vinod	Roll No	2216.	Name of Teacher in charge of the subject	Dr. Praveen Joseph.
Course Name and Code		Quantum Mechanics. PH5CRT06			
Nature of the request Put tick mark (✓)		Retest/ Revaluation/Scrutiny/ Improvement ✓			

Reason for request

Improving overall internal Assessment

Date: 3/10/20.

Signature and Name of Applicant

Report/ Action taken by the Teacher concerned

Retest declared.

Date: 06/10/2020 -

Signature and Name of Teacher in Charge

Report/ Action taken by HOD

Retest Recommended.

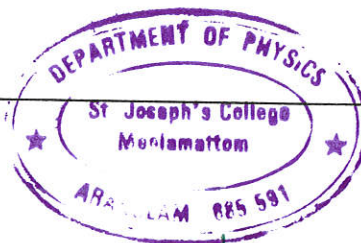
Date: 06/10/20

Signature and Name of HOD

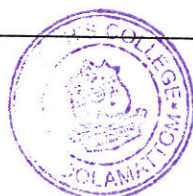
Action taken by Principal

Date: 6/10/2020

Signature and Name of Principal



Verified





**Continuous Internal Evaluation (Test Papers)  
Grievance Redressal Application Form**

Department	PHYSICS	Semester	5	Programme	B.S.C PHYSICS
Name of Student	JERARD	Roll No	2223	Name of Teacher in charge of the subject	Dr. Praveen Joseph
Course Name and Code	QUANTUM MECHANICS PH5CRT06				
Nature of the request Put tick mark (✓)	<input checked="" type="checkbox"/> Retest/ <input type="checkbox"/> Revaluation/ <input type="checkbox"/> Scrutiny/ <input type="checkbox"/> Improvement				

Reason for request

Failed ( fever leave)

Date: 19/10/20

Signature and Name of Applicant

Report/ Action taken by the Teacher concerned

retest initiated

Date: 22/10/20

Signature and Name of Teacher in Charge

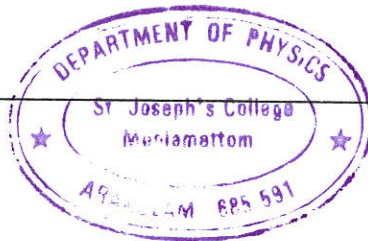
Report/ Action taken by HOD

retest granted

Date: 22/10/20

Signature and Name of HOD

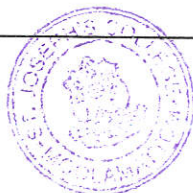
Action taken by Principal



Date: 22/10/2020

Verified

Signature and Name of Principal






**Continuous Internal Evaluation (Test Papers)  
Grievance Redressal Application Form**

Department	Physics	Semester	6	Programme	BSc Physics
Name of Student	Adarsh P Ninamon	Roll No	2210	Name of Teacher in charge of the subject	Dr. Praveen Joseph
Course Name and Code		Solid state Physics.			
Nature of the request Put tick mark (✓)		Retest/ Revaluation/Scrutiny/ Improvement			

Reason for request

Absent during examination (medical)


Date: 12/02/21

  
Signature and Name of Applicant

Report/ Action taken by the Teacher concerned

Retest permitted


Date: 14/02/21

  
Signature and Name of Teacher in Charge

Report/ Action taken by HOD

Retest granted

Date: 14/02/21

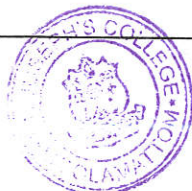
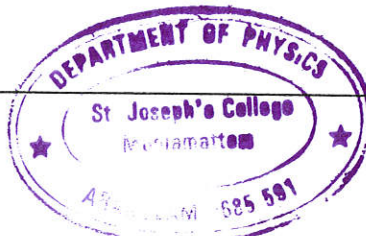
  
Signature and Name of HOD

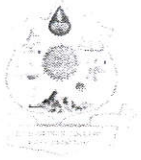
Action taken by Principal

Verified

Date: 14/2/2021

  
Signature and Name of Principal





Continuous Internal Evaluation (Test Papers)  
Grievance Redressal Application Form

Department	Physics	Semester	2	Programme	B.Sc. physics
Name of Student	A/Alga C. M	Roll No	8844	Name of Teacher in charge of the subject	Dr. Praveen Joseph
Course Name and Code	Methodology and perspectives of physics PHICRT01				
Nature of the request Put tick mark (✓)	Retest/ Revaluation/Scrutiny/ Improvement ✓				

Reason for request

Better marking

Date: 25/02/21

Signature and Name of Applicant

A/Alga

Report/ Action taken by the Teacher concerned

Retest given

Date: 26/02/21

Signature and Name of Teacher in Charge

Deena

Report/ Action taken by HOD

Date: 26/02/21

Signature and Name of HOD

Ami

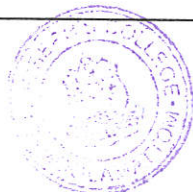
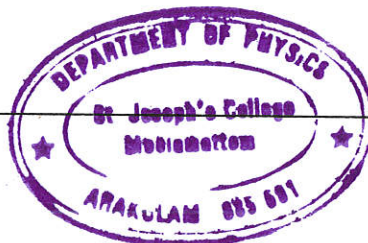
Action taken by Principal

Date: 26/2/2021

Signature and Name of Principal

Verified

est





# ST. JOSEPH'S COLLEGE MOOLAMATTOM

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Email: sjemoolamattom@gmail.com

## Continuous Internal Evaluation (Test Papers) Grievance Redressal Application Form

Department	Physics	Semester	06	Programme	B.Sc Physics. Repeat
Name of Student	Anandhu Baban	Roll No	224	Name of Teacher in charge of the subject	Dr. Chitralekha C.S.
Course Name and Code		Relativity & spectroscopy			
Nature of the request Put tick mark (✓)		Retest/ Revaluation/Scrutiny/ Improvement			

Reason for request

Failed due to the toughness of paper

Date: 01/04/21

Signature and Name of Applicant

Report/ Action taken by the Teacher concerned

Reduced position & initiated retest

Date: 05/04/21

Signature and Name of Teacher in Charge

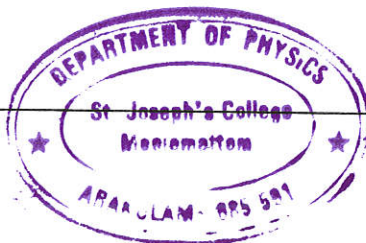
Report/ Action taken by HOD

Retest granted

Date: 05/04/21

Signature and Name of HOD

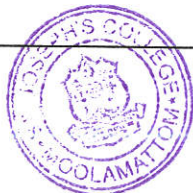
Action taken by Principal



Date: 5/4/2021

Signature and Name of Principal

Verified





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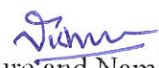
## Continuous Internal Evaluation (Test Papers) Grievance Redressal Application Form

Department	PHYSICS	Semester	02	Programme	BIC PHYSICS.
Name of Student	VISHNU P.B.	Roll No	3884.	Name of Teacher in charge of the subject	Praveen Joseph
Course Name and Code	MECH. AND. PROP. OF MATTER <del>MECHANICS</del>				
Nature of the request Put tick mark (✓)	<input checked="" type="checkbox"/> Retest/ Revaluation/Scrutiny/ Improvement				

Reason for request

FAILED.


Date: 13/7/21

  
Signature and Name of Applicant

Report/ Action taken by the Teacher concerned

Retest initiated

Date: 15/07/21

  
Signature and Name of Teacher in Charge

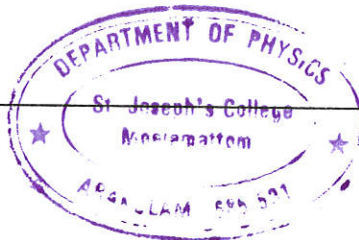
Report/ Action taken by HOD

Retest granted

Date: 15/07/21

  
Signature and Name of HOD

Action taken by Principal



Verified

Date: 16/7/21

  
Signature and Name of Principal





Continuous Internal Evaluation (Test Papers)  
Grievance Redressal Application Form

Department	Physics	Semester	III B 2	Programme	BSc. Physics
Name of Student	Maria A	Roll No	6462	Name of Teacher in charge of the subject	Dr. Praveen Joseph
Course Name and Code		Mechanics and Properties of matter. Maria A.			
Nature of the request Put tick mark (✓)		Retest/ Revaluation/Scrutiny/ Improvement			

Reason for request

For good marks.

Date: 06/06/22

Signature and Name of Applicant

Report/ Action taken by the Teacher concerned

Retest initiated

Date: 08/06/22

Signature and Name of Teacher in Charge

Report/ Action taken by HOD

Retest permission given.

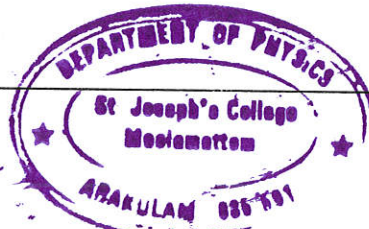
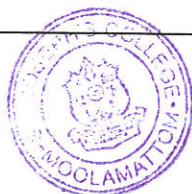
Date: 08/06/22.

Signature and Name of HOD

Action taken by Principal

Date: 8/6/22

Signature and Name of Principal



Verified

Signature





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Continuous Internal Evaluation (Test Papers)  
Grievance Redressal Application Form

Department	Physics	Semester	02	Programme	BSc Physics
Name of Student	Akshai M.S.	Roll No	6465	Name of Teacher in charge of the subject	Dr. Anjali P. Mathews
Course Name and Code		Basis of Power Electronics			
Nature of the request Put tick mark (✓)		Retest/ Revaluation/Scrutiny/ Improvement			

Reason for request

Good mark revaluation

Date: 5/7/22

Signature and Name of Applicant  
*Akshai*

Report/ Action taken by the Teacher concerned

Revaluation initiated

Date: 07/07/2022

Signature and Name of Teacher in Charge  
*[Signature]*

Report/ Action taken by HOD

Date: 07/07/22

Signature and Name of HOD  
*[Signature]*

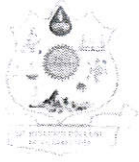
Action taken by Principal

Date: 07/07/22

Verified

Signature and Name of Principal  
*[Signature]*





Continuous Internal Evaluation (Test Papers)  
Grievance Redressal Application Form

Department	Phyca	Semester	06	Programme	Bsc Physics
Name of Student	Adarsh Sunil	Roll No	8843	Name of Teacher in charge of the subject	Sabin Thomas
Course Name and Code		Solid State Physics			
Nature of the request Put tick mark (✓)		Retest/ Revaluation/Scrutiny/ Improvement			

Reason for request

unexpected failure because hard questions than previous year question paper.

Date: 25/2/23.

Signature and Name of Applicant: Adarsh

Report/ Action taken by the Teacher concerned

Explained the new questions & answers suggested to make up in the next examination.

Date: 02/03/23

Signature and Name of Teacher in Charge: [Signature]

Report/ Action taken by HOD

Suggested a one to one discussion session.

Date: 02/03/23.

Signature and Name of HOD: [Signature]

Action taken by Principal

Verified

Date: 02/03/23.

Signature and Name of Principal: [Signature]





**Continuous Internal Evaluation (Test Papers)  
Grievance Redressal Application Form**

Department	PHYSICS	Semester	2	Programme	B.Sc PHYSICS
Name of Student	Benjal Issisboga	Roll No	4819	Name of Teacher in charge of the subject	Anja.p. Mathews
Course Name and Code		Electronic Application AEIV0702			
Nature of the request Put tick mark (✓)		Retest/ Revaluation/Scrutiny/ Improvement ✓			

Reason for request  
for Improving the Marks

Date: 24/03/2023

Signature and Name of Applicant  
*Cg'd.*

Report/ Action taken by the Teacher concerned  
Retest initiated

Date: 04/04/23

Signature and Name of Teacher in Charge  
*Am*

Report/ Action taken by HOD  
Retest granted

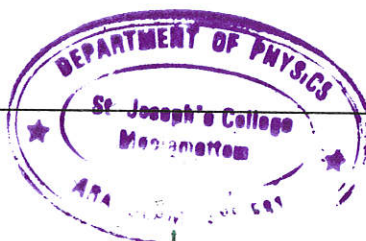
Date: 04/04/23

Signature and Name of HOD  
*Am*

Action taken by Principal  
Verified

Date: 4/4/23

Signature and Name of Principal  
*M*





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Email: sjcmoolamattom@gmail.com

Continuous Internal Evaluation (Test Papers)
Grievance Redressal Application Form

Table with 6 columns: Department (Physics), Semester (4), Programme (B.Sc physics), Name of Student (gopikrishna Haridas), Roll No (6461), Name of Teacher in charge of the subject (Dr. Anju P Mathews), Course Name and Code (Microprocessor application), Nature of the request (Retest/ Revaluation/Scrutiny/ Improvement).

Reason for request: Confusion in programme written so failed. Date: 24/06/23. Signature and Name of Applicant: Gopikrishna

Report/ Action taken by the Teacher concerned: Retest initiated. Date: 28/06/23. Signature and Name of Teacher in Charge: [Signature]

Report/ Action taken by HOD: Retest permitted. Date: 28/06/23. Signature and Name of HOD: [Signature]

Action taken by Principal: Verified. Date: 28/6/23. Signature and Name of Principal: [Signature]

